

**CALIFORNIA STATE LIBRARY**  
**FY 2014/15**  
**LSTA STATEWIDE GRANT APPLICATION**

**ELEMENT 1: BASIC INFORMATION**

**Applicant Information**

- |  |  |                    |                     |
|--|--|--------------------|---------------------|
| <b>1. Library/Organization</b><br>The Regents of the University of California, Riverside | <b>2. Library's DUNS Number</b><br>62-779-7426 |                    |                     |
| <b>3. Internet Web Site Address</b><br>cbsr.ucr.edu                                      |  |                    |                     |
| <b>4. Project Coordinator Name &amp; Title</b><br>Brian Geiger, Director, CBSR           | <b>5. Email Address</b><br>bgeiger@ucr.edu     |                    |                     |
| <b>6. Business Phone Number</b><br>951-827-7007  | <b>7. Fax Number</b><br>951-827-4120           |                    |                     |
| <b>8. Mailing Address</b>  |  |                    |                     |
| <b>PO Box or Street Address</b><br>200 University Office Bldg, UC                        | <b>City</b><br>Riverside                       | <b>State</b><br>CA | <b>Zip</b><br>92521 |

**Project Information**

- 9. Project Title** The California Digital Newspaper Collection - Year 8
- 10. LSTA Funds Requested** \$304,486
- 11. Cash Match** \$0
- 12. In-Kind** \$23,897
- 13. Total Project Cost** \$328,383
- 14. Federal Library Services & Technology Act (LSTA) Purpose** *(Check one purpose which best describes the project)*
- Developing library technology, connectivity and services
- Providing targeted services to diverse populations or persons who have difficulty accessing services
- Providing services to promote life-long learning
- Developing public and private partnerships
- 15. California's LSTA Goals** *(Check all that describe the project)*
- |   |  |
|---|--|
| <input type="checkbox"/> Literate California                      | <input type="checkbox"/> Bridging the Digital Divide     |
| <input type="checkbox"/> 21 <sup>st</sup> Century Skills          | <input type="checkbox"/> Information Connections         |
| <input type="checkbox"/> 22 <sup>nd</sup> Century Tools           | <input type="checkbox"/> Community Connections           |
| <input checked="" type="checkbox"/> Content Creation/Preservation | <input type="checkbox"/> Ensuring Library Access for All |
- 16. Number of persons served** *(The number of persons who use or will benefit directly from this project)* \_\_\_\_\_
- 17. Congressional District (s) number** 41
- 18. Primary Audience for project** *(Check at least one, maximum of three)*
- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Adults                    | <input type="checkbox"/> Public library trustees     |
| <input checked="" type="checkbox"/> Children                  | <input type="checkbox"/> Rural Populations           |
| <input type="checkbox"/> Institutionalized persons            | <input type="checkbox"/> Senior Citizens             |
| <input type="checkbox"/> Library Staff & Volunteers           | <input checked="" type="checkbox"/> Statewide public |
| <input type="checkbox"/> Non/limited English speaking persons | <input type="checkbox"/> Urban populations           |
| <input type="checkbox"/> People with special needs            | <input type="checkbox"/> Young adults and teens      |
| <input type="checkbox"/> Pre-school children                  |  |

**19. This signature certifies that I have read and support this LSTA Grant Application.**

**Director Name:** Brian Geiger

**Mailing Address** *(if different from above)* 900 University Avenue, INTN M1006 **City** Riverside **Zip** 92521

**Director Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## **ELEMENT 2: PROJECT BACKGROUND AND SUMMARY**

**Describe how this project was identified as a need, how it relates to your strategic plan, and what will be accomplished if this project is implemented. Should relate to activities in the timeline (Element 4) and include statistical info to support project. Limit to one page and use 12 point font.**

Newspapers are the most used primary source for local and state history in public libraries. They are used by all ages and ethnic groups. For many years, Californians have expressed a strong desire for digitized newspaper collections. To that end the Center for Bibliographical Studies and Research (CBSR) at the University of California, Riverside (UCR) created the California Digital Newspaper Collection (CDNC) in 2007. Over the last 7 years the CDNC has grown to nearly 1 million pages. The archive consistently gets over 100,000 unique visitors per month, and since user text correction (UTC) was implemented over a year ago, 1200 users have registered and corrected more than a million lines of text.

The CBSR created the CDNC in conjunction with its participation in the National Digital Newspaper Program (NDNP), a joint venture of the National Endowment for the Humanities (NEH) and the Library of Congress (LC), in which the CBSR participated from 2005-2011. The NDNP develops and maintains technical specifications and best practices for newspaper digitization that we follow for all our digitization work. The CDNC has also received seven LSTA awards to digitize important historical newspapers. The CBSR requests LSTA funds for an eighth year to digitize an additional 300,000 newspaper pages and add them to the CDNC.

When the CDNC first started we worked with Gary Kurutz to create a list of "core titles" that included important regional, gold rush era, and foreign language titles. Thanks in part to LSTA funding, the CDNC has digitized many of the titles on that list. There are now more than 20 out-of-copyright (pre-1923) newspaper titles in the CDNC, including the San Francisco Call, 1890-1913; the Los Angeles Herald, 1873-1910; the Imperial Valley Press, 1901-1911; the Amador Ledger, 1852-1911; the Sacramento Union, 1851-1899; and the Californian, the state's first newspaper published in 1846. The full list of titles and dates is available at <http://cdnc.ucr.edu>.

In short, the CDNC now has good coverage up through 1923 for a few major metropolitan areas and gold rush towns. Yet most counties remain unrepresented in the archive. We estimate that the master negative microfilm archive we manage, the CNMA, contains over 40 million newspaper pages, of which less than 3 million have been digitized. Moreover, that 40 million pages is only a fraction of the total for the state, because not all titles are represented in the CNMA. There are no San Diego titles, for example. With the proposed project we will begin a multi-year effort, if funded, to digitize at least one paper for every California county. In the next year we will focus on San Diego, Riverside, Sacramento, Sonoma and Santa Barbara counties. Because we have no master negative film in the CNMA for San Diego, we will digitize the positive copies at the State Library. A list of proposed titles is attached.

In addition, last year the CBSR signed an agreement with Ancestry.com to allow them to digitize some of the microfilm in the CNMA. In return the CBSR receives copies of the data that it can make publicly accessible via the CDNC 3 years after Ancestry produces it. To date the CBSR has received nearly 2 million pages through this project, roughly 40 TB of data. We anticipate receiving roughly the same amount of data in 2014/15 and have requested a storage array and drives to store this data until it can be made accessible in 2017/18.

The CSL has the best collection of California newspapers in existence. The Library microfilmed a large part of the collection to preserve these newspapers and make them more accessible in the California History Room and through interlibrary loan. The titles the CBSR is digitizing with LSTA funds are based on the CSL negative microfilm. Hosting these newspapers at the CDNC provides even wider access to these essential resources.

### **ELEMENT 3: PLANNING AND EVALUATION**

Please answer each area concisely and completely. Limit to two pages and use 12 point font.

**A. Project Purpose – Short statement which answers the questions: we do what, for whom, for what expected benefit.**

We are digitizing important historical California newspapers and providing free access to them at the California Digital Newspaper Collection. Newspapers are the most used primary source for local and state history. Californians of all ages can search and browse these primary resources from their homes, or public, university and school libraries. Historical California newspapers are also important to researchers nationally and internationally.

**B. Project Activities/Methods – How will the project be carried out? Include major activities from the timeline.**

CBSR staff have more than seven years of experience digitizing historical newspapers following national technical specifications and best practices. Recently we have contracted our scanning services to both Backstage Library Works (Backstage) and Northern Micrographics (NM), and our digitization to Digital Divide Data (DDD). For the proposed project we expect to extend contracts to Backstage and DDD. If we receive a new LSTA grant, we will select newspaper titles and years from the attached list. Master negative microfilm for titles will be evaluated for completeness and condition. The CBSR will create a metadata and tracking database for the microfilm rolls to be scanned. The negatives will be scanned to produce TIFFs, which will be sent to DDD for processing. DDD will produce additional image file formats (JPEG 2000 and PDFs), and OCR and metadata files. Those files will be sent to the CBSR for quality review, then ingested and presented at the CDNC. All files are backed up to 2 separate tapes, one of which is stored off site. The data Ancestry.com produces will be done to our specifications; we will qc the data as it is received, store it locally on servers, and back it up to 2 tape copies

**C. Anticipated Project Outputs – Measures of service or products provided.**

Roughly 300,000 pages of significant California newspapers will be digitized and added to the California Digital Newspaper Collection.

We average over 100,000 visits per month to the CDNC. Usage will increase as we add more content and more content is indexed by Google.

**D. Anticipated Project Outcome(s) – What change is expected in the target audience’s skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes?**

n/a

**E. Complete the following sentence. This project will be successful if:**

At least 300,000 additional pages of important historical California newspapers are digitized according to national specifications and made available to Californians for searching and browsing at <http://cdnc.ucr.edu>, and all data produced by Ancestry.com is stored on a server pending publication in the CDNC in 3 years.

## ELEMENT 4: GRANT TIMELINE/ACTIVITIES

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	2014/15											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Positive reels ordered from CSL and negative from CNMA	x	x										
Microfilm reels are evaluated and inventoried		x	x									
Backstage Library Works scans microfilm to create TIFF files			x	x	x	x	x					
DDD produces derivative files, metadata and OCR							x	x	x	x	x	x
CBSR performs quality review; corrections are made							x	x	x	x	x	x
CBSR ingests files to CDNC and presents to the public							x	x	x	x	x	x

## ELEMENT 5: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Column A	Column B	Column C	Column D	Column E
Budget Category	LSTA	Cash Match	In-Kind	Total (B+C+D = E)
<b>Salaries &amp; Benefits</b>				
Brian Geiger, Director	\$0	\$0	\$20,280	\$20,280
Luis Baquera, IT Admin	\$76,690	\$0	\$0	\$76,690
Jay Yasul, Admin Assistant	\$0	\$0	\$3,617	\$3,617
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$76,690	\$0	\$23,897	\$100,587

**Explanation:**

Director Brian Geiger will spend 15% of his time on this project (based on 312 hours, estimated hourly salary + benefits of \$65 per hour,  
Luis Baquera will manage the digitization work. He will work 1/2 time on the project for one year (based on 1040 hours, estimated hourly salary/benefits of \$73.74 per hour)  
Jay Yasul will preprocess TIFF images before they are imported into the processing software docWorks. Based on records he's kept for past projects, he averages 4320 pages per hour. For 300,000 pages, Jay will spend 70 hours (estimated salary + benefits of \$51.67 per hour).

Library Materials				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$0	\$0	\$0	\$0

**Explanation:**

Equipment (Items over \$5,000 per unit)				
Promise VTrak E830FS (24 bay disk array storage)	\$9,144	\$0	\$0	\$9,144
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$9,144	\$0	\$0	\$9,144

**Explanation:**

The Promise VTrak storage array will be used to store, and make accessible through the CDNC, the data we receive as part of the proposed digitization project. It will also be used to store the data we receive from Ancestry.com, which we will make publicly accessible after the 3 year embargo period. As of 1 March 2014, Ancestry.com had delivered roughly 2 million pages; we anticipate at least that many more again in 2014/2015.

## Operating Expenses

Column A Budget Category	Column B LSTA	Column C Cash Match	Column D In-Kind	Column E Total (B+C+D = E)
<b>Contracted Services</b>				
	\$0	\$0	\$0	\$0
Backstage PO to scan 150,000 frames @ \$0.12/frame	\$18,000	\$0	\$0	\$18,000
Digital Divide Data PO to digitize 300,000 pages @ \$0.39/page	\$117,000	\$0	\$0	\$117,000
	\$0	\$0	\$0	\$0
<b>Subtotal</b>	\$135,000	\$0	\$0	\$135,000
<b>Explanation:</b> Backstage Library Works will scan film to create TIFF images. There are usually 2 pages per "frame". Digital Divide Data processes TIFFs in docWorks, which is installed at UCR, to create derivative files for import into the CDNC.				
<b>Supplies</b>				
20 Seagate Constellation 4 RV drives @ \$317 each	\$6,340	\$0	\$0	\$6,340
QLogic QLE2462-CK Interface Card for Server to Storage	\$1,272	\$0	\$0	\$1,272
		\$0	\$0	\$0
		\$0	\$0	\$0
<b>Subtotal</b>	\$7,612	\$0	\$0	\$7,612
<b>Explanation:</b> The interface card is installed in the CDNC web server and allows it to "talk" to the Promise VTrak storage array listed under Equipment. The 20 Seagate 4tb drives will be installed in the storage array and will provide us a total of around 70 terabytes of storage (a small amount of storage is lost on each drive when it is formatted).				
<b>Other Charges</b>				
docWorks maintenance fee	\$8,800	\$0	\$0	\$8,800
Veridian upgrade fee	\$12,360	\$0	\$0	\$12,360
Veridian maintenance fee	\$7,200	\$0	\$0	\$7,200
Additional Veridian features	\$20,000	\$0	\$0	\$20,000
<b>Subtotal</b>	\$48,360	\$0	\$0	\$48,360
<b>Explanation:</b> docWorks software is used to process the TIFF images we receive from the scanning vendor. In 2013 we purchased docWorks outright. The annual maintenance is now \$8,800.  Veridian software is used to host and present the data in the CDNC. In 2014 the CDNC will contain more than 1 million pages, necessitating the upgrade to a 2 million page license. The yearly maintenance fee is \$7,200. For some years the CDNC and DLConsulting, the company that develops Veridian, have been putting together a list of features to add to Veridian, including saving searches, articles and notes. The development fee will fund those features.				
<b>Operating Expenses Subtotal</b>	\$190,972	\$0	\$0	\$190,972
<b>Project Total</b> (Salaries & Benefits, Materials, Equipment, and Operating Expenses)	\$276,806	\$0	\$23,897	\$300,703
<b>Indirect Cost (up to 10%)</b>	\$27,680	\$0	\$0	\$27,680
<b>Grant Totals</b>	<b>\$304,486</b>	<b>\$0</b>	<b>\$23,897</b>	<b>\$328,383</b>

## **FUTURE FUNDING**

**Briefly describe how this project will be financially supported in the future.**

The CBSR will continue to apply for NDNP grants. All papers digitized under this national program and submitted to the Library of Congress will be available at the CDNC. Additional LSTA grants would allow us to add more titles and years to our core collection. Numerous libraries have contacted us to collaborate on digitizing their local newspapers; we will pursue more opportunities with communities and libraries throughout the state. If those institutions can raise funds to digitize their newspapers, the CBSR will provide the guidance and expertise to ensure the work is done to national standards, and host the papers at the CDNC. We will continue to work with Ancestry.com, receiving copies of the digital files they produce to our specifications, and providing free access to the papers at the CDNC after the 3-year embargo period. The collection and web sites will be maintained by the CBSR.

## **ELEMENT 6: ATTACHMENTS**

**If you have additional resources that support your grant, please attach after this page**

## **ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2014/15**

### **Check the Appropriate Library Type**

Public Library       Academic       K-12       Multi-type       Special/Other

As duly authorized representative of the applicant library, I hereby certify that: (*check only one of the following boxes*)

- A.  The applicant library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B.  The requirements of Section 9134 (f)(1) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct cost associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

---

Signature of Authorizing Official

---

Date

## **ELEMENT 8: ASSURANCES**

The applicant assures and certifies that it will comply with the regulations, policies, guidelines and requirements, as they relate to the application, acceptance and use of Federal funds for this federally assisted project. Also the Applicant assumes and certifies:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement.
3. It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-sided activity.
4. It will comply with Section 504 of the Rehabilitation Act of 1973, as amended, 20 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance.
5. It will comply with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance.
6. It will comply with the Age Discrimination Act of 1975, as amended, 42 U.S.C 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance.
7. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
8. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
9. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
10. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
11. It will give the sponsoring agency or the Comptroller General through any authorized representative the access to and the right to examine all records, books, papers, or documents related to the grant.
12. It will comply with all requirements by the Federal-sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
13. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
14. It will comply with the flood insurance purchase requirements of Section 102(a) requires, on or after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
15. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

## **ELEMENT 9: CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82 “New Restrictions on Lobbying,” and 34 CFR Part 85, “Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants).” The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Institute of Museum and Library Services determines to award the covered transaction, grant, or cooperative agreement.

### **1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code and implemented at 34 CFR Part 82 for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer of employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into or any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL “Disclosure Form to Report Lobbying,” in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

---

### **2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110–

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, of local) with commission of any of the offenses enumerated in paragraph

(2)(b) of this certification; and

- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, of local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

---

### **3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610–

A. The applicant certifies that it will or will continue to provide a drug-free workplace by;

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about-
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, OLS/State Programs Division, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, N.W., Room 802, Washington, DC 20506. Notice shall include the identification number(s) of each affected grant

- (f) Taking one of the following action, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-
    - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
    - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.
  - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation or paragraphs (a),(b),(c),(d),(e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance or work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

---



---



---

Check  if there are workplaces on file that are not identified here.

**DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

- A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to: Director, OLS/State Programs Division, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, N.W., Room 802, Washington, DC 20506. Notice shall include the identification number(s) of each affected grant.

**4. FEDERAL DEBT STATUS**

The undersigned, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt.

## ELEMENT 9: CERTIFICATION

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certification.

<u>The Regents of the University of California, Riverside</u> Library/Organization	<u>The California Digital Newspaper Collection - Year 8</u> Project Name	
<u>Teeny Ellis</u> Printed Name of Authorized Representative	<u>Senior Contract and Grant Officer</u> Title	
<u>Mailing Address (if different than page 1)</u>	<u>City</u>	<u>Zip</u>
<u>Signature of Authorized Representative</u>	<u>Date</u>	

			Est Reels	CNMA	Pages
<b>Riverside County</b>	<b>"Riverside Press"</b>				
STAR 5104	Press and Horticulturist (Riverside, Calif. : 1885)	Jun 13, 1885-Jun 8, 1886 CSL positive service copy	1 or 2		700
STAR 3243	Riverside Daily Press	Jun 10, 1886-Dec31, 1910 @ NRLF Nov 1, 1913-Dec 31, 1938 In CNMA (@ NRLF)	193	64	44800 45500
<b>Sacramento County</b>	<b>"Sacramento Star"</b>				
STAR 4645	The Sacramento Star	Nov 21, 1904-Feb 7, 1925 @ SRLF	68	61	42700
<b>Sacramento County</b>	<b>"Folsom Telegraph"</b>				
STAR 10033	The Folsom Weekly Telegraph	Nov 11, 1873-May 11, 1889 @ NRLF	2		1400
STAR 182	The Folsom Telegraph (Folsom : 1889)	June 8, 1889-1962 @ NRLF	20		
<b>Sacramento County</b>	<b>"Ledger"</b>				
STAR 6320	Sacramento County Ledger	Jan 4, 1901-July 29, 1904 @ NRLF	1		
STAR 6319	Oak Park Ledger	Aug 5, 1904-May 18, 1917 @ NRLF	5		
<b>Sacramento County</b>	<b>"Reporter"</b>				
STAR 6325	State Capital Reporter (Sacramento)	Jan 2, 1868-Apr 11, 1870 @ NRLF	5		
STAR 10789	Sacramento Reporter	Apr 12, 1870-July 30, 1872 @ NRLF	5		
					44100
<b>San Diego County</b>	<b>"San Diego Bee" (merges into the Union in 1889)</b>				
STAR 1055	The Daily Bee (San Diego, Calif.)	May 16-June 19, 1887	1		
STAR 3323	San Diego Daily Bee	June 25-Oct 31, 1887			
<b>San Diego County</b>	<b>"San Diego Union" All of these titles are possibly available via CSL's positive service copy</b>				
STAR 10128	Daily San Diego Union	Mar 20, 1871-July 20, 1873	?		
STAR 7388	The San Diego Union (SD : Daily)	July 22, 1873-Dec 30, 1888	?		
STAR 1052	The San Diego Union and Daily Bee (SD : 1889)	Jan 1-Aug 30, 1889	?		
STAR 1054	The San Diego Union (SD : Daily : 1889)	Aug 31, 1889-Oct 27, 1897	?		
STAR 3322	The San Diego Union and Daily Bee (SD : 1897)	Oct 28, 1897-Oct 5, 1922	?		
<b>Sonoma County</b>	<b>"Press Democrat"</b>				
STAR 5883	Santa Rosa Press Democrat	Oct 9, 1897-Dec 29, 1900 In CNMA (@ SRLF)	2		1400
STAR 9372	The Press Democrat (Santa Rosa, Calif.)	Jan 1, 1901-Oct 29, 1950 In CNMA (@ SRLF)	200		
<b>Sonoma County</b>	<b>"Sonoma Democrat"</b>				
STAR 5882	The Sonoma Democrat (Santa Rosa : 1857)	Oct 22, 1857-Oct 21, 1858 @ SRLF	1	1	700
STAR 5881	Sonoma County Democrat	Oct 28, 1858-Mar 17, 1866 @ SRLF	3	3	2100
STAR 10154	The Sonoma Democrat (Santa Rosa : 1866)	Mar 24, 1866-Oct 2, 1897 @ SRLF	14	14	9800 14000
<b>Santa Barbara County</b>	<b>"Santa Barbara Press"</b> <i>(Daily)</i>				

STAR 10142	Santa Barbara Daily Press	July 3, 1883-Dec 31, 1885 (NRLF)	10 reels	10	7000
STAR 14	The Santa Barbara Press (SB : Daily)	Jan 2, 1886-Sep 18, 1887 (NRLF)	7 reels	7	4900
STAR 9480	The Morning Press (Santa Barbara, Calif.)	Sep 20, 1887-Apr 20, 1937 (NRLF)	147 reels	106	74200
<b>Santa Barbara County</b> "Santa Barbara Press" ( <i>Weekly</i> )					
STAR 10143	Santa Barbara Press (SB : 1869 : Weekly)	July 1, 1869-Jun 28, 1873 (SRLF)	1 reel	1	700
STAR 9494	Santa Barbara Weekly Press	July 5, 1873-July 10, 1880 (SRLF)	4 reels	4	2800
					89600
					193200