

1 Approved as amended August 13, 2009

2
3 Library of California Board Meeting
4 August 7, 2008

5
6 California State Library
7 914 Capitol Mall, Room 500
8 Sacramento, California
9

10 **CALL TO ORDER AND INTRODUCTIONS**

11 President Penny Kastanis convened the Library of California Board Meeting on August 7,
12 2008 at 9:08 a.m., by asking the Board and those in attendance to recite the Pledge of
13 Allegiance. President Kastanis then welcomed Board Members, staff and audience members
14 to Sacramento and called for introductions.

15 **Board Members Present:** President Penny Kastanis, Anne Bernardo; Victoria Fong;
16 Linda Jewett; Jane Lowenthal; Paymaneh Maghsoudi; Elizabeth Murguia; and Judy Zollman.

17 **Not Present:** Vice President Tyrone Cannon and Conchita Battle.

18 **California State Library Staff Present:** State Librarian Susan Hildreth, Deputy State
19 Librarian Stacey Aldrich, Mimi Morris, Tom Andersen, Gerry Maginnity, Sandy Habbestad,
20 Chris Berger, Rush Brandis, Ira Bray, Jacquie Brinkley, Suzanne Flint, Andrea Freeland,
21 Richard Hall, Susan Hanks, Carla Lehn, Kathy Low, Mickie Potter, Cindy Tackett, Mark
22 Webster and Wanda Green.

23 **ADOPTION OF AGENDA**

24 *It was moved, seconded (Fong/Maghsoudi) and carried unanimously that*
25 *the Library of California Board adopts the agenda of the August 7, 2008*
26 *meeting as presented.*

27
28 **APPROVAL OF MINUTES**

29 *It was moved, seconded (Maghsoudi/Zollman) and carried unanimously*
30 *that the Library of California Board approves the draft minutes of the*
31 *February 28, 2008 meeting as corrected.*

32
33 **RESOLUTIONS**

34 Member Fong read a Board resolution to recognize and honor Susan Steinhauser for her
35 outstanding public service, her distinguished contributions and commitment to libraries and
36 to the people of the State of California. The following action was taken by the Board.

1 *It was moved, seconded (Fong/Maghsoudi) and carried unanimously that*
2 *the Library of California Board adopts Library of California Board*
3 *Resolution 2008-01 for Susan Steinhauser. (See Attachment A)*
4

5 Member Fong informed the Board that this is also Member Jewett’s last meeting, that in
6 line with her recent retirement, Member Jewett is resigning from the Board and moving to
7 Oregon. Member Fong proposed that a resolution be prepared and mailed to Member Jewett
8 in honor of her public service and commitment to school library services. The following
9 action was taken by the Board.

10 *It was moved, seconded (Fong/Lowenthal) and carried unanimously that*
11 *the Library of California Board requests that a Board resolution be written*
12 *for Linda Jewett as she resigns from the Board and moves to Oregon.*
13

14 President Kastanis expressed her respect for Member Jewett in recognition of her years as
15 a dedicated advocate for libraries, and particularly her advocacy for the educational needs of
16 the children of this state.

17 Hildreth indicated the need to fill the several vacant gubernatorial appointment seats on
18 the Board and necessity for a good complement of representation in order to have a quorum.
19 She asked that names of individuals who may be interested in serving on the Board be
20 provided to the State Librarian’s office. President Kastanis added that there is need for
21 someone particularly in the area of school libraries.

22 **REPORTS TO THE BOARD**

23 **Board President’s Report**

24 President Kastanis had nothing to report.

25 **Board Vice President’s Report**

26 On behalf of Member Cannon, who was absent from today’s meeting, President Kastanis
27 referred to the August 1, 2008 Board Vice President’s Report copied in the Board packet.
28 She reported that since the last Board meeting, Member Cannon was appointed to the San
29 Francisco Public Library, James C. Hormel Gay and Lesbian Center Advisory Committee.
30 Member Cannon attended two conferences, the ALA Annual Conference in Anaheim and the
31 Association of Research Libraries/University of Washington/University of Virginia Library
32 Assessment Conference in Seattle, Washington.

1 **Chief Executive Officer's Report**

2 Hildreth reported that Tom Andersen has been appointed Bureau Chief of State Library
3 Services, and that Gerry Maginnity has been promoted to Bureau Chief of Library
4 Development Services.

5 Hildreth reported that due to reductions in funding for 2008/09, the California Civil
6 Liberties and Public Education Program (CCLPEP) that was managed by the California
7 Research Bureau was moved to Library Development Services.

8 Hildreth reported that the California State Library (CSL) is creating an interesting
9 statewide partnership with *Libraries for the Future*, the national library organization that
10 works with libraries to create new service models to improve library services. Projects that
11 CSL has undertaken with *Libraries for the Future* using Library Services and Technology
12 Act (LSTA) funds will be presented in the LSTA Advisory Committee.

13 Hildreth reported that the Library and Courts I (LC I) building renovation is going
14 forward as planned and that today's meeting will be the last one in Room 500 for probably
15 two years or more. A new Board meeting location is yet to be identified. Staff will relocate
16 in early 2009. The entire collection and some staff will be relocated to the building formerly
17 used for the Tower Books warehouse in West Sacramento. The collection will be accessible
18 during the renovation. CSL will have public service hours, will page the collection, and will
19 provide twice daily delivery from West Sacramento to downtown Sacramento. Most of the
20 staff will be moving into the Library and Courts II (LC II) building at 900 N Street, and a
21 public service desk will be provided there as well as at the West Sacramento site. The State
22 Librarian's office will be located in LC II. When the library renovation is complete, the State
23 Librarian and some State Library Services staff will return to LC I, and Board meetings may
24 resume in Room 500.

25 **Library Bond Act of 2000**

26 President Kastanis called on Bessie Condos for an update on shared resources and joint
27 use libraries. Condos gave a PowerPoint presentation of an electronic survey of 22 library
28 projects funded by the Bond Act of 2000, libraries that have been open a year and that
29 participate or had plans to participate in joint use to share their facilities. The survey was
30 sent to both branch and main libraries. Of the 7 main libraries that were funded, 15 branches
31 took part in the 12-question survey. Most of the respondents fell into the joint use category.
32 Although 95% of 19 libraries that responded indicated their joint ventures have been

1 successful, some of their comments indicated otherwise. Comments indicated that the
2 concept of joint use or shared resources was a good one, but generally school districts did not
3 provide or were unable to provide the necessary instructional support. One district provided
4 computers, for example, but not other resources as promised. One library, however,
5 indicated a successful joint use relationship.

6 In the survey analysis, Condos observed that public libraries provided much of the effort
7 in the joint use agreements in areas such as staffing and other resources, while in some cases
8 the schools provided only a set of textbooks. Secondly, Condos stated that the time lapse that
9 occurred between the time that a library applied and the time the project was awarded
10 appeared to be detrimental in the partnering effort. She indicated that partnering worked
11 more effectively when all parties worked together in the planning stage. Finally, Condos
12 observed that joint use efforts do not seem to work as well in large urban environments
13 where there is rapid turnover in staff and changes in school administration.

14 In conclusion, Condos indicated that in many of the bond-funded projects, the theory of
15 joint use was a good one, but in reality, the joint use agreement was not really fulfilled.
16 Condos stated that she will compare the remaining number of bond-funded libraries that have
17 been open longer than the one year to the libraries in the current survey and will provide an
18 update to the Board. Information about the responses from the survey will be posted on the
19 CSL website. In addition, Condos stated that she is working on a statewide survey regarding
20 joint use libraries and will also provide those results to the Board.

21 President Kastanis commented on the issues with school districts, that the problem is
22 basically with the funding of school libraries, that unfortunately there are no district
23 librarians; anybody who stands behind the desk in the library becomes the librarian. The
24 people making the decisions have very little knowledge about what a library is supposed to
25 be, nor how to implement successful sharing of resources to assist the children, which has
26 been a continued frustration with schools over the past 30 years. The public library overall
27 has been good in working together on sharing resources. In order for resource sharing to
28 improve for children, schools have to take on some of the responsibility.

29 Member Jewett added that schools receive no money from the state for staffing or for
30 materials unless there is an advocate on site, or a counsel that can advocate something for a
31 school library and library improvement programs. Schools have many issues; their cuts are
32 enormous; they have to serve everybody in the public school. The school principal is often

1 very fragmented on many different issues and faced with the difficulty of applying across the
2 board budget cuts. There is also a lack of education in teaching children about the
3 importance of libraries. Every kindergarten child, for example, should have a field trip to the
4 public library to get a library card. There should be a mandate that there will be a teacher
5 librarian in every district, in every school. That is the root of the whole situation, staffing.
6 Teacher librarians have a teaching credential before they can become a librarian, after which
7 they have graduate library work. Teacher librarians are capable, and it is their mission to
8 teach children to use information effectively. Libraries are the center of literacy; it is terribly
9 important that we have teacher librarians for all children in California, and that's how joint
10 use can be so very, very strong.

11 Member Zollman concurred with Member Jewett and President Kastanis about the
12 situation with the schools; it is a constant struggle every single year to advocate for library
13 assistants; library assistants are at risk of losing their jobs, and we have to continually
14 reiterate the importance of qualified library staff to maintain the library and provide
15 assistance to the children. She expressed hope for more joint use projects.

16 Hildreth stated that as a reminder to everyone, the focus of the survey was on the Bond
17 Act project. The school-public library joint venture aspect of the Bond Act was something
18 that was required to get the Bond Act on the ballot, but was not the initial premise of the
19 buildings. The Bond Act of 2000 does not have a mechanism to ensure that the joint venture
20 projects are working successfully. The only thing the State Library can do is require that the
21 buildings built with Bond Act funds are used for public library purposes for 40 years, and as
22 the survey results indicate, there is a variety of success in those joint ventures. Hildreth
23 directed Condos to check further into the progress made by San Mateo Public Library, a new
24 building that got a priority one grant because of the school library cooperation.

25 Member Fong recalled that one of the successes of joint use is the Pickleweed Library
26 project. President Kastanis called on David Dodd, Director of the San Rafael Public Library,
27 to comment on Pickleweed. Dodd stated that Pickleweed Library is a shared facility with the
28 community center. When the library has a program, with 40 or 50 kids such as in the
29 summer reading program, the library is full and sometimes the program has to be moved into
30 the community center or another facility. There are 15 public Internet stations that are in use
31 all hours of the day, in which the community center does programming with local community
32 organizations to teach computer skills and computer literacy. Dodd stated that the library is a

1 jewel to the community, loved and treasured and protected by the community. He indicated
2 the need for more hours, more funding, and more space, but was positive that all those things
3 will come in time and expressed warm thanks to everyone.

4 Member Lowenthal suggested that public relations efforts be made on success stories
5 such as Pickleweed Library. Member Jewett suggested that the California Library
6 Association (CLA) and California School Library Association (CSLA) could have articles in
7 their journals of the success stories to show how two entities can work together, which would
8 be a model for other libraries. She suggested that libraries with success stories could work
9 together to present their success stories at the November 2009 CLA & CSLA conferences.

10 **Election of Board Officers for 2009**

11 President Kastanis asked for a report from the Nominating Committee, Victoria Fong and
12 Linda Jewett, on the election of Library of California Board Officers for 2009. Member
13 Fong thanked Member Jewett for her help on the committee which nominated Penny
14 Kastanis for another term as President. The following action was taken by the Board.

15 *It was moved by the Nominating Committee (Fong) and carried*
16 *unanimously that the Library of California Board elects Penny Kastanis as*
17 *President of the Library of California Board for the year 2009.*
18

19 President Kastanis thanked the Board for their faith in her to continue as President for
20 another year. On behalf of the Board, Member Fong thanked President Kastanis for taking
21 on the Presidency for another year. Member Fong then reported the committee's nomination
22 of Tyrone Cannon for another term as Board Vice President. The following action was taken
23 by the Board.

24 *It was moved by the Nominating Committee (Fong) and carried*
25 *unanimously that the Library of California Board elects Tyrone Cannon as*
26 *Vice President of the Library of California Board for the year 2009.*
27

28 Member Fong will advise Member Cannon of his election as Vice President.

29 **2009 Meeting Schedule and Locations**

30 President Kastanis called on Sandy Habbestad for results of the survey for the 2009
31 Board meeting schedule. Habbestad reported that Board Members approved March 5th and
32 August 13th for the 2009 LoC Board meeting dates. Both meetings will be held in
33 Sacramento. President Kastanis advised Board Members to inform Habbestad of any future
34 conflicts with the Board meeting dates.

1 **BUDGET AND PLANNING**

2 **CLSA System Plans of Service**

3 President Kastanis called on Habbestad for an update on the System Plans of Service.
4 Habbestad reported that the CLSA Plans of Service were received from all 15 cooperative
5 library systems. Staff will be working with the 49-99 Cooperative Library System to revise
6 its Plans of Service for the Interlibrary Reference component. You may recall, last year the
7 Administrative Council terminated the joint powers agreement with its members and
8 reestablished as an agency by joint resolution with administrative and fiscal services being
9 provided through MCLS. For the past year, while 49-99 was in a transition period,
10 specialized databases were purchased for member libraries to answer reference questions that
11 would have routinely been sent to the System Reference Center. In 2008/09, the 49-99
12 Cooperative Library System reported that they will continue to rely on specialized databases
13 alone for interlibrary reference which does not meet the specifications in the Code of
14 California Regulations, Section 20157B. A letter from Susan Hildreth mailed last week to
15 the 49-99 Administrative Council chair offered guidance from CSL staff to improve this
16 service to 49-99 and its members. The following action was taken by the Board.

17 *It was moved, seconded (Maghsoudi/Zollman) and carried unanimously*
18 *that the Library of California Board approves the CLSA System Plans of*
19 *Service for each of the 15 CLSA Cooperative Library Systems submitted for*
20 *fiscal year 2008/09, and that staff work with the System(s) where concerns*
21 *have been addressed.*

22
23 **CLSA System Allocation for 2009/10**

24 President Kastanis called on Habbestad for an update on policy for allocation. Habbestad
25 reported that the Board received formal requests from ten areas in the state to consolidate
26 CLSA systems into three separate mega regions in 2009/10. In working on preliminary
27 budget scenarios for the new consolidated systems, staff determined that the current funding
28 formula for allocating program funds would penalize the new consolidated systems
29 financially. The main reason for the loss of the CLSA funds when consolidating two or more
30 systems is that the formula adopted in 1983 established a base allocation for each system, and
31 that base is reduced when two or more systems consolidate. For the systems that are not
32 consolidating, their total allocation would increase by the current formula. Exhibit A
33 displays the funding levels before and after consolidation for each of the three system-level
34 programs. Scenario One displays each system's preliminary budget based on 15 systems.

1 Scenario Two displays the total amount that would be allocated to systems after
2 consolidation; it includes the current Board policy. Scenario Three retains the same funding
3 levels as in Scenario One by simply adding together the budgets for each system. Staff
4 recommended the Board adopt a new procedure based on Scenario Three, which is supported
5 by all 15 CLSA systems.

6 President Kastanis called for questions and referred the Board to review Exhibit A. No
7 questions were raised. The following action was taken by the Board.

8 *It was moved, seconded (Fong/Maghsoodi) and carried unanimously that*
9 *the Library of California Board adopts a policy for allocation of CLSA*
10 *System-level funding for Reference, Communications & Delivery, and*
11 *Advisory Boards for the 2009/10 fiscal year that allows two or more CLSA*
12 *Cooperative Library Systems to consolidate and retain the same funding*
13 *level by simply adding together the allocations for each System.*

14 **RESOURCE SHARING**

15 **CLSA Consolidations and Affiliations**

16 President Kastanis called on Habbestad for an update. Habbestad reported that the basis
17 for all three consolidation requests is that the CLSA law authorizes and encourages
18 consolidation among public libraries and cooperative systems by providing grants to do so.
19 However, there is no CLSA funding available for consolidation grants should the Board
20 approve the requests. The State Library has provided some planning assistance with LSTA
21 dollars to help in this process. The Board was presented with three separate consolidation
22 requests to determine if the consolidation provides a more effective way of carrying out the
23 purposes of the act than would be the case if the consolidation did not occur.

24 If approved, Habbestad stated that each newly consolidated system needs to have in place
25 by June 1, 2009 its governance structure including bylaws and administrative policy manual
26 as required by CCR Section 20136 and its CLSA Plans of Service and Baseline Budget
27 Request that shows how the new system will carry out the intent of the act. A colored map of
28 the current CLSA systems is provided in Exhibit A, and Exhibit B displays the proposed new
29 structure with eight systems statewide. Under consideration is a request from the Bay Area
30 Systems to consolidate the operations and services of the Bay Area Library and Information
31 System (BALIS), Monterey Bay Area Cooperative Library System (MOBAC), Peninsula
32 Library System (PLS), and the Silicon Valley Library System (SVLS), into one regional
33 system. Exhibit C contains the notice of intent to the Board and the pages from the minutes
34

1 from each of the administrative council meetings approving the merger. Exhibit D contains
2 the consolidation plan including a timeline for carrying out activities prior to the effective
3 date of the merger and a spread sheet for programs and services that each system brings to
4 the new structure. The new cooperative system would span eight counties from Contra Costa
5 County to Monterey County and have a user population of over 6.6 million.

6 President Kastanis called on Linda Crowe, Executive Director of the Peninsula, BALIS,
7 MOBAC and SVLS systems, to respond to a question about logistics, how the staff and
8 offices will be able to function when the systems are brought together. Crowe stated that the
9 systems have been operating together for a long time. Silicon Valley and Peninsula started
10 operating together and were joined by San Mateo County and Santa Clara County in 1990.
11 Crowe explained that BALIS, which is San Francisco County, Alameda County and Contra
12 Costa County, began contracting with Peninsula in 1994; Peninsula then contracted with
13 MOBAC around 2000. The name of the proposed new system is Pacific Library Partnership.
14 President Kastanis asked if the proposed new system structure represents the same regional
15 structure as the LoC Region of Golden Gateway. Crowe responded that the consolidation
16 does not include North Bay which is part of a separate CLSA System merger. The following
17 action was taken by the Board.

18 ***It was moved, seconded (Jewett/Fong) and carried unanimously that the***
19 ***Library of California Board approves the joint notice of intent submitted on***
20 ***behalf of the Bay Area Library & Information System, Monterey Bay Area***
21 ***Cooperative Library System, Peninsula Library System, and Silicon Valley***
22 ***Library System to consolidate its operations and services into a single***
23 ***Cooperative Library System, contingent upon all necessary local System***
24 ***consolidation agreements and by-laws, have been approved and are in force***
25 ***by June 1, 2009.***
26

27 For the second consolidation under consideration, Habbestad reported the Administrative
28 Councils of Santiago Library System and South State Cooperative Library System had
29 concerns about merging from smaller organizations into a very large organization; however,
30 the councils have given their full support to move forward with the consolidation. The new
31 system would span three counties in a geographic region from Oxnard in Ventura County to
32 San Clemente in Orange County and has a user population of 13 million.

33 President Kastanis called on Rosario Garza, Executive Director, MCLS, Santiago, South
34 State, for confirmation of their agreement to consolidate. She stated that although there are
35 concerns on behalf of the two systems with fewer members -- Santiago with 9 library

1 jurisdictions and South State with 4 library jurisdictions -- there are also strong feelings
2 among the council members for consolidation in order to become a stronger more viable
3 voice for the user population. With the 33 library jurisdictions in MCLS, the two small
4 counties in the tri-system comprise a high concentration of people, 35.5% of California's
5 population. The systems decided that by coming together the concerns can be overcome, that
6 much more can be done for libraries and more service can be provided to their user
7 community. In the restructuring process, a dues formula has been agreed upon, and bylaws
8 are being developed. The following action was taken by the Board.

9 ***It was moved, seconded (Zollman/Maghsoudi) and carried unanimously***
10 ***that the Library of California Board approves the joint notice of intent***
11 ***submitted on behalf of the Metropolitan Cooperative Library System,***
12 ***Santiago Library System, and South State Cooperative Library System to***
13 ***consolidate its operations and services into a single Cooperative Library***
14 ***System, contingent upon all necessary local System consolidation***
15 ***agreements and by-laws, have been approved and are in force by June 1,***
16 ***2009.***

17
18 President Kastanis asked for the consolidation update on Mountain Valley, North Bay
19 and North State. Habbestad reported that three northern California systems, Mountain Valley
20 Library System (MVLS), the North Bay Cooperative Library System, and the North State
21 Cooperative Library System, have submitted requests to consolidate their operations and
22 services into one mega resource system. Included with the notice of intent to the Board, is
23 the page from the minutes of each of the administrative council meetings approving the
24 merger, consolidation benefits and a manifesto for the organization. The new system would
25 span California borders north to Oregon and far south eastward through Mono County.
26 Annette Milliron, Executive Director, North Bay, North State and MVLS, stated that there
27 would be 32 counties after consolidation with a service population close to 5 million. The
28 following action was taken by the Board.

29 ***It was moved, seconded (Bernardo/Lowenthal) and carried unanimously***
30 ***that the Library of California Board approves the joint notice of intent***
31 ***submitted on behalf of the Mountain Valley Library System, North Bay***
32 ***Cooperative Library System, and North State Cooperative Library System to***
33 ***consolidate its operations and services into a single Cooperative Library***
34 ***System, contingent upon all necessary local System consolidation***
35 ***agreements and bylaws, have been approved and are in force by June 1,***
36 ***2009.***

1 Member Fong extended congratulations to the new consolidated systems and admiration
2 to the directors who were able to anticipate the needs by coming together to better serve the
3 population.

4 Member Bernardo asked how the new mega systems would fit in with the original design
5 of library networks and if there are any planning efforts, should funding come back for the
6 Library of California regions. President Kastanis asked that Habbestad provide a timeline of
7 what has transpired since the development of the Library of California regions, the
8 metamorphosis into this new direction of consolidation. Hildreth stated that a history from
9 1999 could be provided to show the boundaries when regional library networks were forming
10 and maps to show what they look like now with the networks that are still active.

11 Habbestad added that the history of consolidations and affiliations included in the Board
12 packet showed when CLSA was first enacted (1978), there were two single library systems,
13 the Berkeley-Oakland Service System and East Bay Cooperative Library System that merged
14 to form BALIS. In 1981/82 the Los Angeles Public Library System and Long Beach Library
15 System, both single entities, joined with MCLS. San Francisco was also a single system
16 during the enactment of CLSA.

17 **Interlibrary Loan (ILL) and Direct Loan Programs**

18 Habbestad reported on the TBR reimbursement rates for 2008/09. The base rate for the
19 Interlibrary Loan Program decreased by \$.03 from the previous year and increased by \$.12
20 for the Direct Loan Program. The total recommended rate is \$5.06 per eligible interlibrary
21 loan transaction and \$.89 per net imbalance direct loan transaction. The rates are subject to
22 concurrence under the Department of Finance. The following action was taken by the Board.

23 *It was moved, seconded (Lowenthal/Fong) and carried unanimously that*
24 *the Library of California Board adopts, subject to the concurrence of the*
25 *State Department of Finance, reimbursement rates for the 2008/09 fiscal*
26 *year as follows: for CLSA interlibrary loans, a reimbursement rate of \$5.06*
27 *per eligible transaction; for CLSA direct loans, a reimbursement rate of*
28 *\$.89 per eligible transaction; and that the Chief Executive Officer inform all*
29 *participants of the 2008/09 reimbursement rates as soon as Department of*
30 *Finance concurrence is obtained.*

31
32 Habbestad reported on the prorating requirement. The CLSA TBR program has seen a
33 shortfall in the budget for the past 19 years. In order to reimburse participants equitably,
34 given the potential shortfall to the baseline, the Board must annually adopt a withholding
35 amount to be applied to each claim for reimbursement. The proposed percentage is based on

1 three factors, the reimbursement rate adopted by the Board, the projected transaction levels
2 for interlibrary loan and direct loan programs, and the total amount in the TBR
3 appropriations. Staff recommended that the Board consider withholding 66% from each
4 quarterly payment reimbursing participants at 34% of their total cost throughout the year.
5 Staff also recommended that the Board allow its Chief Executive Officer to make a one-time
6 adjustment in the percentage if the appropriation is modified in the state budget when signed.
7 Any funds remaining at the end of the fiscal year would be calculated proportionately and
8 provided to participants in a 5th payment.

9 Hildreth added that when the Board met last year, the budget had not been finalized, and
10 the prorata percentage approved was based on a funding level that was higher than was
11 approved in the State Budget Act. The language included as part of the motion is to allow
12 the State Library to be able to go ahead and get the TBR program started for FY 2008/09 and
13 make the payments without a signed state budget in place. Last year we had to reconvene in
14 a conference call to revise the amount withheld from each payment so we could get the
15 checks out the door and have enough dollars to pay all eligible transactions equitably. The
16 Board took the following action.

17 *It was moved, seconded (Bernardo/Lowenthal) and carried unanimously*
18 *that the Library of California Board direct its Chief Executive Officer to*
19 *withhold 66% from all CLSA ILL and Direct Loan Program reimbursement*
20 *payments throughout the 2008/09 fiscal year and that, after determining the*
21 *full State cost of the ILL and Direct Loan programs for 2008/09, direct the*
22 *CEO to pay the full amount remaining due to each participating library if*
23 *sufficient funds remain in the 2008/09 TBR Program appropriation, or to*
24 *prorate the final payment equitably if insufficient funds remain in the*
25 *program appropriation. The Board further authorizes the CEO to make a*
26 *one-time adjustment in the pro rata percentage in order to pay all*
27 *participants equitably if the TBR appropriation is modified by a different*
28 *amount in the State Budget Act.*

29
30 Habbestad reported that in the past fiscal year transaction levels increased to the highest
31 in the program's history with over \$2.8 million interlibrary loans reimbursed and over 35
32 million direct loans made to nonresident borrowers. Staff recommended that the Board
33 authorize its CEO to submit a budget change proposal for the 2009/10 fiscal year to help
34 eliminate the documented shortfall in the TBR program budget. Hildreth added that this
35 would allow CSL to submit a request for full funding of TBR based on the formula in the
36 cost study that was justified. The Board took the following action.

1 *It was moved, seconded (Lowenthal/Bernardo) and carried unanimously*
2 *that the Library of California Board direct its Chief Executive Officer to*
3 *seek additional 2009/10 local assistance funding in the amount of*
4 *\$14,932,000 to eliminate the documented shortfall for qualifying CLSA*
5 *Direct Loan and Interlibrary Loans.*
6

7 President Kastanis asked Habbestad for an update on the TBR program. Habbestad
8 reported that TBR software developed to replace CSL’s outdated database system is in the
9 testing phase. The new system would have numerous features that would enable staff to send
10 reports to participants as well as receive claim forms and process them electronically. The
11 new software system is planned to be in place by the end of this calendar year. CSL
12 anticipates that the software will be seamless for all participants. The plan is to send claim
13 forms to participants electronically, and instead of staff providing manual data entry, which
14 is the current process, to have loans returned via email and downloaded into the new software
15 system.

16 **CLSA System Reference Program**

17 Habbestad reported that annual approval of the System Population and Membership
18 figures is required in order to calculate the System Reference Program allocations. Exhibit A
19 lists the public library members for each CLSA System and the population of the System as
20 determined by the most recently published estimate from the Department of Finance. The
21 population figures for this year include the change of System membership for Merced
22 County Library, from the 49-99 System to the San Joaquin Valley Library System. The
23 Board took the following action.

24 *It was moved, seconded (Lowenthal/Jewett) and carried unanimously that*
25 *the Library of California Board approves the System Population and*
26 *Membership figures for use in the allocation of CLSA System Reference*
27 *Program funds for the fiscal year 2008/09.*
28

29 **PLAN OF SERVICE UPDATES**

30 In the summary of the Reference Services to the Underserved component from the plan
31 of service, Member Jewett asked if there had ever been any coordination between schools
32 and libraries to find out if the scores of the immigrant and underserved children populations
33 are better because of the library’s involvement. Hildreth responded that the information in
34 the service plans is a direct result of the system-level activity; systems don’t deal directly
35 with schools and students, even though they ultimately are aimed at the end customer. It
36 would be the benefit passed on to their public library. Therefore, it might be a little

1 challenging for the State Library to get an outcome through the System Reference program.
2 We had an experience with a LSTA program, Live Homework Help, where we did try to
3 collect some very detailed data on student participants, and we found some difficulties with
4 that in terms of how much private data the school was going to collect or that we could
5 collect. Sometimes it is challenging for public libraries to get that data from the schools.

6 Member Jewett added that it would be interesting to know in an exit question of high
7 school graduates if the use of libraries helped to keep kids in school, or if the homework
8 center helped. A dialogue between schools and the Department of Education and the State
9 Library might be useful to obtain that kind of information.

10 Member Fong concurred with Member Jewett stating that maybe the California School
11 Library Association (CSLA) could work with the Department of Education to design a
12 questionnaire. Hildreth responded that the State Library's California Research Bureau has
13 issued numerous reports on the actual dropout rates of high school students.

14 **Update on Statewide Reference Project**

15 President Kastanis called on Stacey Aldrich, Deputy State Librarian, for the update on the
16 Statewide Reference Project. Using a PowerPoint presentation, Aldrich first reviewed Stage
17 One of the Statewide Reference Project with some of the results from the Zogby poll, "How
18 Californians are Finding and Using Information, A comparison of the results of two Zogby
19 International Polls 2008." About 700 people were polled. In March 2008 a second poll, via
20 the web with a link on the local library website, invited people to give feedback on their
21 information searching; what kinds of information is requested: school, business or personal,
22 and which resources they use and how often. People in general are searching very often for
23 information. School projects were a high percentage of what 18 to 29 year olds were looking
24 for, but it was their 3rd choice overall. The poll indicated they are looking more for
25 information about particular things, not just school related information. Search engines were
26 the first most often used resources when searching for information; the library was the next
27 resource. Poll results indicate people go to libraries because they know what resources are
28 available, which may or may not be only accessible at the library. The kinds of information
29 they are looking for is specialized information to possibly supplement what they have already
30 found on the Internet, or do-it-yourself information and help information. By the time people
31 get to the library, they are really searching for information they expect the library to have,
32 something extra that they have not found, and they want to be able to use it on their own.

1 When asked about AskNow, the interactive library reference service, people who are regular
2 library users knew a little more about the service than people who are not as familiar with
3 library resources.

4 Hildreth responded to Wikipedia comments that followed, stating that CSL has
5 Wikipedia and that if somebody was using this resource, he/she could walk by the State
6 Library building with his/her cell phone and get information about what is available here.
7 Aldrich added that there is actually a bar code for the State Library.

8 Aldrich reported that the next phase of the Statewide Reference Project is to build. After
9 we have all the input from people, we are going to be forming a small group of builders to
10 look at all of the things that make sense and start to develop an action plan. We're hoping
11 that we can develop some people beta models that might work in the State of California.
12 Success will be measured as something that's moveable, adoptable and used by many in the
13 State of California. Aldrich thanked Rosario Garza, MCLS, who has been working very hard
14 with CSL on this project to make this happen.

15 President Kastanis asked how this action plan is to be presented to California in general,
16 for those people who are really into the technology of the future, where this action plan is to
17 be directed on a larger scope to get more people informed. Aldrich stated that the CSL
18 would try to do a pilot. Hildreth added that the pilot would probably be accomplished using
19 LSTA funding over the next couple of years, but if CSL found one or two service models that
20 are meeting the needs or demands of our 21st century users, CSL could look at what could be
21 done to identify a program in current legislation, possibly in CLSA Statewide Reference.
22 President Kastanis thanked Stacey for the informative presentation.

23 **CLSA System Advisory Board**

24 President Kastanis called on Habbestad for an update on the CLSA System Advisory
25 Board (SAB) program. Habbestad reported that the recommendation allows one System
26 Advisory Board member from each System to attend the CLA conference in November as
27 long as System funds are available within each current allocation. The statute authorizes
28 SAB members to travel within their System service area, and for some members going to
29 CLA would be outside of that service area. A Board policy originating from the 1980s is to
30 consider this motion on an annual basis. State Board members voiced opinion to change the
31 policy and permit the use of SAB funds for this purpose on an ongoing basis.

1 Hildreth added that the SAB is an advisory board to that System; these SABs are
2 volunteers; they get no money; they get nothing for their time except the benefits like all of
3 you serving their local library System. Each of the Systems gets a meager amount of money
4 to support the activities of the SAB, and it's designed to be used within the System, so this
5 particular action allows the System, if they want, to spend some of the state funds, and they
6 may also have to spend local funds, and possibly the traveler's own funds to go to the CLA
7 Conference.

8 *It was moved, seconded (Lowenthal/Jewett) and carried unanimously that*
9 *the Library of California Board approves the use of 2008/09 allocated SAB*
10 *Program funds, where available within each approved SAB budget, and*
11 *where requested, to reimburse one SAB member from each System for*
12 *expenses incurred in attending the November 2008 California Library*
13 *Association conference to be held in San Jose.*

14 15 **CLSA System Communications and Delivery Program**

16 President Kastanis asked Habbestad for an update. Habbestad had no additional
17 information from the written report but stated she would respond to questions on the excerpts
18 from the System plans of service provided in the Board packet. Hildreth commented that in
19 2008/09 CSL submitted a Budget Change Proposal (BCP) for Communications and Delivery,
20 and was challenged with the logic and kind of a nexus of how we were asking for that
21 money. We certainly wanted to work with the library community to further those requests in
22 subsequent years, but we didn't feel that it was really worth it to submit a BCP for 2009/10,
23 but we would like to try to work on delivery, because it is a key component of what we're
24 doing.

25 **Regional Library Network Development**

26 President Kastanis called on Habbestad for an update. Habbestad stated that the request
27 for new membership approval with the Gold Coast Library Network is for the Santa Barbara
28 Trust for Historic Preservation, and their participating library is the Presidio Research Center
29 Library. The Board took the following action.

30 *It was moved, seconded (Lowenthal/Fong) and carried unanimously that*
31 *the Library of California Board approves the request for network affiliation*
32 *for the member listed in Table A, with member services to begin*
33 *immediately.*

1 **LEGISLATIVE**

2 President Kastanis stated that Member Bernardo had been asked to serve on the CLA
3 Legislative Committee, and also noted that Member Maghsoudi is an active member of the
4 CLA Legislative Committee. Hildreth thanked Member Bernardo for assuming Legislative
5 Committee Chair for the LoC Board.

6 **Federal Legislation**

7 Hildreth discussed a few key issues of the “FY 2009 Appropriations Update” from the
8 American Library Association’s Office of Governmental Relations.

9 **Library Services and Technology Act (LSTA) Budget** - The President’s 2009 budget
10 includes full Library Services and Technology Act (LSTA) funding of \$171.5 million for
11 grants to state library agencies. If the \$171.5 million were approved, it would result in about
12 \$16.9 million funding for California, somewhat of an increase over the current 2008 FY
13 funding at \$16.4 million.

14 **National Library Service (NLS)** - The National Library Service (NLS) for the Blind and
15 Physically Handicapped supports our State Library’s Braille and Talking Book Library and
16 some of the sub
17 regional libraries in our state, and also the program in southern California which is run by the
18 Braille Institute. In a committee hearing, the NLS received a recommended funding boost
19 from \$12.5 million to the \$19.1 million that they had asked for in previous years. If the
20 \$19.1 million is received, it will help support a more timely transition from the books on
21 cassettes that are currently being mailed out, to a digital format with books on flash drives.

22 Member Bernardo asked Hildreth if it would be helpful for the Board to indicate their
23 support for NLS. Hildreth responded that it could be helpful if the Library of California
24 Board was on record in support of increased funding to the National Library Service.

25 *It was moved, seconded (Bernardo/Fong) and carried unanimously that the*
26 *Library of California Board supports increased funding for the National*
27 *Library Service for the Blind and Physically Handicapped.*
28

29 **LSTA Reauthorization** - The Library Services and Technology Act (LSTA) is set for
30 reauthorization in the near future; that’s absolutely critical funding here in our state for what
31 we do with our venture, and the library community is hard at work trying to develop a
32 consensus for any legislative changes. We’re well represented in that process; I’m a member
33 of the Chief Officers of the State Library Agency’s Legislative Committee. I’m also a

1 member of the American Library Association (ALA) on the Legislation Subcommittee on
2 LSTA reauthorization. In addition, the current chair of ALA's Legislative Committee is the
3 state librarian of Connecticut, so, ALA is gearing up to have a good solid platform to get
4 LSTA reauthorized.

5 **State Legislative Issues**

6 **AB 2123 Lieu - California Financial Literacy Initiative:** Hildreth reported that CSL
7 staffs, particularly Jacquie Brinkley and our Adult Literacy Program, are working with the
8 author and sponsors on AB 2123 and suggested that the Board consider taking some action
9 on it. The Financial Literacy Initiative is also a priority of the First Lady and CSL has been
10 meeting with her staff as well.

11 **SB 1516 Simitian - California Reading and Literacy Improvement and Public**
12 **Library Construction and Renovation Bond Act of 2010:** Hildreth reported that SB 1516
13 is scheduled for a hearing today. Member Bernardo recommended the Board have a position
14 of support on the bill, and she noted only a week remained to submit letters of support.
15 President Kastanis and Hildreth concurred. Member Fong noted that the position of support
16 should allow the President to do whatever is necessary and as timely as possible.

17 *It was moved, seconded (Bernardo/Fong) and carried unanimously that the*
18 *Library of California Board supports SB 1516 Simitian - California*
19 *Reading and Literacy Improvement and Public Library Construction and*
20 *Renovation Bond Act of 2010.*

21
22 **Budget Update** - Hildreth reported that during conference committee negotiations, both
23 the Assembly and the Senate agreed to a 5% reduction for all local assistance programs --
24 PLF, CLSA, Literacy, and other CSL programs -- not the 10% reduction as proposed.
25 However, we do not know if that will hold when it gets to the Governor. Unfortunately, the
26 Assembly and Senate did accept the 10% reduction for the state operations portion of the
27 CSL budget.

28 **PUBLIC COMMENT**

29 Annette Milliron reported that North Bay received a very unique thank you from the San
30 Leandro Library for its LSTA funded Early Learning with Families (ELF) project, which
31 North Bay is the fiscal agent; it came in the form of a large poster (displayed for the Board)
32 with pictures and thank you notes from the people who actually participated in the ELF
33 program.

1 **BOARD COMMENTS**

2 Member Fong thanked staff for the in depth Board meeting packet. She expressed thanks
3 to people in the field doing the work, Linda Crowe especially, for being on the cutting edge
4 of consolidation efforts. She extended thanks for the work and contributions made by Board
5 Members who are leaving, Linda Jewett and Susan Steinhauser.

6 Member Jewett thanked staff for their hard work and praised Hildreth for her inspiration.
7 She expressed appreciation to fellow Board members as she resigned from the Board to
8 officially retire and move to Oregon to be near her children. She assured everyone that she
9 would continue to advocate for libraries, not only in Oregon, but libraries across the country,
10 including libraries in California.

11 Member Murguia stated that it was an honor for her to join the Library of California
12 Board, and that she looks forward to working with people who are as passionate as she is
13 about libraries. She stated that she brings to the Board a world perspective; she lives in one
14 of the counties and works in two of the counties that make up the new mega region in
15 northern California. In addition to a rural perspective, Murguia stated that she brings a
16 legislative perspective having worked in the California Legislature for 23 years and then as a
17 staff person for a member of Congress for the last ten years. She has been a fund raiser in
18 her community and understands about raising money to buy books. When her county had no
19 money, their foundation raised \$100,000 for Humboldt County in order for the library to
20 have a book budget. She thanked everyone for a warm welcome and expressed appreciation
21 to staff for all their preparations.

22 Member Lowenthal expressed good wishes to CSL staff in anticipation of their upcoming
23 relocation. She welcomed Member Murguia to the Board and expressed the best to Member
24 Jewett on her retirement to Oregon.

25 Member Zollman expressed farewells to Member Jewett and former Member Susan
26 Steinhauser and appreciation for all she has learned from them. She confirmed to continue
27 her advocacy for school library liaisons and those collaborations. She welcomed Member
28 Murguia to the Board and thanked staff for their work and for the perfect presentation of
29 materials.

30 Hildreth congratulated Member Zollman on receiving the prestigious Jefferson Award for
31 “Excellence in Community Leadership and Civic Engagement.” Member Zollman added
32 that the Jefferson Award is a national community service award that was created by Jackie

1 Kennedy some years ago and stated that she received it for her literacy project in the Oakland
2 schools.

3 Member Bernardo congratulated Member Zollman on her accomplishments, stated her
4 farewells to Member Jewett and former Member Steinhauser, thanked staff for their work on
5 the agenda packet and Hildreth for her leadership, and stated that she looks forward to the
6 next reference service study from Aldrich. She reminded Board Members that CLA Day in
7 the District is on January 30th and February 6th of 2009 and CLA/CSLA Day in the Capitol is
8 on Wednesday, April 15th of 2009.

9 President Kastanis thanked everyone who attended today's meeting. As a teacher since
10 1957, and later a librarian, she expressed admiration and appreciation especially to those in
11 the audience, and stated that they are the heart and soul of our libraries in California. The
12 library is a destination wherever it happens to be, she stated, as she expressed gratitude for
13 their commitments to fulfilling the needs of the people in the community.

14 **ADJOURNMENT**

15 President Kastanis thanked everyone for attending the Library of California Board
16 meeting and adjourned the meeting at 12:55 p.m.

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Library of California Board Resolution 2008-01

WHEREAS, the Library of California Board desires to recognize Susan Steinhauser for her distinguished contributions as one of its members on the occasion of the conclusion of her term of service as a Member of the Board; and

WHEREAS, the Board wishes to honor Susan for her outstanding public service representing the Public-at-Large since her appointment by the Senate Rules Committee on May 20, 1996 and her subsequent reappointments in March 2002 and April 2004; and

WHEREAS, Susan provided the Board with her knowledge and expertise in all legislative matters by serving on its Legislative Committee since her initial appointment and provided leadership as its chair since 1999; and

WHEREAS, it should be noted that Susan, on behalf of the Board and the greater library community, served public libraries in her role as a member of the California Library Association (CLA) Legislative Committee, advocating for libraries through the state and federal legislative process; and

WHEREAS, Susan served with distinction on many committees during her tenure on the Board, including the Literacy Committee (1996-1997), Young Adult Services ad-hoc Committee (1996-1998), Access Services Committee (2001-2002), Budget and Planning Committee (2002); and

WHEREAS, be it known that Susan demonstrated her passion for today's youth by advocating for many years on behalf of the State Board to seek state legislation and funding to have a statewide Young Adult Services program in every library and working tirelessly to enact state legislation for after school programs for young adults; and

WHEREAS, Susan gave generously of her time to fulfill the Board's commitment to preside at public hearings in 1999 for proposed Regulations for the Library of California Act; and

WHEREAS, it should be noted that Susan was awarded the Junior League of Los Angeles Spirit of Voluntarism Award for her outstanding public service and devotion to California libraries; and

WHEREAS, the Board wishes to recognize Susan's outstanding contributions to enable Californians to learn and to obtain information through our libraries, and congratulates Member Steinhauser on her new appointment by the Senate Rules Committee to the California Arts Council.

NOW, THEREFORE, BE IT RESOLVED, that

*the Library of California Board
extends its sincere appreciation and deep regard to*

SUSAN STEINHAUSER

*for her distinguished leadership and contributions
to the libraries and people of the State of California*

on this day of 7 August 2008