

**CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
FISCAL YEAR 2016/2017 STATEWIDE GRANT APPLICATION**

ELEMENT 1: BASIC INFORMATION (please see application instructions for additional information)

Applicant Information

- | | | | | | | | | | |
|--|---------------------------------|--------------|--------------|------------|--------------------|-----------|----|-------|---|
| <p>1. Library/Organization
Pacific Library Partnership</p> <p>3. Project Coordinator Name & Title
Susan Hildreth, Chief Executive Officer</p> <p>5. Business Phone Number
650-349-5538</p> <p>6. Mailing Address</p> <table border="0"> <tr> <td>PO Box or Street Address</td> <td>City</td> <td>State</td> <td>Zip</td> </tr> <tr> <td>2471 Flores Street</td> <td>San Mateo</td> <td>CA</td> <td>94403</td> </tr> </table> | PO Box or Street Address | City | State | Zip | 2471 Flores Street | San Mateo | CA | 94403 | <p>2. Library's DUNS Number
830926072</p> <p>4. Email Address
hildreth@psinfo.org</p> |
| PO Box or Street Address | City | State | Zip | | | | | | |
| 2471 Flores Street | San Mateo | CA | 94403 | | | | | | |

Project Information

7. **Project Title** Veterans Connect @ the Library
8. **LSTA Funds Requested** \$403,315
9. **Cash Contributions** \$10,800
10. **In-Kind** \$406,115
11. **Total Project Cost** \$820,230
12. **California's LSTA Goals** (Check one goal that best describes the project)
- | | | |
|--|--|---|
| <input type="checkbox"/> Literate California | <input type="checkbox"/> Content Creation/Preservation | <input checked="" type="checkbox"/> Community Connections |
| <input type="checkbox"/> 21 st Century Skills | <input type="checkbox"/> Bridging the Digital Divide | <input type="checkbox"/> Ensuring Library Access for All |
| <input type="checkbox"/> 22 nd Century Tools | <input type="checkbox"/> Information Connections | |
13. **Number of persons served** (Number of persons who use or will benefit directly from this project) _____
14. **Primary Audience for project** (Select all that apply.)
- | | |
|--|--|
| <input checked="" type="checkbox"/> Adults | <input type="checkbox"/> Pre-School Children |
| <input type="checkbox"/> Families | <input checked="" type="checkbox"/> Rural Populations |
| <input type="checkbox"/> Immigrants/Refugees | <input type="checkbox"/> School Age Children |
| <input type="checkbox"/> Intergenerational Groups (Excluding Families) | <input type="checkbox"/> Senior Citizens |
| <input type="checkbox"/> Library Staff, Volunteers and/or Trustees | <input checked="" type="checkbox"/> Statewide Public |
| <input type="checkbox"/> Low Income | <input checked="" type="checkbox"/> Suburban Populations |
| <input type="checkbox"/> Non/Limited English Speaking Persons | <input checked="" type="checkbox"/> Unemployed |
| <input type="checkbox"/> People with Disabilities | <input checked="" type="checkbox"/> Urban Populations |
| <input type="checkbox"/> People with Limited Functional Literacy | <input type="checkbox"/> Young Adults and Teens |
15. **This signature certifies that I have read and support this LSTA Grant Application.**

Library Director Name: Susan H Hildreth **Title:** Chief Executive Officer

Mailing Address
(if different from above) _____ **City** _____ **Zip** _____

Library Director Signature:  **Date:** 4/25/16

ELEMENT 2: PROJECT BACKGROUND AND SUMMARY

Describe how this project was identified as a need, how it relates to your library's strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical info to support the project.

The Need: According to the California Department of Veterans Affairs (CalVet), California is home to 1.8 million veterans, 18 % of the total U.S. veteran population and the highest in the nation. California expects an additional 30,000 discharged members each year for the next several years – more than any other state. Historically, the largest demand for benefits and services for veterans occurs immediately after discharge and again as the veteran population ages and requires greater access to medical facilities and long-term care services. With the substantial number of veterans under the age of 30 leaving the military after deployments to the wars in Iraq and Afghanistan, plus Vietnam veterans now approaching a period in their lives where they will need greater access to medical and long-term care, California is preparing for a sustained spike in earned services and benefits. The need for service for older veterans is reinforced by the US Department of Veterans Affairs statistic that 881,000 veterans in California are age 65 and over. 10% of California veterans are women and growing; women are more likely to be the primary caregivers for spouses, children and parents, have gender-specific health care needs, have higher rates of military sexual trauma and, and on the average are younger and more ethnically diverse than their male Veteran counterparts. Minority veterans are also underutilizing their benefits, and they will also be a target service population in FY 16/17. Just over 20% (less than the national average) of veterans are collecting the benefits and services they earned. In California the most critical veteran benefit needs are: housing, education, health (including mental health), and employment.

What will be accomplished: This grant will allow Pacific Library Partnership to open veteran Resource Centers in 10-12 library locations as well as provide continued support and advice to the existing 38 sites. Each site provides a physical space, print and technology resources (local webpage and unlimited computer access) to connect veterans and benefits. New and continuing sites have or will have volunteers and/or Work Study students trained by CalVet who provide in-depth assistance to veterans and their family members to prepare them for meeting with their VA or County Veteran Service representative who are the direct link to getting their benefits authorized. Grant project managers will continue to expand on the number of Federal Veteran Administration approved library Work Study worksites and to recruit VA Work Study students from veteran service centers and local community colleges and universities to work at library. Volunteers and Work Study Students will staff Veteran Resource Centers during library hours and will work with other volunteers and library staff to identify, plan and host library programming targeting veterans and their families, as well as supporting other community veteran events.

In order to promote their Veterans Resource Centers FY 15/16 and FY 16/17 libraries will provide at least two programs for veterans. Project libraries will also have the opportunity to host the War Comes Home, The Legacy traveling panel exhibit that depicts veterans' reintegration into civilian life through personal letters and supported with an accompanying audio tour. Exhibit Envoy, creator and curator of this exhibit, will manage the shipping and technical support for this project. Hosting libraries will be encouraged to create programming to complement the exhibit during their hosting period. Project managers and library sites will identify local and statewide veteran events to support and attend e.g. Women Veterans Conference; Memorial and Veterans Day events; Women in Military History Week, local Stand Downs, etc. These events are ideal venues for library outreach and to develop or enhance existing partnerships in the veteran service community. Many libraries have joined or developed a local veteran service provider network in which library staff participate as advisor or active member. These partnerships have resulted in higher veteran activity and targeted programming in libraries.

The Veterans Connect @ the Library project is supported in part by the Pacific Library Partnership which contracts with two consultants who provide the project management. Infopeople provides project website design, hosting and maintenance, webinar production, training and hosting, and technical consultation and support to the project managers. Infopeople provides this assistance as part of their Partner Project support to state-level projects authorized by the California State Library.

As a measure of project success, the project outputs & outcomes are reviewed & discussed regularly with project partners to determine effectiveness and impact to the veteran community. Statistics are collected from all library sites and from partner CalVet and, in combination with comments provided by veterans served, provide a good feedback system to gauge success & impact of this project. In addition, expansion of library-based Veteran Resource Centers in high need geographic service areas of the state should generate even greater awareness among the veteran community.

ELEMENT 3: PLANNING AND EVALUATION

Please answer each area concisely and completely. **For section A-F limit to four pages.**

A. Project Intent (*Check only one that best describes the project*)

Lifelong Learning

- Improve users' formal education
- Improve users' general knowledge and skills

Information Access

- Improve users' ability to discover information
- Improve users' ability to obtain information resources

Institutional Capacity

- Improve the library workforce
- Improve the library's physical and technology infrastructure
- Improve library's operations

Economic & Employment Development

- Improve users' ability to use resources and apply information for employment support
- Improve users' ability to use and apply business resources

Human Services

- Improve users' ability to apply information that furthers their personal, family, or household finances
- Improve users' ability to apply information that furthers their personal or family health & wellness
- Improve users' ability to apply information that furthers their parenting and family skills

Civic engagement

- Improve users' ability to participate in their community
- Improve users' ability to participate in community conversation around topics of concern

B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).

The purpose of this grant is to 1) increase the number of veterans accessing their benefits, 2.) to reintegrate veterans into the California workforce and our communities, and 3) to connect veterans and their families to the resources and programs available at their public libraries.

Project Goals:to provide veteran benefits and local service information to veterans and family members and links to other organizations serving veterans, especially local County Veteran Service Offices, CalVet and the Federal VA. To improve the quality of life for veterans and their family members through more informed and greater access to benefits and services for which they may be eligible. The primary focus of the library-based service to veterans is built on four critical elements: housing, employment, health and education.

Women and minority and younger veterans will be targeted in FY16/17.

C. Anticipated Project Outputs – Measures of services and/or products to be created/provided.

Grant Managers will obtain semi-annual counts from CalVet on # of MyCalVet enrollments indicating a library as location where veteran enrolled online.

Outputs will be collected from current and new libraries to capture: number of veteran interactions at the library; number of volunteer hours worked; number of first time visitors, number of reintegration forms completed. number of first time veteran or veteran family visitors; number of veteran families served; attendance at library programs focused on services to veterans; number of veteran related events held; number of and increase in partnerships with organizations serving veterans (Current libraries will report number working with and increases during the year. New libraries will increase from 0 to at least 5.); number of staff or volunteers completing online training module created (My CalVet orientation); viewings of training webinars; website sessions and page view.

D. Anticipated Project Outcome(s) – What change is expected in the target audience's skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)

80% of veterans and/or veteran family members who received services from the Veteran Resource Center volunteer/Work Study student or library staff will report that they learned something new at the library about veteran resources and/or benefits for which they may be eligible. A written survey tool is administered by volunteer and/or library staff member via written response in a comment card format to this question and 4 other questions regarding their library visit.

Prior to taking Staff Diversity Training and after taking same training (via online webinar), library staff will rate their knowledge about veteran services and resources. Upon completion of the training, 80% of staff will report an increase in their knowledge about veteran service needs and resources available through the library and in the community. A rating scale will be used. Survey is administered via SurveyMonkey.

Prior to taking the training and after taking same training (via online modules), volunteers will rate their knowledge about veteran services and resources. Upon completion of the training, 80% of volunteers will report an increase in their knowledge about veteran service needs and resources available through the library and in the community. A rating scale will be used. Survey is administered via SurveyMonkey.

E. Briefly describe how this project will be financially supported in the future.

The 23 libraries who no longer receive LSTA funded support have demonstrated their commitment to continue providing service to veterans with use of local resources. In addition, online resources continue to be expanded within this grant year and will be provided to all project libraries, as well as to any public library nationwide that wants to provide some level of outreach to the veteran community. Many of the libraries receive local support though statistics are not maintained.

There is interest in this project nationwide on an ongoing basis. Grant project managers consult with other jurisdictions and states who are exploring models of service for veterans. Through PLP, the consultants have contracted to provide a webinar on services to veterans for the Missouri State Library. Teaching others about how libraries can serve veterans helps promote and integrate services to veterans and their families in libraries.

F. Activity Information. Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).

1. **Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced. *(Check all that apply and provide a description including whether the format will be in-person, virtual, or both)*
 - Program - Formal interaction and active user engagement (e.g., a class on computer skills).
 - Presentation - Formal interaction and passive user engagement (e.g., an author's talk),
 - Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.
 - Other

Description:

Program: 2 regional training meetings will be held in No. & So. for greater participation. One project coord & 1 volunteer from each site to attend, as well as 3 speakers (CalVet &/or other VSO)- approx 55 attendees at each meeting. Meeting agenda to include CalVet -trends in veteran services; Project Coords-outreach & program promotion; community collaborations, Volunteers Best Practices, with emphasis on service for women and minority veterans. The training sessions will be evaluated.

Program continued: War Comes Home the Legacy training for 5 new host sites- Training session will be evaluated.

Program continued: Active user engagement continues through the work of trained volunteers and work study students. Grant project managers will continue to expand on the number of Federal Veteran Administration approved library Work Study worksites and to recruit VA Work Study students from veteran service centers and local community colleges and universities to work at library Veteran Resource Centers. Work Study Students will staff Veteran Resource Centers during library hours and will work with other volunteers and library staff to identify, plan and host library programming targeting veterans and their families, as well as supporting other community veteran events. The engagement of Work Study students increases the number of hours the Veterans Connect @ the Library

sites can be open and provides a vehicle for further outreach to veterans who have just left the military -- a group which is proven in studies to be hard to reach but with high needs for services and benefit utilization.

Presentation: In the coming year, project managers and library sites will identify local and statewide veteran events to support and attend e.g. Women Veterans Conference, Memorial and Veterans Day events; Women in Military History Week, local Stand Downs, etc. These events are ideal venues for library outreach and to develop or enhance existing partnerships in the veteran service community.

Presentation: 5 project libraries will also have the opportunity to host the War Comes Home, The Legacy traveling panel exhibit that depicts veterans' reintegration into civilian life through personal letters and supported with an accompanying audio tour. Exhibit Envoy, creator and curator of this exhibit, will manage the shipping and technical support for this project. Hosting libraries will be encouraged and trained to create programming to complement the exhibit during their hosting period.

Presentation: 6 video public Service Announcements to promote Veterans Connect services at libraries will be created and distributed.

Consultation: The Veterans Connect @ the Library project is overseen by Pacific Library Partnership who contracts with two consultants who provide the project management. In addition, Infopeople provides project website design, hosting and maintenance, webinar production, training and hosting, and technical consultation and support to the project managers. Infopeople provides this assistance as part of their Partner Project support to state-level projects authorized by the California State Library.

Consultation: Allocation is provided to newest library sites (FY 15/16 and FY 16/17) for staff backfill to allow for dedicated library staff to administer and lead the development and launch of the Veterans Connect project and for library outreach to the veteran service community in each location.

Consultation: CalVet field officers (LINCS) make visits to and train staff and volunteers at their sites. Some hold office hours in the library. County Veteran Service Officers in some locations also make visits, hold office hours, and recruit and train Work Study students. From their Sacramento office CalVet helps interpret trends in need and services to veterans, provides advice, supports local library PR efforts when possible at the State level, and will participate in training at the two regional training workshops.

2. **Content** - Involves the acquisition, development, or transfer of information and how information is made accessible. *(Check all that apply and provide a description including whether the format will be physical, digital, or both)*
- Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
 - Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
 - Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
 - Lending - Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
 - Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.
 - Other

Description:

Physical Format: A materials budget is allocated to each new project library to create a physical print and media collection targeting interests and needs of veterans and their families. FY 15/16 libraries receive an additional small amount to fill in gaps in their collection of resources for veterans and their family members. Materials are purchased to include in the library's circulating collection. CalVet provides copies of their publications (book and brochures). Technology Purchases - Physical Format: an allocation is made for the purchase of one laptop, one printer and one Chromebook for each CIPA compliant library. These are tools used by the volunteers and the veterans for extended, uninterrupted research about benefits, job applications, etc..

Website Development - Virtual Format: Project Website <http://calibrariesforveterans.org/index.html> is maintained and supported with new or updated services, research & tools added as identified. Also, each project library is required as part of the grant to develop and maintain their own Veteran Resource site on their library web page to identify and link local veteran resources and services.

BrainFuse, a longtime & respected vendor & partner in public libraries, will provide the new VetNow! online tools, resources & technical support for 6-8 of Vets Connect libraries to pilot online resources & live coaches trained & targeted to support & assist Veterans with employment & education via live career coaching and/or academic tutoring. VetNow! will also provide links to VA & other Veteran resources. The focus will be in sites with young veterans and near community colleges.

3. **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. *(Check all that apply and provide a description including whether the format will be in-house or third-party)*
- Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.
 - Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description: As a measure of project success, the project outputs & outcomes are reviewed & discussed regularly with project partners to determine effectiveness and impact to the veteran community. Statistics are collected from all library sites and from partner CalVet and, in combination with comments provided by veterans served, provide a good feedback system to gauge success & impact of this project. In addition, expansion of library-based Veteran Resource Centers in high need geographic service areas of the state should generate even greater awareness among the veteran community.

4. **Procurement** - Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. *(Provide a description)*

Description:

ELEMENT 4: GRANT TIMELINE/ACTIVITIES

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	Fiscal Year 2016/2017											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
10-12 library site identified to establish Veterans Resource Centers	x	x	x									
New sites visit their CVSO and identify other community providers	x	x	x									
Using approved list, new sites select, order and process print and media	x	x	x	x	x							
Purchase and ship Chromebooks to new CIPA compliant libraries	x	x	x	x	x							
CIPA Libraries purchase laptop and printer. Non CIPA compliant provide.	x	x	x	x	x							
Each site creates a local community-based webpage of veteran resources		x	x	x								
Each site identifies and sets up their physical Veterans Resource Center		x	x	x	x							
Promotional and display materials are purchased for new sites, CalVet books shipped	x	x	x									
Planning and execution for North and South Fall staff/volunteer training events	x	x	x	x	x							
Staff complete staff development webinars (online training) and CalVet modules		x	x	x								
Volunteer recruitment procedures are established in each library; recruit begins		x	x	x	x	x	x	x	x	x	x	x
Volunteers trained using CalVet online modules	x	x	x	x	x	x	x	x	x	x	x	x
Opening events (formal, informal or combine) are held					x	x	x					
Centers are promoted with social media, traditional media					x	x	x	x	x	x	x	x
Statistics are collected on a monthly and semi-annual basis				x	x	x	x	x	x	x	x	x
Ongoing coordination with CalVet via grant proj managers	x	x	x	x	x	x	x	x	x	x	x	x
Ongoing coordination with CalVet field officers at local sites.	x	x	x	x	x	x	x	x	x	x	x	x
Project website updates and edits as needed	x	x	x	x	x	x	x	x	x	x	x	x
Prepare and present the webinar for Missouri State Library	x	x	x					x	x	x	x	x
Libraries identify and present programs for veterans including WCHTL	x		x		x		x			x		
Establish and implement the Brainfuse VetNow! project in 6-8 sites		x	x	x	x	x	x	x	x	x	x	x
Create and distribute 6 PSAs		x	x	x	x		x		x		x	
Project mgt & oversight by 2 contract consultants	x	x	x	x	x	x	x	x	x	x	x	x

ELEMENT 5: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Budget Category	LSTA	Cash Contribution	In-Kind	Total
Salaries/Wages/Benefits				
Library Assistant Backfill - 12 New Sites	\$70,000	\$0	\$0	\$70,000
Library Assistant Backfill - 15 Year 2 Sites	\$44,000	\$0	\$0	\$44,000
Library Administration	\$0	\$0	\$96,720	\$96,720
CalVet	\$0	\$0	\$12,620	\$12,620
Volunteers-staffing of Veteran Resource Centers & Outreach	\$0	\$0	\$288,375	\$288,375
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$114,000	\$0	\$397,715	\$511,715

Description:

LSTA: 12 New Sites: Staff Support: Library Ass't Backfill - .1FTE (4hrs/wk) @ \$28/hr=\$112x52 wks = \$5,824 x 12 = est \$70,000. 15 Year 2 Sites: Staff Support: Library Ass't Backfill - .5FTE (2hrs/wk) @ \$28/hr=\$56 x 52 wks x 15= est \$44,000

In-Kind: Library Director: .025FTE (1hr/wk) @ \$65/hr x 52 wks = \$3,380 x 12 sites = \$40,560; Library Manager: .05FTE (2hrs/wk) @ \$45/hr x 52 wks=\$4,680 x 12 sites= \$56,160; CalVet: Public Information Officer II: 10 hrs x \$40/hr=\$400; David Peterson, Staff Ass't, Veterans Services Division 10 hrs@\$22/hr=\$220; John Kraft, Director, Veterans Services Division, avg 10 hrs/mo x \$42/hr=\$420 x 10 mos= \$4,200; LINC'S Officers (8) @ \$27/hr x 3 hrs/mo x 12 mos= est \$7,800. Total CalVet = \$12,620

Volunteers - est 12,500 hrs (50 library sites) @ \$23.07/hr = est \$288,375

https://www.independentsector.org/volunteer_time

Equipment (\$5,000 or more per unit)				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0

Description:

Library Materials				
Print and other format materials for Veterans Collection	\$19,200	\$10,800	\$5,400	\$35,400
Print materials for two library programs for 27 sites	\$10,800	\$0	\$0	\$10,800
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$30,000	\$10,800	\$5,400	\$46,200

Description: Purchase of print & other format materials to build veteran resources for circulation at 12 new project libraries: est 55 items @ \$20/item=\$1100x12=\$13,200. Purchase of print & other format materials for circulation at Year 2 libraries - \$400x15 sites = \$6,000

Purchase of print materials for library programming for veterans (Book discussion, film or other programming) 20 copies/library @ \$20/copy x 27 Yr1 and Yr 2 libraries = \$10,800.

Cash Match & In Kind est from current libraries reporting in on same elements- 12 New & 15 Year 2: \$400/site Cash Match and \$200/site In Kind.

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Consultant Fees				
Speakers, Authors, other Veteran Program Consultants	\$10,800	\$0	\$0	\$10,800
Data Assistant/Social Media	\$6,000	\$0	\$0	\$6,000
Videographer - Public Service Announcements	\$5,000	\$0	\$0	\$5,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$21,800	\$0	\$0	\$21,800

Description: Speakers, Authors, other library programming speakers - \$10,800 for Year 1 and Year 2 libraries (\$400/site x 27)

Amy Little - Contract Consultant provides support in data compilation & reporting from project sites; website review & updates for all sites; Social Media support for project & sites. Est 20 hrs/mo @ \$25/hr x 12 mos=\$6,000

Eric Leas -Owner, Acti-Video - will create, produce, edit & provide finished product of 6 Public Service Announcements to promote Veterans Connect services at libraries for statewide distribution. Mr. Leas contracted for similar work on several projects with Sacramento Public Library and has come highly recommended by SPL staff.

Travel	LSTA	Cash Contribution	In-Kind	Total
Regional Training Meetings for Project Coords & Volunteers	\$26,500	\$0	\$0	\$26,500
Travel for Project Managers	\$8250	\$0	\$0	\$8,250
Travel - WCHTL New Host Sites Training	\$1500	\$0	\$0	\$1,500
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$36,250	\$0	\$0	\$36,250

Description: 2 regional training meetings held in No. & So.to for greater participation. One project coord & 1 volunteer from each site to attend, as well as 3 speakers (CalVet &/or other VSO)- approx 55 attendees at each meeting. Funds will cover participant travel, lodging, if needed (due to distance traveled) & meal at est \$240/person. Meeting agenda to include CalVet -trends in veteran services; Project Coords-outreach & program promotion; community collaborations, Volunteers Best Practices, with emphasis on service for women and minority veterans. WCHTL training for new host sites-5 libraries. Project Managers to meet with new & other identified project libraries to review start-up procedures &where staff changes or sites have been relocated. 2 Proj Mgrs/10-12 site visits each @ \$375/trip = \$8,250 (see att for detail)

Supplies/Other	LSTA	Cash Contribution	In-Kind	Total
Library Meeting Space for Regional Meetings (2)	\$0	\$0	\$3,000	\$3,000
Per Library: 1 Chromebook, 1 laptop, 1 printer	\$17,200	\$0	\$0	\$17,200
PR & Other supplies	\$20,000	\$0	\$0	\$20,000
Meeting Packets/Supplies	\$500	\$0	\$0	\$500
Social Media	\$5,400	\$0	\$0	\$5,400
Shipping/Postage	\$2,000	\$0	\$0	\$2,000
CalVet Resource Books	\$1,500	\$0	\$0	\$1,500

	\$0	\$0	\$0	\$0
Subtotal	\$46,600	\$0	\$3,000	\$49,600

Description: In Kind: Library Meeting Space for Regional Meetings: \$1,500 x 2 meetings = \$3,000
LSTA: Technology Support: Chromebooks @ \$379/ea x 12 libraries = \$4,600; Printer & laptop= \$1050/ea x 12= \$12,600;
PR Supplies: Event/booth supplies=\$350x12=\$4,200; Bus Cards=\$100x12=\$1,200; Windsocks, Flags, Cutouts=\$215x12=\$2,580; Display Equip=\$125x12=\$1,500; Misc supplies=\$200/site x 27 (Year 1 & 2)=\$5,400. Veteran conference attendance, marketing/promotion & outreach supplies = est. \$5000 statewide
Meeting Packets, Flip Charts, Pens, Name Tags, etc x 2 meetings= \$500; Social Media-\$200/site x 27 = \$5,400; Shipping/Postage est \$2,000; CalVet Resource Books- 3,000 books@ \$1,500/order

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Contracted Services				
BrainFuse - VetNow! Subscription for 6-8 pilot libraries	\$35,000	\$0	\$0	\$35,000
Exhibit Envoy - WCHTL - Touring fees & exhibit support	\$5,000	\$0	\$0	\$5,000
Project Management Fees- schedule attached	\$78,000	\$0	\$0	\$78,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$118,000	\$0	\$0	\$118,000

Description: BrainFuse, a longtime & respected vendor & partner in public libraries, will provide the new VetNow! online tools, resources & technical support for 6-8 of Vets Connect libraries to pilot online resources & live coaches trained & targeted to support & assist Veterans with employment & education via live career coaching and/or academic tutoring. VetNow! will also provide links to VA & other Veteran resources.
Exhibit Envoy - Touring fees for 1 copy of War Comes Home, the Legacy exhibit panels @ \$600/library for 5 libraries total of \$3000. Shipping is additional and est @ \$300 per site - total \$1500/site. Lease of audio tour = \$400/yr.
Insurance=\$100/yr Each host library has exhibit for 6 weeks of display time. Exhibit Envoy, a non-profit and partner to Cal Humanities, provides ready to install product, scheduling & logistics management, full press materials, public program access, interpretive & gallery materials, & the commitment of EE staff to assist in any way needed to ensure a successful booking & public experience.
ProjMgt - see att.

Project Total	\$366,650	\$10,800	\$406,115	\$783,565
Indirect Cost Rate Applied 10 % Indirect Cost	\$36,665	\$0	\$0	\$36,665

Check one:
 No Indirect Federally negotiated indirect cost rate * Indirect proposed cost rate *
* please attach supporting documentation if required

Description: Indirect costs include cost for administrative and fiscal staff, workspace, utilities, internet, IT support, office supplies and use of equipment.

Grand Total	\$403,315	\$10,800	\$406,115	\$820,230
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ELEMENT 6: ATTACHMENTS

If you have additional resources that support your grant, please attach after this page

ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2016/17

Check the Appropriate Library Type

- Public Library** **Academic** **K-12** **Multi-Type** **Special/Other**

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is (*check only one of the following boxes*)

- A. **An individual applicant that is CIPA compliant.**
The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. **Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.**
All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.
- C. **Not Subject to CIPA Requirements.**
The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

Veterans Connect @ the Library – 2016/17 Project Management Contract Fees and Travel Expense Budget

Project Co-Manager, Karen Bosch-Cobb, at rate of \$75/hour

Est. 12 hrs/wk on Statewide Veterans grant x 52 wks = 624 hrs x \$75/hr = \$46,800

Travel:

Mileage or Air - \$200

1 night Lodging - \$125

Meals - \$50/day

Site visit travel to Vets Connect grant libraries (12) x \$375/site = \$4,500

Total Estimated Contract for Karen Bosch Cobb = \$51,300

Project Co-Manager - Jacquie Brinkley, at rate of \$75/hr

Est 8 hrs/week Statewide Veteran Grant x 52 wks = 416 hrs x \$75/hr = \$31,200

Travel

Mileage or Air - \$200

1 night Lodging - \$125

Meals - \$50/day

Site visit travel to Vets Connect grant libraries (8-10) x \$375 = \$3,750

Total Estimated Contract for Jacquie Brinkley \$34,950

Project Management Contract Fees Total = \$78,000

Travel Expense Total = \$8,250

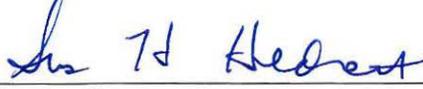
Total Project Management Budget = \$86,250

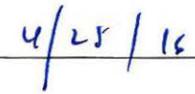
Pacific Library Partnership
Library/Organization

Veterans Connect @ the Library
Project Name

Susan H. Hildreth
Library Director Name

Chief Executive Officer
Title


Library Director Signature


Date