

**CALIFORNIA STATE LIBRARY  
FISCAL YEAR 2015-2016  
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)  
PITCH AN IDEA GRANT APPLICATION**

**ELEMENT 1: BASIC INFORMATION** (please see application instructions for additional information)

**Applicant Information**

- |   |  |
|---|--|
| <p>1. <b>Library/Organization</b><br/>Altadena Library Distric</p> <p>3. <b>Internet Web Site Address</b><br/>http://www.altadenalibrary.org</p> <p>4. <b>Project Coordinator Name &amp; Title</b><br/>Carrie Wilson, Teen Librarian</p> <p>6. <b>Business Phone Number</b><br/>626-798-0833</p> <p>8. <b>Mailing Address</b><br/><b>PO Box or Street Address</b><br/>600 E. Mariposa St.</p> | <p>2. <b>Library's DUNS Number</b><br/>005257506</p> <p>5. <b>Email Address</b><br/>cwilson@altadenalibrary.org</p> <p>7. <b>Fax Number</b><br/>(626) 798-3169</p> |
|---|--|
- |   |  |
|---|--|
| <p>9. <b>Check the Appropriate Library Type</b><br/> <input checked="" type="checkbox"/> <b>Public Library</b>                    <input type="checkbox"/> <b>Academic</b>                    <input type="checkbox"/> <b>K-12</b>                    <input type="checkbox"/> <b>Multi-Type</b>                    <input type="checkbox"/> <b>Special/Other</b></p> | <p><b>City</b><br/>Altadena</p> <p><b>State</b><br/>CA</p> <p><b>Zip</b><br/>91001</p> |
|---|--|

**Project Information**

10. **Project Title**    DIY Club
11. **LSTA Funds Requested**    \$30,000
12. **Cash Contributions**    \$0
13. **In-Kind**    \$35,135
14. **Total Project Cost**    \$65,135
15. **California's LSTA Goals** (*Check one goal that best describes the project*)
- |   |   |   |
|---|---|---|
| <input type="checkbox"/> <b>Literate California</b>                       | <input type="checkbox"/> <b>Content Creation/Preservation</b> | <input type="checkbox"/> <b>Community Connections</b>           |
| <input checked="" type="checkbox"/> <b>21<sup>st</sup> Century Skills</b> | <input type="checkbox"/> <b>Bridging the Digital Divide</b>   | <input type="checkbox"/> <b>Ensuring Library Access for All</b> |
| <input type="checkbox"/> <b>22<sup>nd</sup> Century Tools</b>             | <input type="checkbox"/> <b>Information Connections</b>       |   |
16. **Number of persons served** (*The number of persons who use or will benefit directly from this project*)    235
17. **Primary Audience for project** (*Select all that apply.*)
- |   |   |
|---|---|
| <input type="checkbox"/> <b>Adults</b>  | <input type="checkbox"/> <b>Pre-School Children</b>               |
| <input type="checkbox"/> <b>Families</b>                                      | <input type="checkbox"/> <b>Rural Populations</b>                 |
| <input type="checkbox"/> <b>Immigrants/Refugees</b>                           | <input checked="" type="checkbox"/> <b>School Age Children</b>    |
| <input type="checkbox"/> <b>Intergenerational Groups (Excluding Families)</b> | <input type="checkbox"/> <b>Senior Citizens</b>                   |
| <input type="checkbox"/> <b>Library Staff , Volunteers and/or Trustees</b>    | <input type="checkbox"/> <b>Statewide Public</b>                  |
| <input checked="" type="checkbox"/> <b>Low Income</b>                         | <input checked="" type="checkbox"/> <b>Suburban Populations</b>   |
| <input type="checkbox"/> <b>Non/Limited English Speaking Persons</b>          | <input type="checkbox"/> <b>Unemployed</b>                        |
| <input type="checkbox"/> <b>People with Disabilities</b>                      | <input type="checkbox"/> <b>Urban Populations</b>                 |
| <input type="checkbox"/> <b>People with Limited Functional Literacy</b>       | <input checked="" type="checkbox"/> <b>Young Adults and Teens</b> |
18. **This signature certifies that I have read and support this LSTA Grant Application.**

**Library Director Name:** Mindy Kittay    **Title:** District Director

**Mailing Address**  
(*if different from above*) \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Library Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**ELEMENT 2: PROJECT BACKGROUND AND SUMMARY (please see application instructions for additional information)**

**Describe how this project was identified as a need, how it relates to your library's strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical info to support the project.**

Altadena serves many socioeconomically disadvantaged teens. The majority of Altadena middle school and high school students attend schools in Pasadena Unified School District (PUSD), which includes 3 charter schools. A startlingly high percentage—73.6%—of these are socioeconomically disadvantaged. Many of the students that come to this library are from Eliot Arts Academy and Washington STEM Magnet Academy, which have the highest percentages of socioeconomically disadvantaged students--88.9% and 95.2%. Lack of income denies access to technology such as video equipment, 3D printing and sewing machines. Library-initiated free programming offers public access to these tools and skills.

Teen Librarian, Carrie Wilson, has been doing monthly makerspace programs, marketed as the DIY Club, for middle school and high school students since January 2014. These have had a lower-tech focus—we've done projects including upcycling, papercrafts, and textile arts. DIY Club gained a lot of interest and has brought many new tweens and teens to the library. This is reflected in our attendance statistics. Altadena Library is offering more programs for teens (46 programs have been offered between July 2014 and April 2015, nearly double the programs offered between July 2013 and April 2014), with attendance up 165%. The extraordinary buy-in from the teens is evident in the astounding numbers of volunteers involved in the Teen Advisory Council, who devoted nearly 500 hours of their time to the library from April 2014 to April 2015. This is crucial since our library is small and this project is labor intensive!

Over the past year, Altadena Library's Teen Advisory Council (TAC) and teen library users have indicated, through surveys and verbally, that higher-tech makerspace programs are desired. 3D printing, sewing, and film workshops were the most commonly mentioned, with over 75% of teens surveyed saying they would attend such programs.

High tech makerspace programs also tie in with our strategic plan goals for 2014-2019. One of these goals is providing youth with resources they will need to succeed in school and develop a life-long love of learning and reading as well as to provide access to the digital world through state-of-the-art technology. We believe that the YA community in Altadena is in deep need of opportunities to create and explore in areas that are not offered to them in their day-to-day lives. We also believe that we are the perfect entity to provide these experiences to our youth.

Programs offered through this makerspace provide enriching opportunities that will lead to technological competencies, help the students find vocations, and provide a place outside of school to access information and learning opportunities. Altadena students in middle and high school will learn new skills that support STEM curriculum and strengthen their knowledge of and comfort with 21st century technology. STEM learning is a high priority for the educational system, and libraries are getting onboard by providing programs to supplement the curriculum.

This is another reason to offer makerspace programs that encourage and engage students in subjects like science, technology, engineering and math. Learning shouldn't stop once the school bell rings, and robust technologically-based learning experiences in the community will foster even more learning. Let's not forget the arts—Altadena Library has long supported Eliot Arts Magnet, a nearby middle school that aims to nurture students' academic development through music, dance, theater arts, and visual arts.

This is why we propose to offer 3D printing, sewing, filmmaking, and oral history workshops at Altadena Library for teens and tweens. There will be three distinct program series: "Sewing 101" workshops will be taught by Koalani Walkoe; Filmmaking 101 will be taught by Kent Yoshimura, film editor and producer; "3D printing 101" will be taught by Diego Porqueras; and recording oral histories will be taught to at least 3 older teens by Hector Aristizabal, founder of ImaginAction (a nonprofit devoted to using the arts to promote social justice). Additionally, there will be 2 technology "petting zoos" where all instructors will be available to talk to and all makerspace technologies will be available to try out. There will be a final showcase for the teens to show what they've learned and created.

We will know this project is successful if we increase the already robust teen attendance, increase exposure to different technologies and activities, and increase the skill level of teens in the use of various technologies.

**ELEMENT 3: PLANNING AND EVALUATION (please see application instructions for additional information)**

Please answer each area concisely and completely. **For section A-F limit to four pages.**

**A. Project Intent** (Check only one that best describes the project)

**Institutional Capacity**

- Improve the library workforce
- Improve the library's physical and technology infrastructure
- Improve library's operations

**Information Access**

- Improve users' ability to discover information
- Improve users' ability to obtain information resources

**Lifelong Learning**

- Improve users' formal education
- Improve users' general knowledge and skills

**Human Services**

- Improve users' ability to apply information that furthers their personal, family, or household finances
- Improve users' ability to apply information that furthers their personal or family health & wellness
- Improve users' ability to apply information that furthers their parenting and family skills

**Employment & Economic Development**

- Improve users' ability to use resources and apply information for employment support
- Improve users' ability to use and apply business resources

**Civic engagement**

- Improve users' ability to participate in their community
- Improve users' ability to participate in community conversation around topics of concern

**B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).**

Altadena Library District will develop and deliver instructional and experiential makerspace library programs, including sewing workshops, filmmaking workshops, oral history workshops and 3D printing workshops for middle school and high school students in Altadena that will support the curriculum and provide the life-long learning opportunities, technological skills and creative opportunities needed to be successful in the 21st century.

**C. Anticipated Project Outputs – Measures of services and/or products to be created/provided.**

- A minimum of 3 introduction-to-sewing workshops will be held with at least 45 participants.
- A minimum of 3 filmmaking and editing workshops will be held with at least 60 participants.
- A minimum of 3 3D printing workshops will be held with at least 60 participants.
- A minimum of 2 Technology Petting Zoos will be held with at least 60 participants.
- A minimum of 2 teens mentored in the art of taking oral histories.
- A minimum of 6 volunteers aged 16 or older will be specially trained to be Makerspace Aides.
- A minimum of 2 staff members (including the project coordinator) will be specially trained in the machines and equipment purchased for the makerspace.
- At least a 20% increase in DIY Club attendance.

**D. Anticipated Project Outcome(s) – What change is expected in the target audience's skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)**

- At least 75% of participants learn new skills as a result of the workshops they attend.
- At least 50% of participants interact with a technology that is new to them.
- We will design short surveys on surveymonkey that the teens can complete on the ipads or computers after the workshops.
- We will be successful if at least 75% of workshop participants report improving their understanding of sewing, filmmaking and editing, and 3D printing.
- We will record and/or film interviews during the process asking open-ended questions about what these workshops mean to the teens. Skill assessments will be performed at the final workshop in each series. These will be a hybrid of self-reporting and the observations of volunteers, teachers, and the project coordinator Carrie Wilson.

**E. Briefly describe how this project will be financially supported in the future.**

Both the Library Foundation and the Friends of the Library support library initiatives with extra emphasis on programs and educational opportunities. Altadena Library District is committed to ensuring the continued success of the DIY Club. Immediate costs of the program after the grant period will be absorbed within the library's budget and supplemented with funds from the Friends of the Library. Staff will continue to research and apply for grants that will help to sustain tween/teen programming and education in the library

**F. Activity Information. Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).**

- I.  **Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced. *(Check all that apply and provide a description including whether the format will be in-person, virtual, or both)*
- Program - Formal interaction and active user engagement (e.g., a class on computer skills).
  - Presentation - Formal interaction and passive user engagement (e.g., an author's talk),
  - Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.

Description: Instruction is a large component of the grant activities, involving the project lead, project volunteers (called Makerspace Aides), and the support staff aiding with the implementation of the project. Instruction will consist of working with individuals that are experts in the makerspace technologies being used (e.g., 3D printer, film equipment, recording equipment and sewing machines). The instructor will also present the information in a workshop. Most instruction will be face-to-face. The rest will be virtual--project lead Carrie Wilson will view several webinars and videos to learn specific skills.

There will be at minimum 11 formal programs offered to teens as part of the grant. At least 3 will be sewing workshops covering use of sewing machines, basic stitches, pattern-making, and the completion of simple projects, including making a library tote bag. These will be taught by Fashion Institute of Design and Merchandising graduate and assistant designer Koalani Walkoe.

At least 3 workshops will focus on filmmaking, including use of equipment, lighting and sound, storyboarding, and editing. Teens will work on individual projects as well as a team project--a documentary about the evolution of the library makerspace here at the library. Kent Yoshimura, film editor and producer, will teach these workshops. We will use a professional grade film camera, lighting, a green screen, Macbooks and iPads for editing, storyboarding, and sound. The iPads will be used to encourage mobility and flexibility. Filming, storyboarding, editing content, and adding soundtracks with apps, like garageband, can be done on a small scale with iPads.

The process of recording oral histories will be taught and recorded with teen volunteers and with the guidance of Hector Aristizabal, the founder and creator of ImaginAction (a nonprofit devoted to using the arts to promote social justice). The volunteers will use iPads with the app StoryCorps, which records and assists in the archiving of the oral histories.

3 workshops will focus on 3D printing, which will include an introduction on how to design concepts using freeware and create cellphone covers and individual projects. Diego Porqueras, president of Deezmaker, a 3D printing company with a newly opened makerspace, will teach the 3D printing workshops.

2 workshops will be technology petting zoos. At the petting zoos, instruction will be very informal. The goal is to allow for new visitors to discover the makerspace and see the possibilities. Very basic skills and demonstrations will be offered. The very first workshop and final workshops will be petting zoos. If the demand for these workshops is very high, we may offer more than the initial 11 workshops.

The library will host a presentation by teen participants before the end of the grant year to showcase what was learned and created.

Consultation will be critical, as the project lead Carrie Wilson will visit and keep in communication with other makerspace libraries and visit nonprofit organizations involved in the maker movement, like L.A. Makerspace and MakerGuild.

- II.  **Content** - Involves the acquisition, development, or transfer of information and how information is made accessible. *(Check all that apply and provide a description including whether the format will be physical, digital, or both)*
- Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
  - Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.

- Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
- Lending - Provision of a library's resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
- Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.

Description: Content creation will include recording oral histories using the Storycorps app. These will be made available on the library website as well as on the Pasadena Digital Histories Collaboration Website.

Content in our lending library will support the makerspace. Resources about the maker movement, and materials supporting the focus of the workshop subjects will be purchased. Particular attention will be paid to materials from publishers like Cherry Lake publishing. Most of these books will be for the circulating collection, while others will be for makerspace reference use. 25 books will be on the topic of 3D printing projects, 25 will be on sewing, and 20 will be on filmmaking and editing.

- III.  **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. (*Check all that apply and provide a description*)
- Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.
  - Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description:

- IV.  **Procurement** - Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. (*Provide a description*)

Description: Procurement of equipment and materials will begin after the grant award has been distributed. We will be procuring supplies and equipment including 3D printers, laptops, iPads, film editing and music making software and apps, sewing machines, sewing supplies, books, and filming equipment.

**ELEMENT 4: GRANT TIMELINE/ACTIVITIES** (please see application instructions for additional information)

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	2015/2016											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Procurement of sewing, filmmaking and 3D printing supplies	x	x	x									
Content--ordering book materials for makerspace	x	x	x									
Instruction of project lead, including webinars and e-courses	x	x	x	x	x	x						
Consultation--visting and contacting other makerspaces	x	x	x	x	x	x						
Training of volunteers and staff by project lead			x	x	x	x						
Petting zoo program--sewing machines, filmmaking equipment and 3D printers			x									x
Program--sewing 101 workshop taught by Koalani Walkoe			x		x		x					
Program--3D printing workshop taught by Diego Porqueras				x		x		x				
Program/Mentoring - Oral Histories--Training by Hector Aristizabal							x	x	x	x		
Content--creating and digitizing oral histories							x	x	x	x	x	
Program--Filmmaking 101 taught by Kent Yoshimura									x	x	x	
Presentation/ showcase												x

**ELEMENT 5: BUDGET** (please see application instructions for additional information)

The budget should clearly identify the amounts requested and from what sources. (please do not unlock the application form, if additional space is needed contact *Mickie Potter* at *mickie.potter@library.ca.gov*)

Budget Category	LSTA	Cash Contributions	In-Kind	Total
<b>Salaries/Wages/Benefits</b>				
Salary/ benefits for Project Lead--Teen Librarian	\$0	\$0	\$30,804	\$30,804
Salary/benefits for support staff--Library Associate	\$0	\$0	\$934	\$934
Salary for support staff--Library Page	\$0	\$0	\$397	\$397
200 volunteer hours	\$0	\$0	\$3,000	\$3,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$0	\$0	\$35,135	\$35,135

**Description:** The project coordinator, Teen Librarian Carrie Wilson, will contribute 960 hours to this project at 25.67/hour plus 25% for benefits, which totals \$30,804. A library associate will contribute 40 hours to the project, assisting with set-up and events at 18.67/hour plus 25% for benefits, which totals \$934. A library page will contribute 40 hours to the project, assisting with set-up and events at 9.92/hour, totaling \$397. Volunteers will assist with set-up, events, and clean-up, contributing a projected total of 200 hours (200 hrs x \$15 hr = \$3000).

<b>Equipment (\$5,000 or more per unit)</b>				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$0	\$0	\$0	\$0

**Description:**

<b>Operating Expenses: Library Materials</b>				
Books	\$1,300	\$0	\$0	\$1,300
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$1,300	\$0	\$0	\$1,300

**Description:** We will purchase approximately 70 X \$18 per book. 25 will be on the topic of 3D printing projects, 25 will be on sewing, and 20 will be on filmmaking and editing.

<b>Operating Expenses: Consultant Fees</b>				
Instructors	\$3,000	\$0	\$0	\$3,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$3,000	\$0	\$0	\$3,000

**Description:** At least 3 instructors will teach a minimum of 5 library workshops each at a fee no greater than \$200 per workshop. The sewing instructor is Koalani Walkoe, a Fashion Institute graduate and assistant designer. The film instructor is Kent Yoshimura, a UCLA film graduate who works in film editing and production. The 3D printing instructor will be Diego Porqueras, president of Deezmaker, a local 3D printing company and makerspace.

Budget Category	LSTA	Cash Contributions	In-Kind	Total (B+C+D = E)
<b>Operating Expenses: Travel</b>				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$0	\$0	\$0	\$0

**Description:**

Operating Expenses: Supplies/Other	LSTA	Cash Contributions	In-Kind	Total
6 iPads (per unit cost 1,000)	\$6,000	\$0	\$0	\$6,000
5 Macbook Airs (MD760LL/B)-\$1450/unit with software	\$7,250	\$0	\$0	\$7,250
Filmmaking equipment (see description)	\$3,350	\$0	\$0	\$3,350
10 sewing machines (\$100/unit) and sewing supplies	\$2,500	\$0	\$0	\$2,500
Small supplies--3D printing filaments	\$2,000	\$0	\$0	\$2,000
3D printers--2 makerbot minis	\$2,600	\$0	\$0	\$2,600
<b>Subtotal</b>	\$23,700	\$0	\$0	\$23,700

**Description:** Macbook software includes FinalCut Pro, SketchUp and Autodesk123D. Filmmaking equipment includes a video camera (\$2,500), tripod (\$200), lighting (\$350), and green screen (\$300). Sewing supplies include 10 seam rippers (\$5 per unit), 10 rotary cutters (\$17 per unit), 10 pinking shears (\$20 per unit), 10 fabric shears (\$30 per unit), thread (\$50), 10 seam gauges (\$7 per unit), 5 bolts of assorted fabric (\$50 per unit), and miscellaneous supplies (\$410) . Small supplies includes 50 3D printing cartridges (\$30 per unit) and miscellaneous supplies (\$500)

Operating Expenses: Contracted Services	LSTA	Cash Contributions	In-Kind	Total
Training: ImaginAction	\$1,000	\$0	\$0	\$1,000
Training project coordinator: Infopeople/ALA courses/lynda.com	\$1,000	\$0	\$0	\$1,000
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$2,000	\$0	\$0	\$2,000

**Description:** Training the project coordinator, who then trains the volunteers and makerspace aides, will take place via a combination of ALA webinars, including lynda.com courses, Infopeople courses, and face-to-face instruction (estimated total for all: \$1000). \$1,000 of the training fee for recording oral histories goes to ImaginAction, whose founder, Hector Aristizabal, will lead the oral history training.

<b>Project Total</b>	\$30,000	\$0	\$35,135	\$65,135
<b>Indirect Cost Rate Applied</b> 0 % <b>Indirect Cost</b>	\$0	\$0	\$0	\$0

Check one: (please see application instructions for additional information)

No Indirect                       Federally negotiated indirect cost rate \*                       Indirect proposed cost rate \*

\* please attach supporting documentation if required

**Description:**

<b>Grand Total</b>	\$30,000	\$0	\$35,135	\$65,135
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**ELEMENT 6: ATTACHMENTS (please see application instructions for additional information)**

If you have additional resources that support your grant, please attach after this page

**ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2015/16**

(please see application instructions for additional information)

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is (*check only one of the following boxes*)

**A.  An individual applicant that is CIPA compliant.**

The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.

**B.  Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.**

All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.

**C.  Not Subject to CIPA Requirements.**

The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

Altadena Library Distric  
Library/Organization

DIY Club  
Project Name

Mindy Kittay  
Library Director Name

District Director  
Title

\_\_\_\_\_  
Library Director Signature

\_\_\_\_\_  
Date