

**CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
FISCAL YEAR 2016/2017 STATEWIDE GRANT APPLICATION**

ELEMENT 1: BASIC INFORMATION (please see application instructions for additional information)

Applicant Information

- | | | | | | | | | | |
|---|---------------------------------|--------------|--------------|------------|---------------------------------|----------|----|-------|---|
| <p>1. Library/Organization
California Library Association</p> <p>3. Project Coordinator Name & Title
Trish Garone, Program Manager</p> <p>5. Business Phone Number
626-239-1776</p> <p>6. Mailing Address</p> <table border="0"> <tr> <td>PO Box or Street Address</td> <td>City</td> <td>State</td> <td>Zip</td> </tr> <tr> <td>248 E. Foothill Blvd, Suite 101</td> <td>Monrovia</td> <td>CA</td> <td>91016</td> </tr> </table> | PO Box or Street Address | City | State | Zip | 248 E. Foothill Blvd, Suite 101 | Monrovia | CA | 91016 | <p>2. Library's DUNS Number
10-592-5739</p> <p>4. Email Address
pgarone@cla-net.org</p> |
| PO Box or Street Address | City | State | Zip | | | | | | |
| 248 E. Foothill Blvd, Suite 101 | Monrovia | CA | 91016 | | | | | | |

Project Information

- 7. Project Title** California Summer Reading Challenge 2016-2017
- 8. LSTA Funds Requested** \$200,000
- 9. Cash Contributions** \$60,500
- 10. In-Kind** \$90,755
- 11. Total Project Cost** \$351,255
- 12. California's LSTA Goals** *(Check one goal that best describes the project)*
- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> Literate California | <input type="checkbox"/> Content Creation/Preservation | <input type="checkbox"/> Community Connections |
| <input type="checkbox"/> 21st Century Skills | <input type="checkbox"/> Bridging the Digital Divide | <input type="checkbox"/> Ensuring Library Access for All |
| <input type="checkbox"/> 22nd Century Tools | <input type="checkbox"/> Information Connections | |
- 13. Number of persons served** *(Number of persons who use or will benefit directly from this project)* 800,000
- 14. Primary Audience for project** *(Select all that apply.)*
- | | |
|---|---|
| <input type="checkbox"/> Adults | <input type="checkbox"/> Pre-School Children |
| <input type="checkbox"/> Families | <input type="checkbox"/> Rural Populations |
| <input type="checkbox"/> Immigrants/Refugees | <input type="checkbox"/> School Age Children |
| <input type="checkbox"/> Intergenerational Groups (Excluding Families) | <input type="checkbox"/> Senior Citizens |
| <input checked="" type="checkbox"/> Library Staff , Volunteers and/or Trustees | <input checked="" type="checkbox"/> Statewide Public |
| <input type="checkbox"/> Low Income | <input type="checkbox"/> Suburban Populations |
| <input type="checkbox"/> Non/Limited English Speaking Persons | <input type="checkbox"/> Unemployed |
| <input type="checkbox"/> People with Disabilities | <input type="checkbox"/> Urban Populations |
| <input type="checkbox"/> People with Limited Functional Literacy | <input type="checkbox"/> Young Adults and Teens |
- 15. This signature certifies that I have read and support this LSTA Grant Application.**

Library Director Name: Misty Jones **Title:** President

Mailing Address
(if different from above) San Diego Public Library, 330 Park Blvd., **City** San Diego **Zip** 92101

Library Director Signature: _____ **Date:** _____

ELEMENT 2: PROJECT BACKGROUND AND SUMMARY

Describe how this project was identified as a need, how it relates to your library's strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical info to support the project.

The California Summer Reading Challenge (CSRC) provides resources to help library staff plan, present, and evaluate high-quality summer reading and learning programs. The need for these resources is evidenced by the number of libraries that participate in CSRC: 122 of the 169 jurisdictions that reported data to CLA in 2015 used the CSRC theme and programming resources; 17 more participated in CSRC initiatives; and CSRC workshops consistently exceed capacity.

The need for high-quality summer programs is well-documented. Children and teens experience learning loss when they do not engage in educational activities during the summer, and more than half of the achievement gap between lower- and higher-income youth can be explained by unequal access to summer learning opportunities (summerlearning.org). Public libraries address this need by offering high-quality summer programs that provide all youth, regardless of economic status, with opportunities to have enriching summers and return to school in the fall ready to learn. Some also provide summer lunches to help youth in low-income communities stay nourished and increase their capacity for learning during the summer. In addition, public library summer programs foster communities of readers and library users, provide entry points for people to learn about library services, and facilitate lifelong learning, information access, and civic engagement.

Project staff will continue to support libraries' core summer reading programs by providing a summer theme, programming resources, artwork, and access to low-cost theme-based incentives with our program partner iREAD. In addition, we will increase the capacity of library staff to develop high-quality summer programs through a variety of CSRC initiatives: (a) One Million Readers will inspire library staff to increase summer reading participation and will provide resources to support partnerships and community outreach; (b) Reading by Design, our technology initiative developed in partnership with the Library of Virginia, will help library staff innovate, manage, evaluate, and engage communities with their summer programs through the provision of open source software and a technology hosting service; (c) Lunch at the Library, developed in partnership with the California Summer Meal Coalition (CSMC), will help library staff establish their libraries as USDA summer meal sites and engage underserved families and new partners; (d) our outcomes initiative will help library staff demonstrate the value of their programs by providing tools for planning, presenting and reporting on outcomes-based summer reading programs; (e) our Summer @ Your Library quality principles will provide library staff with a framework for developing quality programs, achieving program outcomes, and communicating the value of their programs; (f) our communications pilot will explore the impact of texting messages about reading and learning to parents during summer; (g) our outreach pilot will explore the impact of engaging families and staff in Housing Authorities with summer reading; and (h) our curriculum initiative, in partnership with the Center for Childhood Creativity, will result in the development of a research-based pedagogy guide that will help library staff present more intentional summer programming that is designed to generate positive outcomes.

We will continue to: (a) pursue a multi-faceted research initiative, which includes collecting and analyzing data on program outcomes and outputs, case study research, and participants' reading skills; and (b) identify replicable programming, communication, and outreach models to improve libraries' summer programs and strengthen California's position as a leader in summer programming. In support of all aspects of the CSRC, we will provide in-person training workshops, maintain a resource-rich website, and maintain relationships with others working in the field of summer learning. The project's development will be guided by a 16-member advisory council of children's, teen, and adult services library staff.

CSRC will be successful if: (a) increasing numbers of libraries use the project resources; (b) increasing numbers of Californians participate in summer reading; (c) project staff make available replicable programming and communication models; and (d) our research efforts combine to show that California's public library summer programs have a positive impact. CLA is committed to providing support and resources to the library community, and providing programs that benefit both California's libraries and the communities served by those libraries. The CSRC aligns with all aspects of this mission. It also contributes to three goals in the California State Library's Five Year Plan, 2013-2017: Literate California,

ELEMENT 3: PLANNING AND EVALUATION

Please answer each area concisely and completely. For section A-F limit to four pages.

A. Project Intent *(Check only one that best describes the project)*

Lifelong Learning

- Improve users' formal education
- Improve users' general knowledge and skills

Information Access

- Improve users' ability to discover information
- Improve users' ability to obtain information resources

Institutional Capacity

- Improve the library workforce
- Improve the library's physical and technology infrastructure
- Improve library's operations

Economic & Employment Development

- Improve users' ability to use resources and apply information for employment support
- Improve users' ability to use and apply business resources

Human Services

- Improve users' ability to apply information that furthers their personal, family, or household finances
- Improve users' ability to apply information that furthers their personal or family health & wellness
- Improve users' ability to apply information that furthers their parenting and family skills

Civic engagement

- Improve users' ability to participate in their community
- Improve users' ability to participate in community conversation around topics of concern

B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).

The California Summer Reading Challenge (CSRC) will provide resources and training, conduct research and evaluation, and develop partnerships to support and increase the quality, awareness, and impact of California's public library summer programs.

C. Anticipated Project Outputs – Measures of services and/or products to be created/provided.

Summer 2016:

- * 800,000 Californians will sign up for summer reading.
- * One thousand library outlets will offer summer reading programs.
- * 120 libraries will serve 160,000 summer lunches.
- * 40 libraries will present outcomes-based summer reading programs.

Summer 2017:

- * 1,050 summer reading Resource Guides will be provided to California libraries.
- * 160 library jurisdictions will plan to use CSRC resources and/or participate in a CSRC initiative.
- * 75 libraries will participate in the Reading by Design software project.
- * Four training workshops will be presented for 200 people: one on summer programming; three on outreach and community needs assessment; and one on summer meal programs.
- * 120 library jurisdictions will participate in the One Million Readers Challenge.
- * Three libraries will conduct a Housing Authorities outreach pilot project. Los Angeles Public Library and San Diego Public Library are confirmed participants and we will recruit one more library during the project period.
- * One curriculum and pedagogy guide will be created.

Three resource-rich websites, for CSRC, Lunch at the Library, and Reading by Design, will be maintained.

Two listservs will facilitate communication for Lunch at the Library and Reading by Design participants.

D. Anticipated Project Outcome(s) – What change is expected in the target audience’s skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)

California’s summer reading outcomes are: (1) Summer reading participants belong to communities of readers and library users, and (2) Underserved community members participate in the summer reading program. Lunch at the Library outcomes are: (1) Lunch at the Library participants know they can get help and essential resources at the library, and (2) Participants feel healthy, happy, and safe.

The outcomes demonstrate the value and potential of summer reading and summer meal programs, and they are relevant to all ages, specific enough to generate meaningful data, and broad enough to be relevant in the wide variety of California libraries. Outcomes are measured using snapshot surveys issued to program participants in person and electronically from the middle to the end of summer. These streamlined evaluation tools can be customized locally and implemented manageably during the busy summer period. Project staff advise libraries to aim for 70% of target groups to report positive project outcomes. Staff analyzes all survey responses and creates library-specific and statewide reports of libraries’ outcomes data. Select libraries will pilot new summer reading outcome statements for teens and adults in summer 2016; if successful, new age-group-specific outcome statements will be implemented statewide for 2017. Resources are available at: <http://calchallenge.org/evaluation/outcomes/> and <http://lunchatthelibrary.org/resources/evaluation-2/>

The texting pilot outcome is: 70% of participants learn about ways to make reading and learning a part of summer. The outcome will be measured by an online snapshot survey that will be texted to participants at the end of the summer. The Housing Authorities pilot outcome is: 70% of targeted, underserved youth participate in and complete summer reading. Evaluation tools will be developed during the project period.

Reading by Design outcomes for library staff are: (a) 70% will deliver a customizable online summer reading program in summer 2017; (b) 70% are familiar with using state-of-the-art open source software tools; (c) 70% assess the effectiveness of their summer reading programs using the software; (d) 70% are able to report on the impact of library services using data generated by the software. Outcomes will be measured through surveys and debriefs with library staff.

E. Briefly describe how this project will be financially supported in the future.

The need for high-quality, innovative, and economically viable public library summer programs is ongoing, and CLA is committed to working with the California State Library to continue providing resources that meet the needs of California’s diverse communities. CLA will continue to explore and develop partnerships to support public library summer programming. To help support the continuation of Reading by Design, we will develop a consortium model whereby participating California libraries contribute financial and staff resources to the project, and a plan for providing fee-based hosting, technical support, and training services to out-of-state libraries.

F. Activity Information. Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).

- Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced. *(Check all that apply and provide a description including whether the format will be in-person, virtual, or both)*
 - Program - Formal interaction and active user engagement (e.g., a class on computer skills).
 - Presentation - Formal interaction and passive user engagement (e.g., an author’s talk),
 - Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.

Other

Description:

Programs will include:

- * one half-day training session at the CLA conference, comprising presentations, craft sessions, and small group discussions on programming, outreach, innovation, and evaluation.
- * three one-day training sessions in northern, central, and southern California on outreach and community needs assessment.
- * one full-day training session in Yolo County on Lunch at the Library.
- * one information session introducing library staff to Reading by Design.
- * regular online Reading by Design development, training, and informational sessions.

We will also develop and maintain partnerships with local, state, and national organizations, including the California Department of Education and Campaign for Grade-Level Reading, to enhance and raise awareness of libraries' summer programs. And we will provide information and consultation to library staff in person and via telephone and email, on planning, promoting, and evaluating summer reading programs, and on the variety of CSRC initiatives.

Content - Involves the acquisition, development, or transfer of information and how information is made accessible. (Check all that apply and provide a description including whether the format will be physical, digital, or both)

- Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
- Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
- Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
- Lending - Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
- Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.
- Other

Description:

We will acquire and distribute the iREAD summer reading Resource Guide (in print and electronic formats), theme-based artwork, and PSA, and summer reading incentives from vendors such as LEGOLAND and Round Table Pizza.

The content we will create includes:

- * The annual, theme-based, summer reading Resource Guide (in partnership with iREAD).
- * Innovative, customizable, open-source summer reading software, that will include elements of gamification to encourage participation, and quizzes to help library staff assess participants' reading skills. We will provide a fully managed hosting solution, to include software deployment and hosting, ongoing maintenance and management, and administrative support services, which will ensure that our software is a viable alternative to commercially-available turn-key products. The software will be developed in partnership with the Library of Virginia.
- * A summer curriculum and pedagogy guide produced by the Center for Childhood Creativity and grounded in

summer reading observations, an audit of the Resource Guide, interviews and focus groups with library staff, and current research on how we understand and stimulate childhood creativity.

* The annual statewide summer reading survey, which will be used to collect summer reading participation data and data showing the extent to which programs meet California's Summer @ Your Library quality principles.

* Reports on the case study research that took place in summer 2016, summer reading participants' pre- and post-summer reading skills, and California's summer reading outputs and outcomes.

* Resources based on the texting pilot project and the pilot testing of new summer reading outcome statements that took place in summer 2016, and resources to help libraries take part in all CSRC initiatives.

* A White Paper based on the Summer @ Your Library quality principles and on the role of libraries in building strong communities, providing opportunities for learning, and celebrating reading and literacy during the summer.

* Three resource-rich websites: (a) calchallenge.org, which includes resources supporting all aspects of CSRC; (b) lunchatthelibrary.org, which includes resources to help libraries become successful summer meal sites; and (c) readingbydesign.org, which is a community web portal and repository where CSRC and library staff share knowledge around the software.

2. **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. *(Check all that apply and provide a description including whether the format will be in-house or third-party)*

Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.

Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description:

* We will convene debrief meetings for Reading by Design, Lunch at the Library, and the texting pilot project. The RBD debrief will include a large group session by webinar and smaller focus group at the CLA conference.

* We will convene a planning meeting to develop the housing authorities outreach project, and a meeting to coalesce and develop the Summer @ Your Library quality principles, the summer reading outcomes initiative, and other CSRC research efforts.

* We will conduct site visits to summer reading and Lunch at the Library programs to deepen and enrich our understanding of these programs.

* Staff from the Center for Childhood Creativity will convene focus groups with library staff and conduct an audit of the Resource Guide to inform the development of the proposed curriculum and pedagogy guide and to augment previous work on this project, which includes site visits, interviews with library staff, and a preliminary review of the Resource Guide.

* We will meet in person in October and bi-monthly by telephone with colleagues in Illinois working on the development of the iREAD program.

* Project staff will meet in person in November and bi-monthly by telephone with the CSRC advisory council.

3. **Procurement** - Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. *(Provide a description)*

Description:

ELEMENT 4: GRANT TIMELINE/ACTIVITIES

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	Fiscal Year 2016/2017											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Site visits & interviews & focus groups for case study and curriculum research	X	X										
Receive and process Resource Guide orders and distribute guides	X	X	X	X								
Collect & analyze participation, research, & outcomes data; generate reports		X	X	X	X	X						
Texting project, Lunch at the Library, & Reading by Design debrief meetings			X	X	X							
In-person iREAD meeting at Illinois Library Association conference				X								
Meeting to coalesce and develop the summer outcomes, principles, and research efforts				X								
Annual summer reading workshop & in-person advisory council meeting					X							
Information session on Reading by Design for new libraries					X							
Write White Paper on the value of public library summer reading programs					X	X	X	X				
Develop & place online model/resources based on projects/data collected summer 2016						X	X	X				
Focus groups and interviews to prepare for writing pedagogy guide						X	X	X				
Lunch at the Library training workshop							X					
Three workshops on outreach and community needs assessment							X	X	X			
Work with libraries to set up their local Reading by Design websites							X	X	X	X	X	X
Recruit libraries to present outcomes-based summer reading programs & provide support								X				
Convene housing authorities planning meeting & provide support to pilot sites									X	X	X	X
Recruit libraries to participate in One Million Readers Challenge & provide resources									X	X	X	X
Acquire and distribute to libraries program incentives from vendors									X	X	X	
Finalize curriculum & pedagogy guide									X	X		
Libraries begin presenting their summer programs											X	X
Develop the RBD software & hosting, & plans for a project consortium	X	X	X	X	X	X	X	X	X	X	X	X
Disseminate info about CSRC and its initiatives, & develop partnerships	X	X	X	X	X	X	X	X	X	X	X	X
Provide ongoing support to libraries & develop the Resource Guide	X	X	X	X	X	X	X	X	X	X	X	X

ELEMENT 5: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Budget Category	LSTA	Cash Contribution	In-Kind	Total
Salaries/Wages/Benefits				
1. CLA Executive Director: \$50/hr; 30 hrs	\$0	\$0	\$1,500	\$1,500
2. CLA Membership & Special Projects: \$35/hr; 25 hrs	\$0	\$0	\$875	\$875
3. Advisory council members' project participation	\$0	\$0	\$18,240	\$18,240
4. Library staff attendees at five workshops	\$0	\$0	\$41,400	\$41,400
5. Library staff attendees at planning meetings	\$0	\$0	\$5,280	\$5,280
6. Library staff outreach to Housing Authorities	\$0	\$0	\$3,600	\$3,600
7. Library staff at L@L, texting, & RBD debriefs	\$0	\$0	\$12,000	\$12,000
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$82,895	\$82,895

Description: 1. CLA ED will provide guidance and assume responsibility for the project. 2. CLA Membership & Special Projects Coordinator will provide support and design work. 3. Advisory council members will guide the development of CSRC, provide training, help to create the Resource Guide, and represent CSRC at the annual ILA conference and in-person iREAD meeting: 608 hours, \$30/hour. 4. 235 attendees, 1,380 hours, \$30/hour. 5. 22 attendees, 176 hours, \$30/hour. 6. 6 staff members, 120 hours, \$30/hour. 7. 86 attendees, 400 hours, \$30/hour.

Equipment (\$5,000 or more per unit)				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0

Description:

Library Materials				
1. Summer Reading Resource Guides	\$17,500	\$0	\$0	\$17,500
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$17,500	\$0	\$0	\$17,500

Description: Summer Reading Resource Guides will be provided in print form, on flash drives, and CD according to each library's request. Estimated prices are \$18 print; \$10 flash drive; \$6 CD.

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Consultant Fees				
1. Primary consultant	\$12,000	\$0	\$0	\$12,000
2. Co-workshop facilitator	\$2,400	\$0	\$0	\$2,400
3. Summer Matters & Lunch at the Library consultant	\$0	\$4,000	\$0	\$4,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$14,400	\$4,000	\$0	\$18,400

Description: 1. Our primary consultant will: lead and facilitate the outreach workshop, texting debrief meeting, and summer outcomes, principles, and research meeting; co-write the White Paper; write a report on the Case Study research project; & advise on the project. \$1,000/day, \$2,000/day for workshops involving an overnight stay. 2. Our co-workshop facilitator will present at the outreach workshops: \$700/day, \$1,000/day for the workshop involving an overnight stay. 3. Our Summer Matters and Lunch at the Library consultant will facilitate the project debrief meeting and training workshop.

Travel				
1. Two advisory council members to ILA meeting	\$1,500	\$0	\$500	\$2,000
2. Librarians' travel to three outreach workshops	\$5,000	\$0	\$0	\$5,000
3. Librarians' travel to planning & debrief meetings	\$1,205	\$2,000	\$0	\$3,205
4. Project staff travel libraries and partners	\$1,000	\$0	\$0	\$1,000
5. Out of state RBD staff to debrief and info session	\$1,500	\$0	\$0	\$1,500
6. Librarians' travel to Lunch at the Library training	\$0	\$1,200	\$0	\$1,200
7. Staff L@L site visits, meetings, training, debrief	\$0	\$3,000	\$0	\$3,000
Subtotal	\$10,205	\$6,200	\$500	\$16,905

Description: 1. Advisory council members will represent California at the in-person iREAD meeting at the ILA conference, October 2016; hotel costs covered by ILA. 2 & 3. Travel reimbursed for attendees at outreach workshops, & planning & debrief meetings, where needed, to enable library staff to attend. Library staff will be required to book travel at the lowest available rate. Planning and debrief meetings will take place where most attendees are located to reduce travel costs where possible. Travel is funded in part by ScholarShare. 4. Project staff will visit libraries to advise staff on CSRC initiatives and visit other agencies to develop partnerships. 5. RBD development staff will visit California for an in-person info session and debrief. 6 & 7. Travel relating to Lunch at the Library will be funded by the Packard Foundation.

Supplies/Other				
1. Training workshop supplies	\$800	\$2,500	\$0	\$3,300
2. Supplies for CSRC initiative planning meetings	\$500	\$50	\$0	\$550
3. Housing Authority outreach kits	\$3,000	\$0	\$0	\$3,000
4. Lunch at the Library programming	\$2,500	\$16,500	\$0	\$19,000
5. Informational materials: Summer @ Your Library	\$0	\$3,000	\$0	\$3,000
6. Refreshments: workshops, planning, debrief meetings	\$3,960	\$4,250	\$0	\$8,210
7. Mailing Resource Guides and other CSRC materials	\$3,850	\$0	\$0	\$3,850
	\$0	\$0	\$0	\$0
Subtotal	\$14,610	\$26,300	\$0	\$40,910

Description: 1 & 2. Supplies include materials for hands-on craft stations, handouts, & meeting fidgets to encourage concentration and productivity. Scholarshare will fund AV support & supplies at the annual summer reading workshop. 3. Summer reading outreach kits for 12 Housing Authority sites (\$250/kit); 4. Supplies to help libraries present summer learning programs with their lunch programs (\$500/site). 5. Materials to help library staff demonstrate the value to other agencies of creating summer library partnerships, funded by the Packard Foundation. 6. Refreshments will be provided for working lunches at workshops, planning, & debrief meetings, calculated at \$27.50 per person. Refreshments at Lunch at the Library workshops and meetings will be funded by the Packard Foundation. 7. Mailing includes sending over 1,000 Resource Guides and other summer reading-related materials to libraries.

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Contracted Services				
1. CSRC Project Manager, Trish Garone: \$40/hr; 624 hrs	\$24,960	\$0	\$0	\$24,960
2. CSRC Evaluation Coordinator: \$40/hr; 262.5 hrs	\$10,500	\$0	\$0	\$10,500
3. RBD Project Manager: \$40/hr; 416 hrs	\$16,644	\$0	\$0	\$16,644
4. RBD Technical Manager & Community Manager: \$150/hr; 168 hrs	\$25,200	\$0	\$0	\$25,200
5. RBD Website Maintenance: \$125/hr; 24 hrs	\$3,000	\$0	\$0	\$3,000
6. RBD Enhancements: \$175/hr; 56 hrs	\$9,800	\$0	\$0	\$9,800
7. Center for Childhood Creativity	\$23,000	\$0	\$0	\$23,000
8. L@L project director: \$62.50/hr; 384 hrs	\$0	\$24,000	\$0	\$24,000
9. Project websites and webinar technology	\$12,000	\$0	\$7,360	\$19,360
Subtotal	\$125,104	\$24,000	\$7,360	\$156,464

Description: 1. Project Manager: coordinate CSRC, liaise with advisory council & iREAD, plan training workshops/meetings, prepare reports, communicate to the field, develop partnerships. 2. Evaluation Coordinator: implement evaluation and write reports. 3. RBD Project Manager: overall project management, maintain relationships with library staff, coordinate training & info webinars, provide non-technical support, & develop & implement evaluation. 4. RBD Technical Manager: develop &/or coordinate development of Reading by Design project & software and provide support for libraries. Community Manager: provide technical information to library staff & ensure the project stays responsive to users. 5. Staff: check logs, install updates, and carry out programming; 6. Enhancement Staff: recruited according to library needs during the project period. 7. Center for Childhood Creativity: produce curriculum and pedagogy guide. 8. L@L Staff: coordinate L@L program, funded by the Packard Foundation. 9. Includes server hosting charges and technical staff time.

Project Total			\$181,819	\$60,500	\$90,755	\$333,074
Indirect Cost Rate Applied	10 %	Indirect Cost	\$18,181	\$0	\$0	\$18,181
Check one:						
<input type="checkbox"/> No Indirect <input type="checkbox"/> Federally negotiated indirect cost rate * <input checked="" type="checkbox"/> Indirect proposed cost rate *						
* please attach supporting documentation if required						
Description: Indirect costs contribute to overhead that enable CLA to manage the project, including clerical and financial support staff not dedicated specifically to the program, office space used by staff working on the project, rent and utilities, and equipment and services used by project staff (e.g. photocopiers, phone systems, janitorial service, IT support)						
Grand Total			\$200,000	\$60,500	\$90,755	\$351,255

ELEMENT 6: ATTACHMENTS

If you have additional resources that support your grant, please attach after this page

ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2016/17

Check the Appropriate Library Type

- Public Library**
 Academic
 K-12
 Multi-Type
 Special/Other

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is *(check only one of the following boxes)*

- A.** **An individual applicant that is CIPA compliant.**
 The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B.** **Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.**
 All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.
- C.** **Not Subject to CIPA Requirements.**
 The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

California Library Association

Library/Organization

California Summer Reading Challenge 2016-2017

Project Name

Misty Jones

Library Director Name

President

Title

Library Director Signature

Date