



## Notice of Public Meeting

Thursday, May 18, 2023  
1:00 PM – 5:00 pm

### **California Civil Liberties Public Education Program Advisory Committee Meeting**

Physical location: American Civics Meeting Room (Room 218),  
Library and Courts Building, 914 Capital Mall, Sacramento CA 95814

Teleconference (via Zoom): sign up for meeting credentials at  
<https://forms.gle/esoz8vAnaYynXDCv5>

Written Public Comment: form at  
<https://forms.gle/trytzhgGkuyvmJ1S6>

## AGENDA

- I. Call to order and introductions
- II. Approval of minutes of previous committee meeting
- III. Overview of advisory committee procedures
  - a. Overview of advisory committee policies and declarations of committee members' conflicts
  - b. Procedures for observation of meeting by members of the public
- IV. Public comment (live)
- V. Review of written public comments
- VI. Review and discussion of grant applications
  - a. Preliminary scoring and discussion of applications
  - b. Determination of recommendations for grant awardees and amounts
- VII. General discussion of program in immediate future
- VIII. General business
- IX. Adjournment

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#### Notes:

- The California Civil Liberties advisory committee meeting will be held via teleconference. Access will be available by web link or phone utilizing the Zoom platform.
- A physical location for teleconference access is provided at the California State Library at the Library and Courts Building, Second Floor, in Sacramento, CA.
- If you need additional reasonable accommodations, please make your request no later than Wednesday, May 17, 2023. Please direct your request to [civil.liberties@library.ca.gov](mailto:civil.liberties@library.ca.gov) or (916) 894-6561. Email communication is preferred.
- All times indicated and the orders of business are approximate and subject to change.
- Any item listed on the agenda is subject to possible committee action.
- Public comments will also be accepted via an online form at <https://forms.gle/trytzhgGkuyvmJ1S6>

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## California Civil Liberties Public Education Program Advisory Committee Meeting

### Physical location:

American Civics Meeting Room (Room 218),  
Library and Courts Building,  
914 Capital Mall,  
Sacramento CA 95814

### Teleconference via Zoom

## MINUTES

**Wednesday, June 29, 2022**

**12:00 pm – 3:15 pm (scheduled to 3:00 pm)**

### Members in attendance

Asmaa Ahmed, Carin Fujisaki, Diane Miyeko Matsuda, Dennis M. Robinson

### Members not in attendance

Zahra Billoo

### California State Library staff in attendance

State Librarian Greg Lucas; K-12 Online Content manager Mary Beth Barber.

### Call to order

The meeting started at 12:00 pm. State Library staff member Mary Beth Barber greeted the members and acknowledged that members of the public were in attendance via Zoom.

### Introductions

State Librarian Greg Lucas thanked the advisory committee for their service to the California Civil Liberties program and for reviewing the applications and giving advice on the proposals. He then asked that each of the members introduce themselves.

After the introductions, Barber introduced herself and gave a brief overview of the status of the California Civil Liberties program. She noted that after a year of not being funded by the Legislature and Governor in 2020 because of the uncertainty with the COVID crisis, the program was funded in June of 2021 in one-time funds to be spent over three years. The State Library plans to have three rounds of funding – this round in 2022,

another round with grants made in spring 2023, and then a final round with grants made in spring 2024.

Matsuda noted the total amount of the three years of funding is \$5 million. She asked if there was a requirement to spend a full third of the \$5 million in this round, or if the committee may recommend funding less than that amount based on the quality and quantity of the grant applications. Matsuda stated that she had expected more than 44 applications and would be very interested in assisting with public awareness of the program for the next two rounds of grant cycles.

Lucas agreed that less funding could be allocated in this round and more in later rounds and welcomed assistance with outreach. He noted that State Library employees have observed capacity issues at local libraries and related organizations caused by the pandemic that has led to complications with applying for programming in the past few years. He expects grant activity to increase in the coming months. He also described various programs from the State Library like its ethnic media grant program that could have crossover with the California Civil Liberties program, particularly for outreach and public awareness.

#### Approval of minutes of previous meeting

Barber then directed the committee members to the draft minutes from the spring 2020 meeting and asked the members to review the text. After a brief pause to review the draft minutes, the committee members and the State Librarian approved the minutes with no recommended edits or changes. Lucas made the motion; Fujisaki seconded. The minutes were approved unanimously by the advisory committee members present.

#### Overview of the advisory committee procedures

Barber gave an overview of the advisory committee procedures via the teleconference via Zoom, including the requirement for advisory members to declare conflicts. When a member has a conflict, that member will be put into the “waiting room” via the Zoom technology and will not be able to observe or participate in the discussion of that particular grantee. Barber said she would be the one with the controls for putting advisory members into the Zoom waiting room as necessary.

Member Matsuda noted conflicts with two organization applicants: SF Japanese American Citizens League and the API Racial Justice Fund. None of the other committee members had conflicts to report. Barber then explained that the two applications from the organizations Matsuda noted would be discussed separately from the others with Matsuda not present (in the waiting room), and then the rest would be discussed with the entire group.

She also detailed the procedures for the observation of the meeting by members of the public – that members of the public would be welcome to speak during the public comment period and to watch the meeting with camera and audio off. Barber noted that

the teleconference meeting would be recorded, and that the Zoom controls for the meeting relied on the members of the public to keep their cameras and audio on off or mute.

Public Comment

Antonia Glenn thanked the committee for its work and the State Library and its staff for the management of the California Civil Liberties program, noting its importance in this subject to the public and people of California.

Written Public Comment

Barber directed the committee and the State Librarian to the written public comment that was submitted by 10 am.

Review and Discussion of Grant Applications

Barber directed the advisory committee to the summary documents that included the applicant name, proposed project summaries, and requested amounts. Barber also disseminated tables with the average draft preliminary scoring.

The committee started the review process, opting to start with the two applicants that Matsuda identified as conflicts. Using Zoom controls, Barber moved Matsuda into the “waiting room” while the committee discussed the two applications for projects from the following organizations:

SF Japanese American Citizens League  
API Racial Justice Fund

After recommendations had been made with these two applications, Matsuda was brought back into the main Zoom meeting and the committee and State Librarian reviewed and discussed the remaining applications.

Recommendations to the State Librarian

As the committee discussed the applications, the members provided insights and analysis to the State Librarian. The following applications and amounts were recommended for funding, with State Library staff directed to provide feedback to those who did not receive a funding recommendation:

<b>Project</b>	<b>Applicant</b>	<b>Requested Amount</b>	<b>Recommended Amount</b>
The Blue Jay - A Short Narrative Film	Poston Community Alliance	\$10,000.00	\$10,000.00
Artbound Explores Civil Liberties	Public Media Group of Southern California	\$125,000.00	0

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<b>Project</b>	<b>Applicant</b>	<b>Requested Amount</b>	<b>Recommended Amount</b>
Get Lit Ethnic Studies Courses	Get Lit – Words Ignite Inc.	\$125,000.00	\$125,000.00
What was Life Was Like in the Camp	Tides Center	\$120,176.00	\$70,000.00
Both Eyes Open Humanities Component	Musical Traditions, Inc./Paul Dresher Ensemble	\$30,000.00	0
Chapters podcast series	Heritage Future / Past Forward	\$94,350.00	\$94,350.00
Dreams Interrupted Project	Nihonmachi Little Friends	\$45,000.00	0
Civil Liberties Audio Theatre	L.A. Theatre Works	\$124,646.00	\$75,000.00
JA Arts & Activism, Shared History	SF Japanese American Citizens League	\$39,000.00	0
Central California Hidden Histories K-12 Educator Fellowship	Asian Cultural Experience	\$125,000.00	0
Revisiting Isleton's Forgotten Nihonmachi	Delta Educational Cultural Society	\$36,450.00	\$36,450.00
California Assembly Centers	Visual Communications Media dba Southern California Asian American Studies Central, Inc.	\$49,856.00	\$49,856.00
Baseball Behind Barbed Wire	Nisei Baseball Research Project	\$50,000.00	\$50,000.00
Nakamura Camp Survivor Digitization Project	Visual Communications Media	\$125,000.00	\$60,000.00
Reparations in California	KQED Inc.	\$125,000.00	\$125,000.00
IKKAI: means once	Japanese American Citizens League, San Jose Chapter	\$50,000.00	0
Leadership After School Program	Kizuna Little Tokyo	\$29,500.00	\$29,500.00
Tule Lake's Jail and Deporting Dissidents	Tule Lake Committee	\$50,000.00	\$50,000.00
Returning to the "Harlem of the West"	Independent Arts and Media	\$50,000.00	\$50,000.00

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<b>Project</b>	<b>Applicant</b>	<b>Requested Amount</b>	<b>Recommended Amount</b>
Never Again 9066	Art Center College of Design	\$50,000.00	\$50,000.00
Youth in Camp	Japanese American National Museum	\$100000.00	0
Taking a Stand	California Lutheran University	\$28,555.00	\$28,555.00
Images and Imaginings of Internment	Chapman University	\$124,906.00	\$124,906.00
Never Again - California Museum & Nikkei Rising	The California Museum of History, Women and the Arts	\$16,268.00	\$16,268.00
2023 Day of Remembrance	API Cultural Center Inc.	\$24,000.00	\$24,000.00
Basketball In The Camps Oral History Project	Nikkei Basketball Heritage Association	\$28,650.00	\$28,650.00
Life's Angles: Camp Art Boxes - Lesson Plans on the Japanese American Camp Art and Crafts of WWII	National Japanese American Historical Society, Inc.	\$50,000.00	\$50,000.00
Japanese American Oral Histories Transcription	Japanese American Museum of San Jose	\$53,030.00	\$53,030.00
In Our Place: Three Communities	KVIE Inc.	\$125,000.00	\$125,000.00
Amazing Careers Webinar Series	Industry Initiatives for Science and Math Education (IISME)	\$29,988.53	0
The Story of US: American Immigration History [Audio Curriculum Project]	New Americans Museum & Immigration Learning Center (NAM)	\$125,000.00	0
Liberate Our Elders	California Prison Focus & K.A.G.E. Universal	\$125,000.00	0
Women's Redress and Antiracist Activism	Eloise Pickard Smith Gallery at the University of California, Santa Cruz	\$25,000.00	\$25,000.00
Digitizing Curriculum Guide and Teacher Training Workshops	Japanese American Citizens League	\$47,616.00	\$47,616.00

<b>Project</b>	<b>Applicant</b>	<b>Requested Amount</b>	<b>Recommended Amount</b>
The Kashiwagi Soundbooth: Phase I	Dayspring Community Partners, Inc.	\$50,000.00	0
The Self-Evacuees Project	Center for Race & Gender, UC Berkeley	\$50,000.00	0
Films of Remembrance Expansion	Nichi Bei Foundation	\$50,000.00	\$30,000.00
Manzanar Sitemap with Inmate Names	Densho	\$50,000.00	\$50,000.00
The Dinner Party Film	Entertainment 2 Affect Change	\$50,000.00	0
"The Camera" Narrative Short Film	Visual Communications Media	\$125,000.00	0
Suspension, incarceration, concentration, and deportation	Pasadena Educational Foundation	\$50,000.00	\$50,000.00
API Racial Justice Project	Asian Pacific Islander Legal Outreach	\$68,452.00	\$68,452.00
RH Sacramento: Japantown	CULTURPHORIUM	\$30,040.50	\$30,040.50
Civil Liberties Fellowship	The AjA Project	\$49,521.20	\$49,521.20

General business

Barber asked the committee members if there was any general business that the committee would like to address. Matsuda asked if there were openings on the committee, and Barber noted that there were four vacancies on the nine-member committee.

Matsuda suggested that the committee meet for a general meeting before the next grant applications evaluation to discuss outreach and public awareness of the program. Lucas noted the suggestion and thanked the committee members for their hard work and analysis for the California Civil Liberties program and its importance for the people of California.

The meeting concluded at 3:15 pm.

# California Civil Liberties Public Education Program

## ADVISORY COMMITTEE INFORMATION, CONFLICT OF INTEREST POLICY AND OPEN MEETING INFORMATION

### **History**

Almost 40 years after Executive Order 9066 was signed, Congress conducted a bipartisan review of the executive order's impacts. The resulting publication, *Personal Justice Denied*, was published in 1982 (Part 1) and 1983 (Part 2) by the Commission on Wartime Relocation and the Internment of Civilians. The report led to a federal law was enacted to issue a public apology for internment, make individual restitution to those interned and create a public education fund. The federal public education funding lasted for approximately three years, and related projects concluded by the end of the 1980s.

In 1998, the state Legislature created the California Civil Liberties Public Education program. The program received funding of as high as \$1 million annually from 1998 through 2011, when the funding was eliminated from the California budget. At the request of Assemblyman Phil Ting of San Francisco, Gov. Brown approved \$1 million in one-time funding for the program in the 2016-2017 fiscal year.

Legislation in 2017 by Al Muratsuchi, AB 491, clarified administrative details, established an advisory board, and encouraged projects that provide information about civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation as well as the internment of Japanese Americans during World War II. With support from legislators like Assembly members Ting and Muratsuchi, the governor included \$3 million in the 2017-18 Budget to continue funding through June 30, 2020.

### **Advisory Committee**

The established nine-member advisory committee for the California Civil Liberties program has five members to be appointed by the Governor, two by the Speaker of the Assembly, and two by the Senate Committee on Rules. These individuals shall assist the California State Librarian in the final decisions for funding of applicants to the California Civil Liberties competitive grant program.

CA Civil Liberties advisory committee members shall ....

- utilize the online grants management system to carefully read, review and evaluate all applications and supplementary materials;
- attend and participate in the grant review meeting;
- review each application according to, and only according to, the published program criteria;
- refer all applicant contact to California State Library staff;



- declare all direct or apparent conflicts of interest prior to the discussion of any application.

Advisory committee members are likely to have relationships and familiarity with the applicants in their geographic region, but have a responsibility to represent the state's interests as a whole in considering grant applications based on the program criteria.

### **Review of CA Civil Liberties applications**

Advisory Committee members are expected to carefully review grant applications according to the published review criteria of the grant program. Each grant application through the grant management system will be reviewed through the evaluation rubric. There are four main areas to evaluate, with five components that may be scored from zero to five points each, for a maximum score possible of 100.

#### Quality and Appropriateness of Project:

- The applicant demonstrates the skills, expertise, and experiences central to the project's success and the project falls within the purpose of the California Civil Liberties Public Education Program, as described in the "General Project Requirements" and the "Key Components" for all grant categories.

#### Relevance for Wide Audiences and Connection to Civil Liberties Issues Today

- The project has relevance across various demographics in California and connects to civil liberties issues in the present day. Audience and current-day connection components can include geographical distribution, unique audience, unique techniques of engagement, high need in terms of subject matter, and other contributing factors.

#### Project Impact:

- The project demonstrates both reach and strong engagement with the public on the issue of civil liberties as well as significant education and awareness, information-sharing, participation and discussion to improve relationships between cultures, communities and groups.

#### Fiscal Management & Project Leadership:

- The project has realistic and achievable outcomes, demonstrates accountability, and includes an appropriate and complete budget. This criteria includes the caliber of a project team, viability of a project budget, quality of implementation plans, overall fiscal health and the organizational capacity of an applicant, and/or the strength of collaborative partnerships, if applicable.

Details of the evaluation criteria are available for review by the CA Civil Liberties advisory committee prior to the release of that particular year's application.

Advisory committee members may not discuss the proceedings and deliberations of the review during the review process or following the review meeting and prior to final action by the State Librarian. This requirement is established to assure clear communications with applicants.

## Conflict of Interest

Advisory committee members will identify applications with which they have potential conflicts of interest. Committee members will be given a list of all applicants prior to the online review process by California State Library staff. Advisory committee members should contact the State Library staff about any conflicts of interest, or if there are any questions or clarifications needed regarding conflicts of interest.

Once an advisory committee member identifies a conflict of interest, that application will not be reviewed and ranked by that particular advisory committee member, and will be evaluated by the others on the committee.

There are two general categories of conflict of interest.

### ***Direct Conflict***

Direct conflicts are situations where an advisory committee member has a direct financial or employment history or interest relating to a grant application OR with a professional, employment or financial interest relating to any individual applicant. Affiliation with an applicant includes:

- Receipt of direct financial benefit from the applicant organization or project being reviewed;
- Service as an employee or governing board member of an applicant organization being reviewed;
- Service with or without payment as a consultant to an application being reviewed; and
- Immediate familial relationship with an applicant or a staff or board member of an applicant organization.<sup>1</sup>

### ***Apparent Conflict***

Apparent conflicts are situations where an advisory committee member feels unduly biased or has a personal affiliation with an applicant. Apparent conflict includes significant personal or professional adversarial or advocate relationships in which an advisory committee member's impartial judgment may be impaired or perceived to be impaired.

In determining conflict of interest, the past, present, and future are considered. For direct conflicts of interest, the State Library uses the timeframe of one year prior to and one year after the Civil Liberty advisory committee members review an application. There is no time limit for apparent conflict of interest.

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<sup>1</sup> For purposes of this policy, "immediate family member" means spouse, domestic partner, cohabitant, child, stepchild, grandchild, parent, step-parent, mother-in-law, father-in-law, son-in-law, daughter-in-law, grandparent, great grandparent, brother, sister, half-brother, half-sister, stepsibling, brother-in-law, sister-in-law, aunt, uncle, niece, nephew, or first cousin (that is, a child of an aunt or uncle).

Declaring a conflict of interest does not mean that a Civil Liberties advisory committee member cannot serve; it simply means that the advisor may not evaluate or discuss those applicants with which the conflict exists.

Advisory committee members declaring conflicts of interest with particular applicants will not review those applicants' applications through the online review process, and will be asked to leave the room during advisory committee meetings. Advisory committee members must inform State Library staff of conflicts of interest as early as possible and absolutely prior to the review of the application(s) with which they have conflicts.

Violations of the conflicts of interest guidelines include failing to declare conflicts of interest as outlined above, lobbying on behalf of or against any grant application in which an advisory committee member has a biased interest, and failing to refrain from all discussion (within and outside of meeting--before and during the meeting) and evaluating such applications through the online grant management system. The State Library staff will inform the appropriate appointment entity of any advisory committee members acting in violation of these guidelines.

### **Open Meetings**

By law, the meetings of the advisory committee for the CA Civil Liberties program are open to the public. Members of the public – including applicants -- are allowed to attend the meetings. With this in mind, advisory committee members should provide constructive criticism and maintain a high level of professionalism during discussion.

Observers (defined as anyone other than advisory committee members and State Library staff) must adhere to a strict code of behavior before and during the meetings. The following information will be made available to all CA Civil Liberties advisory committee meeting observers.

### **California Civil Liberties Program Advisory Committee Meetings**

The meetings of the California Civil Liberties advisory committee are open to the public.

1. For the integrity of the meeting, observers will refrain from conversations, comments or any other disruptive behavior. Observers who are disruptive during the meeting or during breaks will be asked to leave.
2. Observers must not discuss or comment on any applications or the review process with individual committee members or with the advisory committee as a whole before or during the committee meeting or breaks.
3. No additional information will be permitted to be presented for consideration by the advisory committee that was not included in

the original application or sent to California State Library staff prior to the conclusion of the Civil Liberties grant application process.

4. If, in an extraordinary circumstance, an observer hears an error of fact stated by staff member or advisory committee member, and the observer believes correction is necessary, the observer may speak only to the State Library staff facilitating the committee meeting and only during a designated break period. The representative must identify themselves and their affiliation with the applicant organization.
5. The State Library staff facilitator will then make a decision as to whether presenting the additional information is of a great enough consequence to the evaluation process that it should be submitted to the advisory committee. The decision will be made in consultation with appropriate State Library staff.
6. The public comments period will be designated in the agenda for the CA Civil Liberties advisory committee meeting. The advisory committee will set public comment time limits appropriate to the demands of the agenda and number of public participating. Observers addressing the advisory committee will identify themselves and any association with an organization or applicant. Observers will speak only at the time designated for public comments.

### **Advisory Committee Travel Logistics**

Unless otherwise agreed upon by the advisory committee and the State Librarian, the California Civil Liberties advisory committee will meet at the California State Library in Sacramento at either the Library and Courts building at 914 Capitol Mall, or the California State Library building at 900 N Street.

The California State Library provides accommodations and meal reimbursement for advisory committee members. In compliance with State regulations, the State Library may reimburse travelers for transportation-related expenses. Please see the CA Civil Liberties staff from the State Library for additional information.



## MEMO

**DATE:** April 17, 2023  
**TO:** California Civil Liberties Program Advisory Committee Members  
**CC:** Greg Lucas, State Librarian; Rebecca Wendt, Deputy State Librarian  
**FROM:** Mary Beth Barber, interim Civil Liberties Program coordinator  
**RE:** California Civil Liberties applications April 2023 – general information and determination of conflict of interest

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Dear members of the California Civil Liberties program advisory committee:

Last Friday, April 14, 2023, was the final deadline for this round of the California Civil Liberties program. This is the second round of grant applications for the one-time, three year funding that was allocated in summer 2021. The total amount of funding for all three rounds is \$5 million, with a small percentage allocated to the State Library for administrative costs. We expect to grant approximately a third each year, depending upon the strength of the applications.

This round there are **39 applications** for a total of **\$2,909,102.77** in requested funding. The largest categories are public media (just under \$1.3 million in requests) and community projects (just over \$900,000.)

(As a comparison, last year there were 44 applications and \$2,930,005 in requests, and the allocations were 30 grants for approximately \$1.6 million.)

Below you will see the list of grant requests. I've listed some basic information about each application so the advisory committee can inform me of conflicts. If you have a conflict with an applicant or organization that you identify now, I will NOT assign you that particular application.

Once I've received email notification of your conflicts (or verification of no conflicts) I will assign you the applications in Submittable. You will receive one email per assignment – so apologies in advance for a flood of up to 39 emails in your inbox.

If you start reviewing an application and realize there may be a real or perceived conflict, please stop the review process and contact me. We can discuss to determine if there is indeed a conflict, and then I can unassign you that application if necessary.

For the final discussion at our meeting on May 18, we have the member with the conflict "leave" the meeting (move to the Zoom waiting room) while the other committee members discuss application the application in question. I've also attached our conflicts policy, in case you need to review.

Also please remember to not discuss applications directly with other members of the advisory committee as a group outside the planned meeting in May, in keeping in line with the Bagley-Keene Open Meeting Act. (Information at [A Handy Guide to the Bagley-Keene Open Meeting Act 2004 \(ca.gov\)](https://www.sos.ca.gov/legislation/acts/2004/04_0001.htm))

Please feel free to reach out with questions – I'm happy to help! Best is email at [marybeth.barber@library.ca.gov](mailto:marybeth.barber@library.ca.gov) or by phone at 916-894-6561. (This is a new number since 2021, so please update your address books as needed.)

Mary Beth



## CIVIL LIBERTIES GRANT APPLICATIONS SUMMARIES – APRIL 2023 (CCLPEP-21-200 series)

**Submitter:** Antonia Glenn

**Short Project Name:** In Our Place: Three Communities

**Organization Name:** KVIE Inc.

**Individuals or Project (if a fiscal sponsor is used):** Antonia Grace Glenn, Unwashed Masses Productions

**Program Contact:** Antonia Glenn

**Category:** Public Media

**Brief Description of Project:** In Our Place: Three Communities is a new feature documentary exploring the shared experience of uprooting and displacement across Japanese American, African American and Native American communities during World War II. In particular, the film focuses on two sites impacted by the forced removal and incarceration of Japanese Americans in 1942: Japantown in San Francisco, which became a thriving Black cultural center known as the Harlem of the West, and the Gila River Indian Reservation, where a concentration camp was established to hold Japanese Americans, over the objections of the Gila River Tribal Council.

**Submitter:** Kenji Taguma

**Short Project Name:** Films of Remembrance On Demand Streaming Archive and Three Japantown Events

**Organization Name:** Nichi Bei Foundation

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Kenji G. Taguma

**Category:** Public Media

**Brief Description of Project:** Films of Remembrance is a showcase of films on the forced removal and incarceration of the Japanese American community in wartime American concentration camps. Through Films of Remembrance Streaming Archive and Three Japantown Events, we not only plan to expand our in-person events to all three remaining Japantowns, but we will build a revolutionary permanent streaming site for many of our past 95 films screened on the wartime incarceration, in addition to preserving classic films on the wartime incarceration. We feel this could be a tremendous educational and public resource at a time when ethnic studies is in great demand.

**Submitter:** Jon Carroll

**Short Project Name:** Your Call's Japanese American Series

**Organization Name:** KALW Public Media

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Jon Carroll

**Category:** Public Media

**Brief Description of Project:** San Francisco's public radio station KALW, Rose Aguilar (Executive Producer/Host of Your Call which airs on KALW), and her production team, will create an eight-episode broadcast series exploring California Civil Liberties for Japanese Americans historically and presently. Each one-hour episode will feature a conversation—guests include journalists, professors, law experts, as well as two of the few remaining incarcerated Japanese Americans, and their family members. The series will ask: "What will it take to ensure this never happens again?"

**Submitter:** Linda Sotelo



**Short Project Name:** " Seen/Unseen: the repatriation of Mexican Americans During the Great Depression" (working title)

**Organization Name:** New Americans Museum & Immigration Learning Center

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Linda Sotelo

**Category:** Museums

**Brief Description of Project:** "Seen/Unseen: the Repatriation of Mexican Americans During the Great Depression" exhibition sheds light on a little-known but significant event in American history: the unjust repatriation program during the Great Depression that forcibly deported hundreds of thousands of Mexican Americans, including U.S. citizens, to Mexico. It reveals the impact on families who were separated, faced discrimination and economic hardship as a result. It highlights the civil rights abuses suffered by Mexican Americans, & a sense of fear and mistrust drawing parallels with exec. order 9066 unjustly interning Japanese Americans. The exhibition encourages reflection & protection of civil liberties for all Americans.

**Submitter:** Andrew Kaiser

**Short Project Name:** Beyond 9066: Bigotry Into Antiracism (Working Title)

**Organization Name:** Art Center College of Design

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Andrew Kaiser

**Category:** Community Projects

**Brief Description of Project:** Beyond 9066: Bigotry Into Antiracism is an upcoming initiative in which undergraduate art and design students representing diverse creative disciplines will draw on the experiences of California-based survivors of WWII-era internment of Japanese Americans and the expertise of leading Japanese American historians and culture bearers to create compelling artwork, educational materials, and public programs that transmogrify 1940s bigotry into blueprints for 21st century antiracist awareness. Building on Never Again 9066, ArtCenter's successful 2023 California Civil Liberties Program-funded project, Beyond 9066 will shed new light on the throughline from a historic injustice to ongoing efforts to advance racial equality.

**Submitter:** Paul Osaki

**Short Project Name:** Japanese American Collaborative Historical Project (Project)

**Organization Name:** Japanese Cultural and Community Center of Northern California

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Paul Osaki

**Category:** Preservation

**Brief Description of Project:** The Japanese American History Archives is the largest community-owned collection of rare Issei generation primary documents that survived the tragic loss of property due to Executive Order 9066. The Japanese Cultural and Community Center of Northern California (JCCCNC/the Center) will partner with the Hoover Institute at Stanford University to focus on preserving the Japanese American History Archives (JAHA). The primary goal is to digitize a rare collection of personal diaries, journals, manuscripts, memoirs, one-of-a-kind books and original art that can illuminate similar experiences of political fear, anti-immigration, suspicion, mistrust, hostility, civil rights and racist laws faced by communities today.

**Submitter:** Judy Hamaguchi



**Short Project Name:** San Francisco Japantown History Mural

**Organization Name:** San Francisco Japanese American Citizens League

**Individuals or Project (if a fiscal sponsor is used):** San Francisco Japantown History Mural

**Program Contact:** Judy Hamaguchi

**Category:** Community Projects

**Brief Description of Project:** The SF Japantown History Mural will depict 116 years of community history. Included in the mural, there will be placed the augmented reality component which allows visitors to learn more about the portraits and elements they see. Visitors are able to understand, through storytelling, the history, culture of a unique San Francisco enclave. Our plan is to also include the recorded voices of notable families to give a more personalized biography of their lives, and how they impacted the establishment and preservation of a place. The augmented reality component will enhance the experience and understanding of a resilient community.

**Submitter:** David Spiro

**Short Project Name:** Building Empathy

**Organization Name:** Pasadena Educational Foundation

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** David Spiro

**Category:** Community Projects

**Brief Description of Project:** Building Empathy is a community-based education project that engages students and teachers in the Pasadena Unified School District in learning about the incarceration of Japanese Americans during World War II and the connections between this dark chapter of American history and contemporary civil rights struggles related to race, national origin, immigration status, religion, gender, and sexual orientation. The project features teachers and students working together on the development of lessons, research, writings, interviews, visual art, and podcasts to inform and educate each other and the community about the importance of preserving civil liberties for everyone.

**Submitter:** Laurie Shigekuni

**Short Project Name:** Kashiwagi Soundbooth

**Organization Name:** Independent Arts & Media

**Individuals or Project (if a fiscal sponsor is used):** Hanami Hope

**Program Contact:** Laurie Shigekuni

**Category:** Community Projects

**Brief Description of Project:** The Kashiwagi Soundbooth is an interactive art installation with educational content and an accompanying curricular website that uses the power of public art to provoke inquiry and create empathy through the lens of the life and legacy of Hiroshi Kashiwagi, Nisei dissident and artist. The Soundbooth will be built around an existing video booth that is part of the ongoing exhibit at the MIS Historic Learning Center of the National Japanese American Historical Society, located at historic Building 640 in San Francisco's Presidio.

**Submitter:** Armando Varela

**Short Project Name:** From WWII to Zero Tolerance

**Organization Name:** Latino Media Collaborative

**Individuals or Project (if a fiscal sponsor is used):** La Opinion

**Program Contact:** Armando Varela

**Category:** Public Media





**Brief Description of Project:** La Opinion will produce multi-platform media content for print and digital as well as a short documentary to engage Hispanic audiences on lessons to be learned from the episodes of Forced Internment suffered by the Japanese American community in WWII to gain perspective on the Zero Tolerance policy enforced by Federal Government from 2018 to detain and separate immigrant families coming to America.

**Submitter:** Brandon Lee

**Short Project Name:** Shimbun: Feature Film Development

**Organization Name:** Little Tokyo Historical Society

**Individuals or Project (if a fiscal sponsor is used):** Shimbun: Proof-Of-Concept Short Film & Feature Script Development

**Program Contact:** Jeffrey Chin

**Category:** Public Media

**Brief Description of Project:** "Shimbun" is a feature film based on 13 years of research about civil rights leader Sei Fujii (1882-1954). Set in the 1930's, Fujii joins Black attorney Hugh Macbeth on a Race Relations Campaign to combat injustices the U.S. Government makes against Japanese immigrants. When the Nikkei are forced into incarceration camps, Fujii must inspire his community to stand up for their rights against all odds. \$125,000 development request covers proof-of-concept short, educational outreach, and script-readings/edits, all of which are essential for establishing a shared vision between studios, investors, and community. CCLPEP involvement is invaluable and edifies accountability to studios/distributors.

**Submitter:** Rosalyn Tonai

**Short Project Name:** Civil Control: Uprooted but Not Forgotten- Family Registry Community Project

**Organization Name:** National Japanese American Historical Society, Inc.

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Rosalyn Tonai

**Category:** Community Projects

**Brief Description of Project:** Civil Control: Uprooted but Not Forgotten: Family Registry Project -a community-led process by the National Japanese American Historical Society, Inc. that provides historical documentation of family data registry under Civilian Exclusion Orders collected at Civil Control Stations throughout California. Indexing and analyzing the Social Data Registration sheds light on the government's dislocation and containment Japanese Americans at designated sites along the West Coast just prior to their mass removal. Municipalities, historical and civic organizations gain knowledge from which to commemorate these sites. Descendants and survivors can memorialize their families affected by E.O. 9066 and reclaim their past through augmented storytelling.

**Submitter:** Steven Sasaki

**Short Project Name:** "The Camera" Short Narrative Film

**Organization Name:** Visual Communications Media

**Individuals or Project (if a fiscal sponsor is used):** Steve Sasaki, Cory Shiozaki, and Richard Imamura

**Program Contact:** Steve Sasaki

**Category:** Public Media

**Brief Description of Project:** Production of "The Camera," a narrative short film based on an award-winning script, exposes the inter-generational traumas caused by the Japanese American incarceration during WWII. The respected filmmakers for the "Manzanar Fishing Club," will lead this passion project that expresses personal traumas experienced by the entire team - all had parents and grandparents



imprisoned. This now or never project (given the ages of this Sansei generation filmmaking team) is ideal for reaching broad audiences, being well-suited for distribution through streaming outlets and educational channels, carrying the message that civil liberties injustices create impacts that can last for generations.

**Submitter:** Yayoi Kambara

**Short Project Name:** 二度と (NI DO TO): an XR pilgrimage

**Organization Name:** Japanese American Museum San Jose

**Individuals or Project (if a fiscal sponsor is used):** KAMBARA+

**Program Contact:** Lynda Gomi

**Category:** Museums

**Brief Description of Project:** 二度と (NI DO TO): an XR pilgrimage is a transformative museum exhibit that implores audiences to explore the narrative of Japanese American (JA) World War II incarceration and resilience of JA artists and leaders. Co-commissioned by San Jose Japanese American Museum and Georgia Tech Arts for KAMBARA+ to introduce audiences to JA artists and cultural bearers who experienced incarceration as children and have devoted their art and activism towards “never again is now”. Audiences experience through interactive and reflective activities that explore how to act in solidarity with communities facing the violence of xenophobic policies.

**Submitter:** Joslyn Treece

**Short Project Name:** LA Opera Camp

**Organization Name:** Los Angeles Opera Company

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Joslyn Treece

**Category:** Community Projects

**Brief Description of Project:** LA Opera’s summer Opera Camp will immerse 60 youth, ages 9-17, in a two-week, social justice-focused performance intensive that introduces participants to the art form of opera while learning about civil liberties violations different communities have faced. Participants will attend multidisciplinary arts workshops led by professional artists from various disciplines and explore social justice themes through social/emotional learning opportunities, such as guided visits to local museums and presentations from individuals who endured civil liberties violations.

**Submitter:** Chris Fitzgerald

**Short Project Name:** Leadership in Action

**Organization Name:** Kizuna Little Tokyo, Inc.

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Alan Takashi Riley

**Category:** Community Projects

**Brief Description of Project:** Kizuna's new and improved Leadership in Action Program is open to teens who are interested in exploring the subject of civil liberties and actively working to make a difference in their communities. Participants will attend a series of workshops, conversations, tours, & more to prepare them for a civil liberties project. Once projects are defined and approved, teens are given a stipend to fund and carry out their work.

**Submitter:** Diane Matsuda

**Short Project Name:** Sharp Park Interpretive Panel and Informational Discussion

**Organization Name:** Japanese Cultural and Community Center of Northern California



**Individuals or Project (if a fiscal sponsor is used):** Nihonmachi Community Coalition

**Program Contact:** Diane Matsuda

**Category:** Community Projects

**Brief Description of Project:** During World War II, individuals of Japanese, Italian, German and Peruvian descent were illegally detained at Sharp Park, a public park owned by the City and County of San Francisco since 1905. Very little information and knowledge is available about this location and many, if not all, of those who were incarcerated at that time have passed away. Thus, this project will create a permanent interpretive panel at the site and sponsor Informational Discussions to memorialize the incarceration of Japanese, Italian, German and Peruvian Americans and to educate the public as to what occurred at this location 82 years ago.

**Submitter:** Virginia Yamada

**Short Project Name:** Densho Encyclopedia: The Next Decade

**Organization Name:** Densho

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Brian Niiya

**Category:** Community Projects

**Brief Description of Project:** This funding will enable a comprehensive review and update of core articles and include new content to the Densho Encyclopedia (<https://encyclopedia.densho.org/>), the most comprehensive resource available on the wartime incarceration of Japanese Americans today. We will draw on recent scholarship to update core encyclopedia articles while connecting content to current events pertaining to issues of civil liberties, and author additional California-based articles to make critical information more accessible. We will engage scholars, historians, and California educators (K-12 & university) to ensure the relevancy and success of this vital community resource on the history of the wartime incarceration into the future.

**Submitter:** Marcela Davison Aviles

**Short Project Name:** Valley of the Heart Project

**Organization Name:** El Teatro Campesino

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Phil Esparza

**Category:** Public Media

**Brief Description of Project:** El Teatro Campesino, with TomKat MeDiA, are producing a multimedia project consisting of a feature film entitled VALLEY OF THE HEART based on Luis Valdez' play, a national social impact media campaign and free online curriculum. The film illuminates the impact of incarceration of Japanese Americans (JA) during WWII on JA and Chicano families through the lens of forbidden romance between the daughter of a JA farmer and the son of a Mexican sharecropper. TomKat MeDiA and Luis Valdez Group are co-producers of the film/project. Edward James Olmos and Renee Tajima Peña are attached as Director and Co-Executive Producer, respectively.

**Submitter:** Shizue Seigel

**Short Project Name:** Hidden Histories of the Central Coast

**Organization Name:** Intersection for the Arts

**Individuals or Project (if a fiscal sponsor is used):** Write Now! SF Bay (fiscal sponsor is Intersection for the Arts)

**Program Contact:** Shizue; IFTA - Allison Seigel; IFTA - Snopek

**Category:** Community Projects



**Brief Description of Project:** Hidden Histories of the Central Coast explores the social, political, and economic pressures that led to the WWII removal of Japanese Americans from San Luis Obispo County (90% never returned), and relates the incarceration to past and present civil liberties challenges of the Chumash, Latinx, African American, Filipinx and other marginalized populations in SLO county through permanent interpretive signage in San Luis Obispo and Shell Beach, a museum exhibition at the History Center of San Luis Obispo County, community story collection, online materials, a pictorial history book, and public programming and workshops in spring of 2024 and 2025.

**Submitter:** Sean Cawelti

**Short Project Name:** Kaidan Project: Alone

**Organization Name:** Rogue Artists Ensemble

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Sean Cawelti

**Category:** Community Projects

**Brief Description of Project:** Kaidan Project: Alone, created in partnership with East West Players, is an app-based interactive immersive theater experience using augmented reality and GPS triggers to illuminate the story of Little Tokyo, the events that led to the incarceration of Japanese American citizens during WWII and the ongoing impact today. ALONE immerses participants in a deeply personal community story that spans generations told through community interviews, historic photos, puppetry, animation, and wild theatricality, all the while drawing parallels between the time of WWII and today.

**Submitter:** Randall Yip

**Short Project Name:** Lost Kinjo

**Organization Name:** Asian American Media Inc

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Randall Yip

**Category:** Public Media

**Brief Description of Project:** The incarceration of 120,000 Japanese Americans during World War II resulted in the loss of civil liberties and the disappearance of some 40 Japanese American kinjo or neighborhoods in California. Through a series of videos, online articles and first-hand accounts, we examine the history of these lost communities and the long-term impact of their disappearance and why some that survived remain threatened. We also look at parallels between that and what is happening today in the Black, Hispanic, Native American and other Asian American communities. Some struggle to hold on to what they have while others try to build anew.

**Submitter:** Jon-Barrett Ingels

**Short Project Name:** Chapters podcast series

**Organization Name:** Heritage Future / Past Forward

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Jon-Barrett Ingels

**Category:** Public Media

**Brief Description of Project:** Our 2023 Chapters podcast series continues our support of California nonprofit organizations funded through the California Civil Liberties Public Education Program, showcasing their work memorializing the history of Executive Order 9066 and the aftermath for Japanese American citizens. Additional episodes connect with civil liberties advocates discussing current challenges California faces, utilizing voices from BLM, LGBTQ rights, immigrant rights, and others fighting for equity and social justice. Every episode is transcribed for accessibility and to create free educational



resources. Through our online book store, we curate collections of books recommended by guests and inspired by topics to offer for further learning.

**Submitter:** Brenda Dyson

**Short Project Name:** Race for Free Spirit

**Organization Name:** School of Arts and Culture at Mexican Heritage Plaza

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Roy Hirabayashi

**Category:** Community Projects

**Brief Description of Project:** The School of Arts and Culture will support the production of the premiere performance and four community engagement workshops for "The Race for Free Spirit: A 50-Year Uprising." This project highlights Sansei artists Roy and PJ Hirabayashi's 50 years of playing taiko, the Japanese drum. It illuminates how the impact of the WWII incarceration experience led to the discovery and visionary creation of taiko, an empowering Japanese American artistic expression seeded in San Jose Japantown by the Sansei generation. The Hirabayashi's stories exemplify how taiko can be a creative accelerant for equity, visibility, social justice, community, and cultural placemaking.

**Submitter:** Nancy Hytone Leb

**Short Project Name:** Snapshots of Confinement Documentary Film

**Organization Name:** Public Media Group of Southern California

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Nancy Hytone Leb

**Category:** Public Media

**Brief Description of Project:** The original documentary, Snapshots of Confinement, tells the stories of Japanese-American families who were confined by the U.S. government during World War II through their first-person narratives and historical photographs. While the government used photography as a repressive tool, many Japanese-Americans used the camera as a tool of resistance and community-building – creating and preserving photo albums that embody their ongoing efforts to remember and address the injustices of incarceration. In 2023-24, Public Media Group of Southern California will co-produce and distribute this film to wide audiences across media platforms, and magnify the impact of these important stories.

**Submitter:** Karen Tei Yamashita

**Short Project Name:** Trekking To Topaz

**Organization Name:** The Regents of the University of California, Santa Cruz

**Individuals or Project (if a fiscal sponsor is used):** Trekking To Topaz

**Program Contact:** Karen Tei Yamashita

**Category:** Community Projects

**Brief Description of Project:** Trekking To Topaz is a videographic essay woven into a long-form documentary film about the Topaz Incarceration of Japanese Americans in connection to the town of Delta, Utah, as well as the town's land and history across deep time. The project weaves together an essay by PI Karen Tei Yamashita, "Trekking To Topaz," with oral history interviews performed by Yamashita and by Co-PI Tim Yamamura with people from Delta, Utah and with Japanese Americans in California and Salt Lake City connected to the Topaz concentration camp. This grant would fund the film's post-production period.

**Submitter:** Michael Evans



**Short Project Name:** The Cycle of Exclusion in the San Joaquin Valley

**Organization Name:** San Joaquin Valley Media Alliance

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Mike Rhodes

**Category:** Community Projects

**Brief Description of Project:** We will educate the San Joaquin Valley on the history related to the Japanese American internment particularly as it relates to the area's involvement and victims by using existing archives; interviewing survivors and their descendants; preparing content for dissemination via newsprint, radio, social media and an informational website; and holding seminars at educational institutions. A particular area to be addressed will be the peripheral effects of the internment on local Asian communities other than Japanese Americans. Moreover, we will make the connection to similar issues today including the large-scale incarceration of African Americans and the current immigrant experience.

**Submitter:** Dena Rizzardo

**Short Project Name:** Tulare Assembly Center Monument

**Organization Name:** Tulare County Fair Heritage Foundation

**Individuals or Project (if a fiscal sponsor is used):** 24th District Agricultural Association (DAA) Tulare County Fair

**Program Contact:** Dena Rizzardo

**Category:** Community Projects

**Brief Description of Project:** Students from Mission Oak High School's Cultural History class have partnered with the Tulare County Fairgrounds to construct a monument to educate the community about JA incarceration and to honor the 4,978 people incarcerated at the Tulare Assembly Center in 1942. Although designated as a California Historical Landmark (No. 934), the fairgrounds does not have a memorial recognizing this history. This student-led project will construct a monument at the fairgrounds main entrance consisting of a 5' x 8' bas-relief bronze sculpture, education displays and recognition walls of all those incarcerated. Funding will help cover the cost of the bronze work.

**Submitter:** Me'Lisa James

**Short Project Name:** Walnut Grove's Nihonmachi

**Organization Name:** CULTURPHORIUM, INC.

**Individuals or Project (if a fiscal sponsor is used):** Sarah Oide, Walnut Grove's Nihonmachi: Digitally Mapping Rural Japanese American Histories

**Program Contact:** Sarah Oide

**Category:** Preservation

**Brief Description of Project:** Sarah Oide, sponsored by CULTURPHORIUM, INC., will expand her history and spatial analysis research from Grinnell College, by constructing a website featuring interactive maps and content to increase public awareness of the rich social and cultural fabric of Japanese Americans within Walnut Grove's historic Nihonmachi. The project will highlight the stories and experiences of the Sacramento River community of this agricultural hub before and after World War II. This project will employ a location-based methodology to focus on the spatial injustice caused by incarceration, while additionally discussing sites of resistance and spaces of community that the neighborhood created.

**Submitter:** Patricia Johnson

**Short Project Name:** The Ralph Lazo Project

**Organization Name:** San Francisco Study Center





**Individuals or Project (if a fiscal sponsor is used):** Hispanic LA, LLC

**Program Contact:** Nestor Fantini

**Category:** Community Projects

**Brief Description of Project:** Hispanic LA, a Spanish-language online newsmagazine in California, is proposing a project to educate the Latino community about the unjust incarceration of Japanese Americans during World War II. The project will explore the connections between this dark chapter in American history and the challenges facing the Latino community today, including the treatment of Spanish-speaking migrants seeking asylum in the US. The project will include articles, an essay contest for middle and high-school students, and two community events, which will be recorded in a video/documentary available to local libraries and educational institutions.

**Submitter:** Visual Communications Media

**Short Project Name:** VOICES UNCHAINED: CWRIC Stories

**Organization Name:** Visual Communications Media

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Jason Tiangco

**Category:** Community Projects

**Brief Description of Project:** Visual Communications (VC) will create educational kits amplifying SPEAK OUT FOR JUSTICE, a co-production of VC and Nikkei for Civil Rights and Redress (NCRR) comprising the entire gavel-to-gavel tape coverage of the 1981 Los Angeles Commission on Wartime Relocation and Internment of Civilians (CWRIC) hearings. Containing original flashcards, postcards, posters, virtual educational shorts, and zines, the kits will be made available to public libraries, classrooms, and community centers from February to May to raise awareness of the civil liberties violations that the Japanese American community endured and contextualize the injustice of Executive Order 9066 (EO9066) in Asian Pacific American history.

**Submitter:** Zackary Forcum

**Short Project Name:** ODC/Dance Presents "May's Letters"

**Organization Name:** ODC

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Zackary Forcum

**Category:** Community Projects

**Brief Description of Project:** ODC will present the world premiere of "May's Letters" by Associate Choreographer Kimi Okada in the Summer Sampler Season at ODC Theater in July 2023. Examining the Japanese American relocation and internment through the eyes of her mother May Okada. May's lively and copious letters touch on themes of coping, adaptation and how community and spirit can provide the means for survival. In addition to the performances, ODC will present a special pre-show gallery including the original artifacts that inspired the piece as well as post performance discussion with the artists.

**Submitter:** Dance Aoki

**Short Project Name:** Being and Becoming: Planning JANM's New Permanent Exhibition

**Organization Name:** Japanese American National Museum

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Dance Aoki

**Category:** Museums



**Brief Description of Project:** Being and Becoming: Japanese in the United States, 1868-Present (working title), is a new permanent exhibition that introduces visitors to 150 years of the Japanese American experience. This exhibition will tell the story of the United States through stories of the Japanese American community, including the mass incarceration of Japanese Americans during World War II. Embodying hope and resilience in the face of prejudice, this is a story shared by many immigrant communities. Using artifacts, graphics, text, video, audio, and interactive displays, in-person and online, the exhibition will encourage visitors to explore the evolving multi-racial/ethnic/cultural American story.

**Submitter:** Kate Goldstein

**Short Project Name:** Golden State of Song

**Organization Name:** Berkeley Society for the Preservation of Traditional Music

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Rebecca Scott

**Category:** Community Projects

**Brief Description of Project:** Freight & Salvage will expand the Golden State of Song school arts integration program focused on the culture and context of the WWII Japanese incarceration camps. With curriculum developed in partnership with the Berkeley Unified School District's Visual and Performing Arts department, the program provides an engaging musical element to explore history studies through songs from a multiplicity of traditions. Schools will experience a series of performances with contextual information focused on the music played by and for those held in California's WWII Japanese incarceration camps, illustrating communal traditions practiced during a dishonorable chapter of American history.

**Submitter:** Vicki Pearlson

**Short Project Name:** Innocent When You Dream

**Organization Name:** L.A. Theatre Works

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Vicki Pearlson

**Category:** Public Media

**Brief Description of Project:** L.A. Theatre Works seeks to use our unique audio theatre platform to produce and disseminate Innocent When You Dream by Ken Narasaki. The play, which explores the Japanese American experience across generations, will be professionally recorded in front of a live audience and broadcast on our national radio show. It will be digitally preserved for streaming and download through our website as part of our robust Civil Liberties Collection. The performance will include a panel discussion with the playwright and other playwrights, artists and activists in the civil rights field, which will be recorded and distributed with the play.

**Submitter:** Mason Granger

**Short Project Name:** Poetic Protests: Podcasts and Performances

**Organization Name:** Get Lit Words Ignite Inc.

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Mason Granger

**Category:** Public Media

**Brief Description of Project:** Poetic Protests: Podcasts and Performances is a multi-platform project featuring poems by Japanese-American poets that explore the impact of internment, and poems by American authors of various cultural backgrounds that have experienced civil liberties injustices. The project will interweave three elements: 1) 25 bi-weekly episodes of Get Lit Minute, Get Lit's year 'round





podcast focusing on all things poetic, poetry, and poets; 2) Classic Slam protest poems: a video series of Get Lit students performing classic poems and their poetic responses; and 3) a "Protest Poems" session for southern California educators at Get Lit's annual Poetic Convergence.

**Submitter:** Allison Devries

**Short Project Name:** Through Internees Eyes

**Organization Name:** Chapman University

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Stephanie Takaragawa

**Category:** Education

**Brief Description of Project:** Through Internees Eyes: Japanese American Incarceration Before and After is an education project that utilizes images of incarceration taken and preserved by an incarcerated family at Heart Mountain as a model for learning and storytelling. Using these photographs to create an online photo essay of the family's life inside camp and their journey back to California as a case study, this project offers a digital storytelling model with detailed pedagogical materials on creating a family history photo essay for teachers and students who will learn how to tell their own digital stories.

**Submitter:** Marlene Shigekawa

**Short Project Name:** The Blue Jay Film

**Organization Name:** Poston Community Alliance

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** Marlene Shigekawa

**Category:** Education

**Brief Description of Project:** The Blue Jay Film is part of an online educational multimedia project, entitled Poston Live, that informs high school and college students about the intersection of the Japanese American and Native American communities at the Poston Incarceration Camp, located on the Colorado River Indian Tribes Reservation. It is supplemented by a research document - Sharing a Desert Home. Prior funding from the CA State Library has been applied toward film production of The Blue Jay while this request for funding will cover costs of post production and outreach/distribution.

**Submitter:** Gail Enns

**Short Project Name:** Legacy of Gaman

**Organization Name:** Celadon Inc

**Individuals or Project (if a fiscal sponsor is used):**

**Program Contact:** GAIL ENNS

**Category:** Community Projects

**Brief Description of Project:** Gaman is a Japanese term meaning "enduring the seemingly unbearable with patience and dignity". This project will create a series of art photographs (diptychs) by Jerry Takigawa exploring gaman through the experiences of Sansei artists and their family histories in the incarceration camps. The elders' conflicted emotions are largely processed through the Sansei. They share the wartime experiences and intergenerational trauma from the post war years and are still processing the accompanying emotions today. Two venues are proposed viewing sites for the photographs in Spring 2024: Carl Cherry Center for the Arts (Carmel, CA), and JANM (Los Angeles, CA).



# California Civil Liberties Public Education Program

## 2022-2023 Grant Guidelines

*A program of the California State Library*

Released January 26, 2023

**Deadline: April 14, 2023. Online Submission**

Program Coordinator

California Civil Liberties Grant Monitor Staff

[civil.liberties@library.ca.gov](mailto:civil.liberties@library.ca.gov)

# California Civil Liberties Public Education Program

CCLPEP-21-200 Series for programming during the 2023-24 fiscal year;  
applications due spring 2023

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# California Civil Liberties Public Education Project Grant Program GUIDELINES

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This document describes grant eligibility and funding requirements for the California Civil Liberties Public Education Program during the 2022-23 fiscal year. *Please read these guidelines carefully when applying for a grant.*

## Overview

“The purpose of the California Civil Liberties Public Education Act is to sponsor public educational activities and the development of educational materials to ensure that the events surrounding the exclusion, forced removal, and internment of citizens and permanent residents of Japanese ancestry will be remembered, and so that the causes and circumstances of this and similar events may be illuminated and understood.”<sup>1</sup>

This program is administered by the California State Library.<sup>2</sup>

## History of Japanese Internment

Prior to World War II, California was home to more Japanese Americans than any other state. In the wake of Japan’s attack on Pearl Harbor in Hawaii, wartime hysteria and widespread prejudice against individuals of Japanese descent led to President Franklin Roosevelt’s signing of Executive Order 9066 on February 19, 1942.

The executive summary of *Personal Justice Denied*, a report published in 1982 (Part 1) and 1983 (Part 2) by the Commission on Wartime Relocation and the Internment of Civilians, says that this order:

“... gave to the secretary of war and the military commanders to whom he delegated authority, the power to exclude any and all persons, citizens and aliens, from designated areas in order to provide security against sabotage, espionage and fifth column activity. Shortly thereafter, all American citizens of Japanese descent were prohibited from living, working or traveling on the west coast of the United States.”

As a result of this executive order, according to *Personal Justice Denied*:

“... American citizens and their alien parents were removed by the Army, first to ‘assembly centers’ – temporary quarters at racetracks and fairgrounds – and then to ‘relocation centers’ – bleak barrack camps mostly in desolate areas of the West. The camps were surrounded by barbed wire and guarded by military police.”<sup>3</sup>

Over 122,000 United States citizens of Japanese ancestry and permanent resident aliens of Japan were affected – many of them Californians.

As the Commission on Wartime Relocation and the Internment of Civilians says:

“For a large number ... the war years were spent behind barbed wire; and for those who were released, the prohibition against returning to their homes was not lifted until December 1944.”<sup>4</sup>

### **Congressional Action in the 1980s**

Almost 40 years after Executive Order 9066, Congress conducted a bipartisan review of the executive order’s impact. As a result, a federal law was enacted to issue a public apology for internment, make individual restitution to those interned and create a public education fund.

The federal Civil Liberties Public Education Fund spent \$5 million in grant money over three years to support various projects throughout the United States.

### **The California Civil Liberties Public Education Program**

In 1998, the state Legislature created the California Civil Liberties Public Education program. The original legislation establishing the program, Assembly Bill 1915, was carried by then Assembly member Mike Honda of Santa Clara. Legislation in 2000 by Assembly member George Nakano of Torrance continued the program for several more budget years.

Legislation in 2017 by Al Muratsuchi, AB 491, clarified administrative details, established an advisory board, and encouraged projects that provide information about civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation as well as the internment of Japanese Americans during World War II.

The program received funding of as high as \$1 million annually from 1998 through 2011. Funding was eliminated in the budget for the fiscal year beginning July 1, 2011.

At the request of Assemblyman Phil Ting of San Francisco, Gov. Brown approved \$1 million in one-time funding for the program in the 2016-2017 fiscal year.<sup>5</sup> With support from legislators like Assembly members Ting and Muratsuchi, the governor included \$3 million in the 2017-18 budget to continue funding through June 30, 2020, with programming through to June 30, 2021.

In June 2021, Governor Gavin Newsom approved \$5 million in program funds for three years through to June 30, 2024, with programming through to June 30, 2026.

### **Purpose**

California law states:

“The purpose of the California Civil Liberties Public Education Act is to sponsor public educational activities and development of educational materials to ensure

that the events surrounding the exclusion, forced removal and internment of citizens and permanent residents of Japanese ancestry will be remembered, and so that the causes and circumstances of this and similar events may be illuminated and understood.”

The law also states<sup>6</sup>:

“Grants allocated pursuant to this section shall be provided for the general purpose of establishing a legacy of remembrance as part of a continuing process of recovery from World War II exclusion and detention, as well as similar civil rights violations or civil liberties injustices that have been carried out against other communities or populations, and specifically to do the following:

(1) Educate the public regarding the history and the lessons of the World War II exclusion, removal, and detention of persons of Japanese ancestry through the development, coordination, and distribution of new educational materials and the development of curriculum materials to complement and augment resources currently available on this subject matter.

(2) Educate the public through the development, coordination, and distribution of new educational materials and the development of curriculum materials to complement and augment resources currently available on this subject matter regarding the history and the lessons of civil rights violations or civil liberties injustices that have been carried out against other communities or populations, including, but not limited to, civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual’s race, national origin, immigration status, religion, gender, or sexual orientation.

(3) Link historic civil rights violations or civil liberties injustices with current civil liberties challenges.

(4) Develop videos, plays, presentations, speaker bureaus, and exhibitions for presentation to elementary, secondary, and community college audiences.

## **Overall Funding and Grant Request Amounts**

The state budget for the 2021-2022 fiscal year contains \$5 million for the California Civil Liberties Public Education program. Of these funds, the State Library expects to allocate approximately one third for the California Civil Liberties Program in the spring of 2022.

Grant requests may be made in the following categories:

- **Education, Preservation, Public Media, Museums** – Maximum grant request of \$125,000
- **Community Projects** – Maximum grant request of \$50,000

## **Applicant Eligibility**

- Applicants must be:
  - California-based non-profit organizations formed under section 501(c)(3) of the Internal Revenue Code in good standing<sup>7</sup>; or
  - California-based satellite offices of a regional or national non-profit organization formed under section 501(c)(3) of the Internal Revenue Code in good standing<sup>8</sup>; or
  - a unit of California local or state government.
- Applicants are encouraged to apply in partnership but only one organization is the lead applicant who will assume financial and contractual responsibilities if awarded a grant.
- Applicants can use fiscal agents.<sup>9</sup> The fiscal agent, acting as the applicant organization, assumes financial and contractual responsibilities if awarded a grant.
- Applicants may submit only one application for the 2022-2023 fiscal year unless they are acting as a fiscal agent for other projects.

## **General Applicant Requirements, All Applicants**

Successful applicants to the civil liberties program must demonstrate ***in the application*** that they meet the following criteria:

- (1) Applicants demonstrate the capability to administer and complete the proposed project within specified deadlines and within the specified budget.
- (2) Applicants have the experience, knowledge, and qualifications to conduct quality educational activities regarding the exclusion and detention of Japanese Americans during World War II and to link that period of history with current civil liberties challenges, including, but not limited to, civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.

## **General Project Requirements, All Applicants<sup>10</sup>**

Project proposals for funding from the civil liberties program must address the following:

- (A) Projects link the Japanese American exclusion and detention experience with the experiences of other communities or populations so that the cause and circumstances of this and similar violations of civil rights or acts of injustice may be illuminated and understood and link those experiences with current civil liberties challenges, including, but not limited to, civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.
- (B) Projects are designed to maximize the long-term educational impact of this chapter.
- (C) Projects build upon, contribute to, and expand upon the existing body of educational and research materials on the exclusion and detention of Japanese Americans

during World War II or similar violations of civil rights or acts of injustice carried out against a particular community or population.

- (D) Projects include the variety of experiences regarding the exclusion and detention of Japanese Americans and its impact before, during, and after World War II, including those Japanese Americans who served in the military and those who were incarcerated in Department of Justice camps, and link those experiences with current civil liberties challenges, including, but not limited to, civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.

### **Encouraged Project Components**

Applicants for grants are encouraged to do each of the following<sup>11</sup>:

- (1) Involve former detainees, those excluded from the military area, and their descendants in the development and implementation of projects.
- (2) Involve individuals and their descendants from communities or populations that have experienced civil rights violations or acts of injustice in the development and implementation of projects.
- (3) Develop a strategy and plan for raising the level of awareness and understanding among the American public regarding the exclusion and detention of Japanese Americans during World War II so that the causes and circumstances of this and similar events may be illuminated and understood.
- (4) Develop a strategy and plan in the development and implementation of projects for raising the level of awareness and understanding among the American public regarding current civil liberties challenges, including, but not limited to, civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.
- (5) Develop a strategy and plan for reaching the broad, multicultural population through project activities.
- (6) Develop local and regional consortia of organizations and individuals engaged in similar educational, research, and development efforts.
- (7) Coordinate and collaborate with organizations and individuals engaging in similar educational, research, and development endeavors to maximize the effect of projects.
- (8) Utilize creative and innovative methods and approaches in the research, development, and implementation of their projects.



- (9) Seek matching funds, in-kind contributions, or other sources of support to supplement their proposal.
- (10) Use a variety of media, including new technology, and the arts to creatively and strategically appeal to a broad American public while enhancing and enriching community-based educational efforts.
- (11) Include in the grant application scholarly inquiry related to the variety of experiences and impact of the exclusion and detention of persons of Japanese ancestry during World War II, as well as its relationship to the experience of other populations so that the causes, circumstances, lessons, and contemporary applications of this and similar events will be illuminated and understood.
- (12) Include in the grant application scholarly inquiry related to the variety of experiences and impact of civil rights violations or acts of injustice carried out against a particular community or population, as well as their relationship to the experience of other communities or populations so that the causes, circumstances, lessons, and contemporary applications of this and similar events will be illuminated and understood.
- (13) Add relevant materials to or catalogue relevant materials in libraries and other repositories for the creation, publication, and distribution of bibliographies, curriculum guides, oral histories, and other resource directories and supporting the continued development of scholarly work on this subject by making a broad range of archival, library, and research materials more accessible to the American public.

## **Application Categories**

In keeping with the goals of the civil liberties program, the State Library, in consultation with various entities, has identified the following categories for investment:

- **Education**
- **Preservation**
- **Public Media**
- **Museums**
- **Community Projects**

Each has different eligibility and project criteria. Please read below.

## **Education, Preservation, Public Media, and Museum Projects**

### **Education Projects**

Applicants in this category are educational organizations or units of government, or nonprofits or units of government that can provide high-quality educational support services to the education K-12 and higher education community.

## Key Components

Education Projects should:

- Educate the public regarding the history and the lessons of the World War II exclusion, removal, and detention of persons of Japanese ancestry through the development, coordination, and distribution of new educational materials and the development of curriculum materials to complement and augment resources currently available on this subject matter.
- Educate the public through the development, coordination, and distribution of new educational materials and the development of curriculum materials to complement and augment resources currently available on this subject matter regarding the history and the lessons of civil rights violations or civil liberties injustices that have been carried out against other communities or populations, including, but not limited to, civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.
- Link historic civil rights violations or civil liberties injustices with current civil liberties challenges.
- Follow educational protocols and standards appropriate for the educational level.
  - For K-12 education, projects should align with the standards and framework for History-Social Science<sup>12</sup>, as well as augment the learning in other subject areas<sup>13</sup> including but not limited to English Language Arts, English Language Development, Visual and Performing Arts, Ethnic Studies<sup>14</sup>.
  - For college-level education, projects should be appropriately academically rigorous, follow higher-education protocols, and include expertise from widely accepted experts within the academic arena.
- Include detailed plans for implementing and disseminating educational materials to teachers, administrators, students and the general public in California that includes realistic and measurable fulfillment goals.<sup>15</sup>
- May include the development of videos, plays, presentations, speaker bureaus, and exhibitions for presentation to elementary, secondary, and community college audiences.

**Please Note:** This category of funding is intended for large-scale education projects that are fully or nearly fully devoted to the subject of this grant program and reach a significant portion of the K-12 and/or college-level population in California. Smaller projects in this subject area or that reach a limited audience should apply in the "Community Projects" category with education as a subcategory.

## Preservation Projects

Applications in this category include projects that preserve vital records, digitize materials and multi-media items, and other preservation efforts that protect source materials documenting the history, records and personal histories of the internment of Japanese-Americans and others during World War II and/or other groups in California that have experienced civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.

### **Key Components**

Preservation efforts may include: digitization, digital reformatting and preservation, in-house repair, improved storage and handling, security, environmental control and stabilization, conservation treatment and other vital preservation efforts.

**Please Note:** This category of funding is intended for large-scale, complicated preservation projects that are fully or nearly fully devoted to the subject of this grant program. Smaller projects in this subject area should apply in the “Community Projects” category with preservation as a subcategory.

### **Public Media Projects**

Applicants in this category are nonprofit media organizations; nonprofit organizations with media production, distribution or directly related support services as their central mission and activity; or units of government that have a public-media function such as operating a public media outlet.

### **Key Components**

Public Media projects should:

- Demonstrate the impact of the exclusion, forced removal and internment of civilians and permanent resident aliens of Japanese ancestry through professional media storytelling and/or reporting.
- Link the Japanese-American exclusion and detention experience with the experiences of other populations so that the cause and circumstances of this and similar violations of civil rights or acts of injustice may be illuminated and understood.
- Link historic civil rights violations or civil liberties injustices with current civil liberties challenges.
- Feature California and/or California-related groups and individuals impacted by the subject of civil liberties and civil-liberty violations.
- Foster community dialogue and engagement through innovative multiplatform information and media resources that include but are not limited to radio or television broadcast, digital media, interactive strategies, and/or live public events.
- Promote civic engagement, encourage collective problem solving and connect cultures, communities, and groups.

**Please Note:** This category of funding is for significant, comprehensive, multi-faceted projects and programs that have a large and widespread audience. Applicants with smaller projects and/or a smaller audience should apply in the “Community Projects” category with public media as a subcategory.

### **Museum Projects**

Applicants in this category are museum or museum-related nonprofit organizations or units of government that can provide high-quality museum programming and displays to the California public.

### **Key Components**

Museum Projects should:

- Provide displays, lectures and other programming that educates the California public regarding the history and the lessons of the World War II exclusion, removal, and detention of persons of Japanese ancestry.
- Provide displays, lectures and other programming that educates the California public regarding the history and the lessons of civil rights violations or civil liberties injustices that have been carried out against other communities or populations, including, but not limited to, civil rights violations or civil liberties injustices that are perpetrated on the basis of an individual's race, national origin, immigration status, religion, gender, or sexual orientation.
- Link historic civil rights violations or civil liberties injustices with current civil liberties challenges.
- Feature California and/or California-related groups and individuals impacted by the subject of civil liberties and civil-liberty violations.
- Foster community dialogue and engagement through physical displays and virtual content,
- Promote civic engagement, encourage collective problem solving and connect cultures, communities, and groups.
- Include educational materials available for K-12 students and educators, including information and curriculum supports for in-person educational activities and online educational use that follow educational protocols and standards appropriate for the educational level:
  - For K-12 education, projects should align with the standards and framework for History-Social Science<sup>16</sup>, as well as augment the learning in other subject areas<sup>17</sup> including but not limited to English Language Arts, English Language Development, Visual and Performing Arts, Ethnic Studies.
  - For college-level education, projects should be appropriately academically rigorous, follow higher-education protocols, and include expertise from widely accepted experts within the academic arena.
  - Online educational components should comply with student-data privacy law in California, and potential users – students, educators and general members of the public – should not have barriers to access, either online or in person.
- Include activities for members of the public, including but not limited to tours, lectures, online information and specialized programming related to the project.
- May include a variety of media for physical and online displays and program supports including (but not limited to) videos, presentations, speaker bureaus, interactive online discussions, unique use of technology (e.g. virtual reality, augmented reality) and other means.
- May include preservation components and aspects in the project.
- Physical and online programming should be accessible to individuals with disabilities.<sup>18</sup>
- Physical and online programming should be provided or complemented in languages other than English.
- Low-income California residents and visitors must have an easy-to-access method to view and participate in the museum project at no cost.
- Outreach and public awareness efforts and activities should be conducted for new, unique, and underserved audiences to the museum facility, with efforts made to provide such outreach effort and activities in languages other than English.

- Museum facility and project display must be physically located in California and open to the public, with adherence to any and all local and state safety protocols concerning COVID-19 or other public-health issues or situations.

**Please Note:** This category of funding is intended for large-scale museum projects that are fully or nearly fully devoted to the subject of this grant program and reach a large number of California residents and visitors. Smaller projects in this subject area or that reach a limited audience or provide a portion of the above requirements should apply in the “Community Projects” category with museums as a subcategory.

#### **Education, Preservation, Public Media, and Museum Project Maximum Request**

The maximum request amount for Education, Preservation, Public Media, and Museum projects is \$125,000.

### **Community Projects**

This category provides funding for a wide array of projects that focus on California and/or California-related groups and individuals whose civil liberties have been violated, using the civil rights violations set in motion from Executive Order 9066 as a principal topic, example or discussion point.

#### **Key Components**

Community Projects should do the following:

- Feature California and/or California-related groups and individuals impacted by the subject of civil liberties and civil-liberty violations.
- Provide opportunities for community participation and involvement in activities and discussions concerning civil liberties.
- Foster constructive community dialogue and engagement on the topic of civil liberties.
- Promote civic engagement, encourage collective problem-solving and improve relationships between cultures, communities and groups.
- May include the development of videos, plays, presentations, speaker bureaus, and exhibitions for presentation to elementary, secondary, and community college audiences.
- Connect the Japanese-American exclusion and detention experience with the experiences of other populations so that the cause and circumstances of this and similar violations of civil rights or acts of injustice may be illuminated and understood; and
- Produce a work that can be accessed by the public after its creation – ideally in a means or method that is sharable via digital media and the internet.

Community projects that educate the public about civil liberties and internment camps during World War II can take various forms. Past projects have included:

- Films, narrative and documentary
- Books (including graphic novels) and live readings
- Photo collections and exhibits
- Visual art exhibits

- Museum displays
- Arts performances of drama, dance and music
- Oral histories
- Document and material preservation
- Educational guides and supplemental curriculum
- Website tools
- Essay and literature projects
- Public art and monuments
- Music and recordings

The list above is by no means inclusive and is based on past projects during a time before the widespread use of social media, internet applications and other technical advances in communities, libraries, classrooms and other learning environments.

Projects involving mediums and venues reflective of these changes that still achieve the “Key Components” listed above are strong potential candidates for this program.

The maximum request amount for a “Community Project” grant is \$50,000.

**PLEASE NOTE:** California Civil Liberties Program funds in both the “Education, Preservation, Public Media, or Museums” and “Community Project” categories ***cannot*** be used for hospitality or purely social events; purchase of equipment principally used for other purposes than the described project; out-of-state travel; direct fundraising activities; advocating for specific policies, legislative action or partisan agendas; be promotional or purely celebratory in nature; or promote a particular political, religious, or ideological point of view. For more details on limitations, please see information under the heading “Proposals involving any of the following are NOT eligible under the program.”

## **Matching Funds**

Applicants are encouraged to seek additional investment in their project – ideally a dollar-for-dollar (1:1) match, if possible and applicable. The match may be from corporate contributions, private contributions, local government, earned income or in-kind matches, including labor from experts, volunteers, administrators and others. Matches are strongly encouraged but not required.

## **Application Process**

The application for the California Civil Liberties Public Education Program grants will be available in January 2023 through the California State Library website. Grant applications are submitted through the online grant management system on the California State Library website at <http://www.library.ca.gov/grants/civil-liberties/>.

There are various sections to the Civil Liberties grant application, and applicants will be expected to include the following:

- Basic Information (provide general information about the organization and project leads)

- Legislative Information (inform the State Library of the state senate, assembly, congressional and local representatives for the applicant)
- Information About Your Project
- Requested Amount
- Timeline
- Budget
- Applicant Information and Key Personnel
- Supplementary Materials

**Helpful Templates.** The California State Library has crafted templates in Excel to assist with the Timeline and Budget requirements for the application. Please see downloads available on the website at <http://www.library.ca.gov/grants/civil-liberties/>

Budgetary information needed for the application includes the Project Budget, the proposed Grant Expenditures, and the Project Income. Instructions and information are available in the Budget template as well as in the online application.

**Partial Save Feature.** Applicants may save an application as a draft at any time and add additional information, as long as all information is submitted, and applicants click "Apply" by the deadline date at 12:00 midnight PST.

NOTE: Applicants should keep an eye on their application and must click "Apply" before the due date for the application to be considered. The California State Library staff may not be able to see partially completed applications. If applicants save drafts, they must not forget to come back and finalize the application before the deadline!

**Deadline:** The deadline is Friday, **April 14, 2023, at 11:59 pm.**

**Questions:** Questions may be addressed to [civil.liberties@library.ca.gov](mailto:civil.liberties@library.ca.gov). *Please note that technical assistance is only available during working hours 8:00 am – 5:00 pm Monday-Friday, excluding holidays.*

## **Review Criteria**

A nine-member advisory review panel comprised of five gubernatorial and four legislative appointees<sup>19</sup> will evaluate applications based on the following criteria:

### **Quality and Appropriateness of Project:**

- The applicant demonstrates the skills, expertise, and experiences central to the project's success and the project falls within the purpose of the California Civil Liberties Public Education Program, as described in the "General Project Requirements" and the "Key Components" for all grant categories. Analysis will include:
  - Does the project fall within the purpose of the California Civil Liberties Public Education Program and the specific category of funding?

- Does the project feature California and/or California-related groups and individuals impacted by the subject of civil liberties and civil-liberty violations?
- Does the project connect the Japanese-American exclusion and detention experience with the experiences of other populations so that the causes and circumstances of this and similar violations of civil rights or acts of injustice may be illuminated and understood? (The Japanese-American experience does not need to be the main subject of the project, but a connection should be made.)
- Does the project provide opportunities for community participation, education, and involvement in activities and discussions concerning civil liberties? For preservation projects, does the project produce work or information that can be freely accessed by the public after its creation - ideally in a means or method that is shareable via digital media and the internet - without restriction or barriers to access?
- Does the project provide insight and information so that the causes and circumstances of this and similar events may be illuminated and understood, including for others beyond the groups affected by the civil liberties violations?

**Relevance for Wide Audiences, Uniqueness, and Connection to Civil Liberties Issues Today**

- The proposed project should be relevant to wide audiences, include unique or underserved populations, and connect to civil liberties issues today. Factors in this general criteria section include geographical distribution and underserved areas, unique and underserved audience, unique techniques of engagement, high need in terms of subject matter, and other contributing factors. Analysis will include:
  - Is the applicant presenting a project in an under-served geographic area of the state when it comes to similar programming that is impacted today by civil liberties issues?
  - Does the project provide new and relevant information and connecting engagement to audiences that would likely have little to no exposure or knowledge of the subject matter of the project and who are impacted today by civil liberties issues?
  - Does the project employ a very unique method of engagement that has a high likelihood of positive impact and should be explored? Does it look to engagement techniques that utilize new technologies and/or engage audiences impacted by civil liberties issues today?
  - Is the specific subject matter and insight from this project new, unique, and/or engage audiences impacted by civil liberties issues today?
  - Are there additional factors that can influence the success of a project and reasons to support funding that aren't taken into account throughout the rest of the application?



### **Project Impact:**

- The project demonstrates both reach and strong engagement with the public on the issue of civil liberties as well as significant education and awareness, information-sharing, participation, and discussion to improve relationships between cultures, communities, and groups. Analysis will include:
  - Does the project demonstrate outreach and education to a significant portion of Californians? For preservation projects, does this project preserve and/or expand access to vital records, materials, multi-media items, information and other vital source materials documenting the history, records and personal histories that cannot be found elsewhere?
  - Does the project foster positive community dialogue with members of the public on the issue of civil liberties? For preservation projects, does the project provide opportunities for reasonable and open access to materials to a broad segment of the population that may lead to activities and discussions concerning civil liberties?
  - Will the project create strong interest from the public? Will individuals be encouraged to contemplate the issues of civil liberties and potentially participate in civic-engagement activities concerning civil liberties? For preservation projects, does the information preserved inspire interest and exploration from diverse groups, including the general public?
  - Does the project include activities, information and interactions that may encourage positive collective problem-solving to improve relationships between various diverse cultures, communities and groups? For preservation projects, does the content provide a unique perspective that may inspire such discussions and interaction?
  - Does the project produce work or information that can be accessed by the public after its creation - ideally in a means or method that can be shared via digital media and the internet? For preservation projects, does this project utilize the best available resources to maximize the preservation, access, and long-term educational impact to the California public and/or specific segments of the California public?

### **Fiscal Management & Project Leadership:**

- The project has realistic and achievable outcomes, demonstrates accountability, and includes an appropriate and complete budget. These criteria include the caliber of a project team, viability of a project budget, quality of implementation plans, overall fiscal health and the organizational capacity of an applicant, and/or the strength of collaborative partnerships, if applicable.
  - Does the project have realistic and achievable outcomes?
  - Does the application demonstrate an appropriate and complete budget?
  - Is the applicant organization and project team in sufficient financial and capacity standing to fulfill the project?

- Is the timeline for project completion realistic?
- Does the applicant and project team demonstrate the skills, expertise and experiences central to the project's success?

## **Advisory Panel Evaluation and Ranking Process**

The advisory panel will review all applications and work samples in a multi-step process that involves a 100-point ranking system. Each of the four criteria subjects utilizes five questions for evaluation, with an evaluation between zero and five points per question, for a maximum ranking of 100 points. It is not expected that grantees rank at the highest level for all components of the main criteria to be funded. Rankings by panelists will be averaged to obtain the final score and comments will be noted to provide insight and information for final decisions.

## **Final Decisions for Funding**

After receiving and reviewing the advisory panel's evaluations and recommendations, the State Library will announce final funding decisions.

If approved for support, grant totals may differ from the amount sought due to the level of funding available for the program. Determinations of final funding for grantees may be determined by the demand on the funding, the ranking of the application, and/or the comments the State Library receives from the advisory panel.

Should a grant award be less than the requested amount, the applicant must confirm that the goals of the original request still can be met or modified with a lower grant award. If the awarded amount is significantly different than the proposed amount, the potential grantees will be requested to submit a subsequent budget with the approved amount of funding.<sup>20</sup>

## **Proposals with Civil Liberties grant requests for any of the following are NOT eligible**

- Projects involving fundraising activities, including grant writing
- Grantee organizations not currently in compliance on another California State Library grant
- Grantee organizations that are not currently in compliance with all relevant control agencies, such as the Internal Revenue Service, Franchise Tax Board, Secretary of State, California Department of Justice/Attorney General, and other government control agencies for nonprofit corporations
- Grant requests for payments to federal agencies
- For-profit organizations as applicants (absent a nonprofit fiscal sponsor)
- Programs, projects, or services intended for private use or for use by restricted membership
- Programs or projects not accessible to the public
- Programs or projects that promote or appear to promote a particular political, religious, or ideological point of view
- Indirect overhead costs over 5 percent, including for schools, colleges, or universities<sup>21</sup>
- Cash reserves and endowment holdings
- Purchase of major equipment, land, buildings, or major construction
- Out-of-state activities including travel
- Non-educational social activities such as receptions, parties, or galas

- Hospitality expenses or food costs that are unrelated to travel
- Gifts and prizes, including cash prizes as well as physical items or gift certificates with monetary value
- Contributions and donations to other entities
- To pay fines and penalties, bad debt costs, and/or deficit reduction
- Expenses incurred before the start of the grant period, or after the ending date of the grant period without extension request and approval
- Lobbying activities that are intended to influence the actions, policies, or decisions of government officials

## Timeline

Date	Activity
January 26, 2023	Program Open and Guidelines Available
February 2, 2023 – 10:00 a.m.	Optional Informational Webinar by Zoom (sign up for notification on the <a href="#">Civil Liberties</a> program mailing list to be emailed information or request zoom information <a href="https://forms.gle/a4H8TuRuaAwCJoNf8">https://forms.gle/a4H8TuRuaAwCJoNf8</a> Session will be recorded.
April 14, 2023	Application Deadline
May 2023	Advisory Panel Review
June 2023	Funding Notifications (expected)
June 2023 until June 30, 2024	Funded Activity Period

## Grantee Requirements

- Include in the approved grant agreement copies of signed letters sent to the governor and state Senate and Assembly representatives informing them of the grant award and proposed program.
- Use the California State Library logo on printed, electronic materials and websites that specifically reference a grant.
- Credit on all printed and electronic materials must include: “This activity is funded by the California Civil Liberties Public Education Program.”<sup>22</sup>
- Give verbal credit to the California Civil Liberties Public Education program and the California State Library when discussing the project and activities supported by this grant.
- Submit a final report summarizing grant-funded activities and accomplishments at the end of the grant period.

**Questions?**

Please address by email to [civil.liberties@library.ca.gov](mailto:civil.liberties@library.ca.gov) and a member of the California State Library's staff will respond.

## Endnotes

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- <sup>1</sup> Education Code Section 13000. (a). See full code at [http://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=1.&article=](http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=1.&article=)
- <sup>2</sup> Education Code Section 13015-13030 may be found at [http://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=](http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=)
- <sup>3</sup> From *Personal Justice Denied*, an extensive investigation that included 20 days of hearings in cities across the country, particularly on the West Coast. Testimony was taken from more than 750 witnesses including evacuees, former government officials, public figures, interested citizens and historians. See the full report from the National Archives at <https://www.archives.gov/research/japanese-americans/justice-denied>
- <sup>4</sup> *Personal Justice Denied*.
- <sup>5</sup> The California State Library retains 10 percent of the budgeted amount to improve public access and maintain the educational value of materials created previously under this program, as well as administrative costs.
- <sup>6</sup> This information may be found in the California Education Code 13000-13030 at [http://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=](http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=)
- <sup>7</sup> For a nonprofit corporation (under 501(c)(3)) of the Internal Revenue Code to be considered for this program, all required filings and paperwork with control agencies must be up to date and in good standing with relevant government control agencies. For California 501(c)(3) nonprofit corporations, control agencies include but may not be limited to the federal Internal Revenue Service, the Franchise Tax Board, the Secretary of State, and the Department of Justice/Attorney General. Nonprofits residing in other states may have additional control agencies at the state government level and are required to be in good standing as well.
- <sup>8</sup> Charitable organizations (under 501(c)(3) of the Internal Revenue Code) associated with an accredited college or university that are in good standing are eligible for the CA Civil Liberties Program.
- <sup>9</sup> A fiscal agent, also known as fiscal sponsorship, is described this way by the Trust for Cultural Innovation: “A fiscal sponsor is a nonprofit organization that provides fiduciary oversight, financial management, and other administrative services to help build the capacity of charitable projects.” Please see additional information from the National Council on Nonprofits at [www.councilofnonprofits.org/tools-resources/fiscal-sponsorship-nonprofits](http://www.councilofnonprofits.org/tools-resources/fiscal-sponsorship-nonprofits)
- <sup>10</sup> These general project and applicant requirements are based on the requirements as outlined in the California Education Code 13000-13030 – see [http://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=](http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=)
- <sup>11</sup> Information on the encouraged components of grant projects may be found in the California Education Code 13015(e).
- <sup>12</sup> The History and Social Science Framework adopted in 2016 may be found on the California Department of Education’s website at <https://www.cde.ca.gov/ci/hs/cf/hssframework.asp>.
- <sup>13</sup> A listing of standards and support materials for K-12 education may be found on the California Department of Education’s website at <https://www.cde.ca.gov/be/st/ss/>.
- <sup>14</sup> The California State Board of Education adopted Ethnic Studies Model Curriculum on March 18, 2021. Information can be found at <https://www.cde.ca.gov/ci/cr/cf/esmc.asp>.
- <sup>15</sup> There are approximately 6 million children in California’s ten thousand K-12 schools in over a thousand school districts. Additional information is available at <https://www.cde.ca.gov/ds/sd/cb/ceffingertipfacts.asp>.
- <sup>16</sup> The History and Social Science Framework adopted in 2016 may be found on the California Department of Education’s website at <https://www.cde.ca.gov/ci/hs/cf/hssframework.asp>.
- <sup>17</sup> A listing of standards and support materials for K-12 education may be found on the California Department of Education’s website at <https://www.cde.ca.gov/be/st/ss/>.
- <sup>18</sup> Applicants may want to view the federal Institute of Museum and Library Services’ various resources on accessibility at <https://www.imls.gov/issues/national-issues-priorities/accessibility-resources-museums-and-libraries>
- <sup>19</sup> The bill by Assemblyman Al Muratsuchi, AB 491, signed into law in 2017 by Governor Brown established the advisory panel; see California Education Code 13015(c) at

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[http://leginfo.legislature.ca.gov/faces/codes\\_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=](http://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=EDC&division=1.&title=1.&part=8.5.&chapter=2.&article=)

<sup>20</sup> Modification of proposed goals because of lesser grant amounts must be approved by the California State Librarian.

<sup>21</sup> These grants are project-based funds. Appropriate and reasonable administrative costs are allowed, but not basic overhead in excess of 5%.

<sup>22</sup> In some situations the title of the program may be shorted to “California Civil Liberties Program” or “CA Civil Liberties Program.”