

**CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
FISCAL YEAR 2016/2017 STATEWIDE GRANT APPLICATION**

ELEMENT 1: BASIC INFORMATION (please see application instructions for additional information)

Applicant Information

- | | | | | | | | | | |
|--|---------------------------------|--------------|--------------|------------|-------------------------------|----------|----|-------|---|
| <p>1. Library/Organization
California Library Association</p> <p>3. Project Coordinator Name & Title
Mary Menzel, Program Manager</p> <p>5. Business Phone Number
626-239-1776</p> <p>6. Mailing Address</p> <table border="0"> <tr> <td>PO Box or Street Address</td> <td>City</td> <td>State</td> <td>Zip</td> </tr> <tr> <td>248 E. Foothill Blvd. Ste 101</td> <td>Monrovia</td> <td>CA</td> <td>91016</td> </tr> </table> | PO Box or Street Address | City | State | Zip | 248 E. Foothill Blvd. Ste 101 | Monrovia | CA | 91016 | <p>2. Library's DUNS Number
10-592-5739</p> <p>4. Email Address
mmenzel@calbook.org</p> |
| PO Box or Street Address | City | State | Zip | | | | | | |
| 248 E. Foothill Blvd. Ste 101 | Monrovia | CA | 91016 | | | | | | |

Project Information

- 7. Project Title** California Center for the Book
- 8. LSTA Funds Requested** \$99,990
- 9. Cash Contributions** \$17,260
- 10. In-Kind** \$135,230
- 11. Total Project Cost** \$252,480
- 12. California's LSTA Goals** (*Check one goal that best describes the project*)
- | | | |
|--|--|---|
| <input type="checkbox"/> Literate California | <input type="checkbox"/> Content Creation/Preservation | <input checked="" type="checkbox"/> Community Connections |
| <input type="checkbox"/> 21 st Century Skills | <input type="checkbox"/> Bridging the Digital Divide | <input type="checkbox"/> Ensuring Library Access for All |
| <input type="checkbox"/> 22 nd Century Tools | <input type="checkbox"/> Information Connections | |
- 13. Number of persons served** (*Number of persons who use or will benefit directly from this project*) 7,880
- 14. Primary Audience for project** (*Select all that apply.*)
- | | |
|---|--|
| <input checked="" type="checkbox"/> Adults | <input type="checkbox"/> Pre-School Children |
| <input checked="" type="checkbox"/> Families | <input checked="" type="checkbox"/> Rural Populations |
| <input checked="" type="checkbox"/> Immigrants/Refugees | <input type="checkbox"/> School Age Children |
| <input checked="" type="checkbox"/> Intergenerational Groups (Excluding Families) | <input checked="" type="checkbox"/> Senior Citizens |
| <input type="checkbox"/> Library Staff , Volunteers and/or Trustees | <input checked="" type="checkbox"/> Statewide Public |
| <input type="checkbox"/> Low Income | <input checked="" type="checkbox"/> Suburban Populations |
| <input type="checkbox"/> Non/Limited English Speaking Persons | <input type="checkbox"/> Unemployed |
| <input type="checkbox"/> People with Disabilities | <input checked="" type="checkbox"/> Urban Populations |
| <input type="checkbox"/> People with Limited Functional Literacy | <input type="checkbox"/> Young Adults and Teens |
- 15. This signature certifies that I have read and support this LSTA Grant Application.**

Library Director Name: Misty Jones **Title:** President

Mailing Address
(*if different from above*) San Diego Public Library, 330 Park Blvd. **City** San Diego **Zip** 92101

Library Director Signature: _____ **Date:** _____

ELEMENT 2: PROJECT BACKGROUND AND SUMMARY

Describe how this project was identified as a need, how it relates to your library's strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical info to support the project.

The California Center for the Book (CCFB) is a reading promotion agency that provides public libraries with programs and resources to help them promote reading and writing, foster the library's role as community anchor, promote civic engagement, and provide opportunities for intellectual growth and lifelong learning. It has traditionally served as the programming arm for the California State Library (CSL) and it is well-positioned to develop and administer adult programming in support of CSL statewide initiatives. It is part of a network of state Centers for the Book, all affiliated with the Center for the Book in the Library of Congress (www.read.gov). CCFB plays a vital role in providing libraries with programs, resources, and training that help librarians align their traditional "brand" – books and reading – with their ever-expanding role as community-builders. Our year of revision has resulted in a leaner and more responsive structure for CCFB. In consultation with CCFB's new advisory council of adult services librarians and a representative from California Humanities, project staff has developed new programs, discontinued programs with insufficient participation, developed outcomes-based evaluation tools, and created new programming resources.

During 2016-2017, we will: (a) launch a community-building immigration program about how families found their way to California, designed to complement USCIS "Citizenship Corners" in libraries, spark community discourse, and foster community tolerance and understanding around immigration; (b) present a statewide reading challenge program titled Library Bingo: Read, Connect, Discover, which is being piloted during our year of transition. The program uses bingo-style activity cards to inspire communities to read books that are new to them, learn new things, and participate in community activities, and it positions the library as a focus for all of these activities; and (c) continue to support the popular Book to Action community-building program, which convenes community members to discuss selected books and inspires them to use the discussions as a launching pad for engaging in community service activities.

Library staff who present CCFB programs will be provided with comprehensive support that includes training workshops, programming supplies and speakers, and online programming toolkits. We will present three one-day in-person training workshops for library staff who present immigration programs, Library Bingo, and Book to Action. The workshops will provide participants with: (a) program-specific information; (b) training in identifying community assets, needs, and partners, community outreach, maintaining successful partnerships, program development, and outcome-based planning and evaluation; and (c) opportunities for idea-exchange with colleagues. The workshops will be designed to help ensure the success of the programs and to help library staff support the development of their libraries as community anchors and spaces for community convening and conversation.

In addition, we will: (a) maintain a resource-rich website; (b) provide training via webinar; (c) work with regional cooperatives to develop committees and groups to provide adult services library staff with leadership and networking opportunities; (d) co-present, with a team of assistant library directors, a "One Conference One Book" program focusing on a leadership text that conference attendees will read prior to and discuss at conference; and (e) co-present, with Poets & Writers, a series of poetry workshops in rural libraries.

While youth services librarians have a long tradition of support and training, adult services librarians often need assistance in the form of prepackaged programming, training, thematic resources and more, and the need for programming support and leadership opportunities has been expressed by both our advisory council and library staff in the field. The need for pre-packaged programming is demonstrated by the 70 libraries that quickly signed up to pilot CCFB's first new program, Library Bingo: Read, Connect, Discover. We will know that this project has been successful if increasing numbers of libraries and communities participate in CCFB programs, if programs generate positive outcomes, and if the CCFB develops an infrastructure and reputation that will allow it to provide a broader portfolio of programs in the future. CCFB draws on CLA's experience in statewide program planning and evaluation around summer reading. CLA is committed to providing support and professional development resources to the library community, and providing programs that benefit both California's libraries and the communities served by those libraries. The CCFB aligns with all aspects of this mission and it supports two goals in the California State Library's 5 Year Plan 2013-2017: (I) Literate California and (VII) Community Connections.

ELEMENT 3: PLANNING AND EVALUATION

Please answer each area concisely and completely. For section A-F limit to four pages.

A. Project Intent (Check only one that best describes the project)

Lifelong Learning

- Improve users' formal education
- Improve users' general knowledge and skills

Information Access

- Improve users' ability to discover information
- Improve users' ability to obtain information resources

Institutional Capacity

- Improve the library workforce
- Improve the library's physical and technology infrastructure
- Improve library's operations

Economic & Employment Development

- Improve users' ability to use resources and apply information for employment support
- Improve users' ability to use and apply business resources

Human Services

- Improve users' ability to apply information that furthers their personal, family, or household finances
- Improve users' ability to apply information that furthers their personal or family health & wellness
- Improve users' ability to apply information that furthers their parenting and family skills

Civic engagement

- Improve users' ability to participate in their community
- Improve users' ability to participate in community conversation around topics of concern

B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).

The California Center for the Book provides adult services library staff with programs, resources, leadership, and networking opportunities to help them promote reading and writing, foster the library's role as community anchor, promote civic engagement, and provide opportunities for intellectual growth and lifelong learning.

C. Anticipated Project Outputs – Measures of services and/or products to be created/provided.

* 15-20 library branches will present immigration-themed programs. Library staff applying to participate will demonstrate community assessment and ideas for partnership with immigrant-serving organizations. Successful applicants will receive a bookshelf of ~30 books, as well as training and programming resources. Initially, libraries will each host two programs, tailored to their communities and designed intentionally to foster meaningful conversation around immigration and coming to California, for a total of 30-40 library programs, reaching a total of 2,000 community members. Libraries will be required to present two additional programs in FY 17-18 to make a total of four programs in calendar year 2017. We anticipate a minimum of 400 total circulations of bookshelf items.

* 300 library branches will participate in Library Bingo: Read, Connect, Discover, reaching 4,500 community members.

* 25 library branches will present Book to Action programs, resulting in 25 new community partnerships, and reaching 625 community members. Programs will include talks by authors and community members, community book discussions, and a variety of community service activities inspired by the books, talks, and discussions.

* 200 librarians will participate in the One Conference, One Book program by reading the selected book and attending either a discussion or author talk at the 2016 CLA conference.

* Ten rural libraries will present poetry workshops in northern California, the Central Valley, and the Inland Empire, serving a total of 200 community members.

* 160 library staff members will attend two author panels at the CLA conference, co-presented by the CCFB and the Collection Development Interest Group

* 85 library staff members will attend three in-person trainings for libraries presenting Book to Action (25 attendees),

Immigration Programming (20 attendees), and the Library Bingo: Read, Connect, Discover program (40 attendees).

* 80 library staff members will attend two training webinars: one to help library staff create successful Book to Action programs (40 attendees) and one to help library staff convene community forums and facilitate book discussion (40 attendees).

* 30 library staff members will participate in regional adult services committees and groups, which will be created by CCFB in partnership with the Inland and SCLC cooperative systems to provide adult services librarians with networking and leadership opportunities.

* We will maintain one website providing resources to support the CCFB's programs.

* We will participate in the administration of the newly-formed CLA Adult Services Interest Group.

D. Anticipated Project Outcome(s) – What change is expected in the target audience's skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)

Book to Action - Outcomes for Participants

* 70% of participants will: learn something new and valuable about a current topic and a service need in their community; increase their interest in engaging in community service projects; increase their understanding of the value of the public library; plan to return to the library after the program.

Book to Action - Outcomes for Participating Libraries

* 70% of participating library staff will increase their: ability to assess the interests, needs, and assets of their community; ability to create community partnerships; capacity to present relevant community programming.

Immigration Program - Outcomes for Participants

* 70% of participants will plan to return to the library after the program and will increase their: understanding of where they fit into California's immigration story and the commonalities of the California immigrant experience; empathy toward the experiences of fellow community members; understanding of the value of the public library.

Immigration Program - Outcomes for Participating Libraries

* 70% of participating library staff will increase their: ability to assess the interests, needs, and assets of their community; ability to create community partnerships; capacity to present relevant community programming; cultural knowledge of their immigrant communities; ability to engage immigrant populations.

* Libraries participating in the Immigration Program will also develop local outcomes to complement the statewide outcomes during the project period.

Library Bingo: Read, Connect, Discover - Outcomes for Participants

* 70% of participants will: read something new; make a new connection with another person or community entity; discover something new; increase their understanding of the value of the public library; plan to return to the library after the program.

Library Bingo: Read, Connect, Discover - Outcomes for Participating Libraries

* 70% of participating library staff will increase their: ability to assess the interests, needs, and assets of their community; ability to create community partnerships; capacity to present relevant community programming.

Participants' outcomes will be measured using snapshot surveys at the end of programs. Library staff outcomes will be measured using pre- and post-workshop and post-program surveys.

E. Briefly describe how this project will be financially supported in the future.

CLA is committed to working in partnership with the California State Library to revitalize and continue the work of the CCFB. In addition, we anticipate that our work to develop enhanced reporting measures and generate program results will provide us with data we can use in approaching additional funders for resources to support CCFB programming.

F. Activity Information. Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).

1. **Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced. *(Check all that apply and provide a description including whether the format will be in-person, virtual, or both)*
- Program - Formal interaction and active user engagement (e.g., a class on computer skills).
 - Presentation - Formal interaction and passive user engagement (e.g., an author's talk),
 - Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.
 - Other

Description: * We will present three in-person workshops focusing on each of the CCFB programs: Immigration; Library Bingo: Read, Connect, Discover; and Book to Action. Trainings will provide participants with program-specific information along with transferable skills such as: identifying community assets, needs, and partners; community outreach; maintaining successful partnerships; program development; and outcome-based planning and evaluation. Participants will work together to develop program ideas at the workshops, which will be designed to help ensure the success of CCFB programming as well as to help library staff develop their libraries as community anchors.

* We will provide two training webinars: one to help libraries plan and present successful Book to Action programs, and another to help libraries convene immigration-themed community forums. While the webinars will focus on CCFB programs, they will also provide participants with transferable skills that can be applied to other programs.

* We will collaborate with a group of Assistant Library Directors on the presentation of a "One Conference, One Book" discussion of a leadership text at the CLA conference. Participants will read a selected text ahead of time and will meet to discuss it while at conference. The program will be designed to foster community among adult services librarians, model the presentation of a one-book program, and provide adult services library staff with leadership opportunities.

* In partnership with the nonprofit Poets & Writers, we will co-present ten poetry workshops in rural libraries, led by experienced poets/instructors.

* Participating libraries will present a variety of programming, including book discussions, author presentations, and community conversations through their participation in the CCFB's Immigration, Library Bingo: Read Connect Discover, and Book to Action programs.

* We will co-sponsor two author panels at CLA conference, featuring California authors.

* Project staff will be available by email and telephone to provide support to library staff presenting CCFB programs.

* We will work with regional cooperatives to develop committees and groups for adult services library staff, to provide leadership and community-building opportunities, to gather a wider variety of input in support of CCFB's development, and to strengthen adult services programming in libraries. Each committee and group will include one member of the CCFB advisory council, who, along with project staff, will liaise between the committees, groups, and CCFB.

2. **Content** - Involves the acquisition, development, or transfer of information and how information is made accessible. *(Check all that apply and provide a description including whether the format will be physical, digital, or both)*
- Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.

- Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
- Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
- Lending - Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
- Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.
- Other

Description: * We will purchase books to support programming and volunteer activities for 25 Book to Action libraries.

* We will provide 15-20 libraries participating in the Immigration Program with a bookshelf of approximately 30 books, including fiction, nonfiction, graphic novels, and a small number of films. The materials will be chosen with the guidance of California librarians, academics and humanities groups. The bookshelf will be designed to spark community discourse and reflection, foster community tolerance and understanding around immigration, and encourage participation in community programming.

* We will create three sets of workshop materials and three online tool boxes to help libraries establish successful Immigration, Library Bingo: Read, Connect, Discover, and Book to Action programs. The materials will include: resources on identifying community assets, needs, and partners, conducting community scans, engaging community members, and leveraging program results; programming ideas; book lists; discussion questions; and evaluation tools. Both program participants and the wider library community will be able to access program-specific resources as well as information that can be used to support other programming activities.

* We will create revised versions of the Library Bingo: Read, Connect, Discover physical and online participation game cards. Revisions will be made in light of results from the pilot taking place in 70 libraries in spring 2016, and input from the advisory council, and will support broader program implementation in spring 2017.

* We will maintain a CCFB website with comprehensive resources for all programs that will be informed by feedback from participating libraries, the advisory council, and research by project staff.

3. **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. *(Check all that apply and provide a description including whether the format will be in-house or third-party)*

- Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.
- Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description: Retrospective: We will analyze output and outcome-based evaluation data on all CCFB programs, and results will be used to improve CCFB programs, develop future training workshops, and inform the development of new programs. We will ask libraries for assessment of the immigration bookshelf titles to guide future development of the program.

Prospective: We will convene two meetings of the advisory council to provide direction for the Center. As needed, we will form sub-committees of council members and others to support the development of specific programs.

4. **Procurement** - Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. *(Provide a description)*

Description:

ELEMENT 4: GRANT TIMELINE/ACTIVITIES

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	Fiscal Year 2016/2017											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Update CCFB website; promote programs	X	X	X	X	X	X	X	X	X	X	X	X
Immigration Prog: purchase and create resources; choose & train pilot libraries	X	X	X									
Immigration Prog: ship materials, consult on program plans				X	X							
Immigration Prog: libraries develop and host programs					X	X	X	X	X	X	X	
Library Bingo: create resources & training materials	X	X	X									
Library Bingo: train participating libraries							X					
Library Bingo: programming takes place								X	X	X	X	
Plan and convene advisory council meetings		X							X			
Plan and convene adult services regional meetings			X							X		
National Book Festival: create materials, represent CA at the event		X	X									
Book to Action: deliver orientation webinar, disseminate applications			X	X								
Book to Action: choose & train participating libraries, consult on programs					X	X	X					
Book to Action: library programs and book discussions take place								X	X	X	X	
Plan and convene training webinar on convening community forums and book discussions				X								
CLA conference: develop materials and presentations		X	X	X								
CLA conference: present author panels and One Conference, One Book program					X							
Rural poetry workshops: schedule and publicize ten dates in rural libraries						X	X	X				
Rural poetry workshops take place									X	X	X	
Library of Congress: attend annual meeting of affiliates											X	
All programs: post evaluation materials and collect data										X	X	X

ELEMENT 5: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Budget Category	LSTA	Cash Contribution	In-Kind	Total
Salaries/Wages/Benefits				
1. Staff time at Book to Action libraries	\$0	\$0	\$30,750	\$30,750
2. Staff time at Library Bingo libraries	\$0	\$0	\$72,000	\$72,000
3. Staff time at Immigration Program libraries	\$0	\$0	\$15,750	\$15,750
4. Attendee time, in-person training	\$0	\$0	\$2,550	\$2,550
5. Attendee time, webinar training sessions	\$0	\$0	\$2,400	\$2,400
6. Attendee time, two advisory council meetings	\$0	\$0	\$7,680	\$7,680
7. CLA Executive Director	\$0	\$0	\$1,500	\$1,500
8. CLA Membership & Special Projects Coordinator	\$0	\$0	\$1,050	\$1,050
Subtotal	\$0	\$0	\$133,680	\$133,680

Description: 1. 25 Librarian Is: (6 hrs trng; 25 hrs planning/publicity; 10 hrs programs = 1025 hrs @ \$30(FTE 51%)
 2. 300 Librarian Is: (4 hrs trng; 2 hrs planning/publicity; 2 hrs programs = 2,400 hrs @ \$30 - FTE 1.26 %)
 3. 15 Librarian Is: (6 hrs trng; 25 hrs planning/publicity; 4 hrs programs = 525 hours @ \$30 (FTE 26%)
 4. 85 attendees at three in-person training workshops = 85 hrs @ \$30 (FTE 4.5%)
 5. 80 attendees at two webinar training sessions = 80 hrs @ \$30 (FTE 4.25%)
 6. 12 Asst. Library Director/Director council members: 2 advisory council meetings; 8 hrs including travel x 2 = 192 hours @ \$40 (FTE 10%)
 7. CLA Executive Director: 30 hours @ \$50 (FTE 1.5%)
 8. CLA Membership and Special Project Coordinator 30 hours @ \$35 (FTE 1.5%)

Equipment (\$5,000 or more per unit)	LSTA	Cash Contribution	In-Kind	Total
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0

Description:

Library Materials	LSTA	Cash Contribution	In-Kind	Total
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0

Description:

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Consultant Fees				
1. Poetry instructors: 10 workshops @ \$550/workshop	\$2,000	\$3,500	\$0	\$5,500
2. Scholars for Immigration Program essay and support	\$2,000	\$0	\$0	\$2,000
3. Consultants to lead three in-person training workshops	\$1,000	\$4,100	\$0	\$5,100
4. Co-Program Managers, 624 hours @ \$40/hour	\$24,960	\$0	\$0	\$24,960
5. Program Manager travel	\$3,500	\$0	\$0	\$3,500
6. Program Associate, 80 hours @ \$28/hour	\$2,240	\$0	\$0	\$2,240
	\$0	\$0	\$0	\$0
Subtotal	\$35,700	\$7,600	\$0	\$43,300

Description: 1. Ten rural poetry workshops co-presented by nonprofit Poet & Writers. 2. Scholars (TBD) will provide contextual material for immigration bookshelf program. 3. Two consultants (TBD) will lead 3 one-day workshops on best practices in programming and assessment practices, @ \$1,700/workshop. 4. Two Program Managers, Shana Sojoyner and Mary Menzel, work a total of 12 hours/week x 52 weeks (FTE 30%) providing program implementation, promotion, training, liaison and evaluation. 5. Travel to CLA conference for both Prog. Mgrs. and to the Library of Congress affiliates meeting and to the National Book Festival for 1 Prog. Mgr. (air & ground transport, lodging and meals). 6. Program Associate works two hours/week x 40 weeks (FTE 4%) providing administrative and promotional support.

Travel				
1. Travel to two advisory council meetings	\$3,000	\$660	\$0	\$3,660
2. Travel to two regional adult services meetings	\$1,200	\$0	\$0	\$1,200
3. Librarians' travel to in-person training workshops	\$0	\$9,000	\$0	\$9,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$4,200	\$9,660	\$0	\$13,860

Description:

1. Airfare & ground transport for 12 people; working lunches supplied by CCFB with non-LSTA funds @\$27.50/person.
2. Mileage only support for thirty total adult services librarians to attend two regional meetings.
3. Airfare, ground transport and mileage for 85 librarians to attend 3 in-person workshops. All travel will be conducted at the lowest cost available.

Supplies/Other				
1. Printing of materials for immigration & Read, Connect, Discover	\$7,000	\$0	\$0	\$7,000
2. Shipping of informational materials to conference	\$300	\$0	\$0	\$300
3. Books for Book to Action giveaways	\$20,000	\$0	\$0	\$20,000
4. Shipping of materials for immigration & Read, Connect, Discover	\$3,000	\$0	\$0	\$3,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$30,300	\$0	\$0	\$30,300

Description: 1. We will create program support materials for the Immigration Program (15-20 libraries) and Library Bingo: Read, Connect, Discover (300 libraries) including informational materials, programming items, participation cards, and discussion guides. 2. CLA conference will be in Sacramento in 2016, necessitating shipment of informational materials (10 boxes @ \$30 each). 3. We furnish books for Book to Action programs, to serve as learning tools in support of the public programs and volunteer activities. 25 libraries will be provided an average of 80 copies. 4. In addition to providing templates of materials at calbook.org, we will ship materials and supplies to participating libraries.

Budget Category	LSTA	Cash Contribution	In-Kind	Total (B+C+D = E)
Contracted Services				
1. Speaker fees for Book to Action	\$20,000	\$0	\$0	\$20,000
2. Speaker fees for CLA conference programs	\$700	\$0	\$0	\$700
3. Server hosting for calbook.org	\$0	\$0	\$600	\$600
4. Technical support for calbook.org	\$0	\$0	\$550	\$550
5. Technology to support project webinars	\$0	\$0	\$400	\$400
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$20,700	\$0	\$1,550	\$22,250

Description: 1. In addition to purchasing books for community Book to Action projects, our funding will support author talks in all Book to Action libraries (25 libraries x \$800).
2. We offer modest speaker fees to authors in conference panels co-presented by CCFB and CLA interest groups.
3. Server hosting for CCFB website contributed by CLA, under its contract with Galecia Group.
4. Technical support contributed by CLA, under its contract with Galecia Group (4 hours total; 2 hours at \$125/hour, 2 hours at \$150 hour).
5. Technology for two webinars will be provided by CLA.

Project Total	\$90,900	\$17,260	\$135,230	\$243,390
Indirect Cost Rate Applied 10 % Indirect Cost	\$9,090	\$0	\$0	\$9,090
Check one: <input type="checkbox"/> No Indirect <input type="checkbox"/> Federally negotiated indirect cost rate * <input checked="" type="checkbox"/> Indirect proposed cost rate * * please attach supporting documentation if required				
Description: Indirect costs contribute to overhead that enable CLA to manage the project, including clerical and financial support staff not dedicated specifically to the program, office space used by staff working on the project, rent and utilities, and equipment and services used by project staff (e.g. photocopiers, phone systems, janitorial service, IT support).				
Grand Total	\$99,990	\$17,260	\$135,230	\$252,480

ELEMENT 6: ATTACHMENTS

If you have additional resources that support your grant, please attach after this page

ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2016/17

Check the Appropriate Library Type

- Public Library** **Academic** **K-12** **Multi-Type** **Special/Other**

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is (*check only one of the following boxes*)

- A.** **An individual applicant that is CIPA compliant.**
The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B.** **Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.**
All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.
- C.** **Not Subject to CIPA Requirements.**
The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

California Library Association
Library/Organization

California Center for the Book
Project Name

Misty Jones
Library Director Name

President
Title

Library Director Signature

Date