

CALIFORNIA STATE LIBRARY
FY 2014/15
LSTA STATEWIDE GRANT APPLICATION

ELEMENT 1: BASIC INFORMATION

Applicant Information

- | | |
|---|--|
| <p>1. Library/Organization
Southern California Library Cooperative</p> <p>3. Internet Web Site Address
www.socallibraries.org</p> <p>4. Project Coordinator Name & Title
Diane Satchwell</p> <p>6. Business Phone Number
626-359-6111</p> <p>8. Mailing Address
PO Box or Street Address City State Zip
248 E. Foothill Blvd., Suite 101 Monrovia CA 91016</p> | <p>2. Library's DUNS Number
02-020-8090</p> <p>5. Email Address
dsatchwell@socallibraries.org</p> <p>7. Fax Number
626-359-0001</p> |
|---|--|

Project Information

9. **Project Title** Transforming Life After 50: Reenergized
10. **LSTA Funds Requested** \$50,000
11. **Cash Match** \$0
12. **In-Kind** \$21,840
13. **Total Project Cost** \$71,840
14. **Federal Library Services & Technology Act (LSTA) Purpose** (*Check one purpose which best describes the project*)
- Developing library technology, connectivity and services
- Providing targeted services to diverse populations or persons who have difficulty accessing services
- Providing services to promote life-long learning
- Developing public and private partnerships
15. **California's LSTA Goals** (*Check all that describe the project*)
- | | |
|--|---|
| <input type="checkbox"/> Literate California | <input type="checkbox"/> Bridging the Digital Divide |
| <input type="checkbox"/> 21 st Century Skills | <input type="checkbox"/> Information Connections |
| <input type="checkbox"/> 22 nd Century Tools | <input checked="" type="checkbox"/> Community Connections |
| <input type="checkbox"/> Content Creation/Preservation | <input type="checkbox"/> Ensuring Library Access for All |
16. **Number of persons served** (*The number of persons who use or will benefit directly from this project*) 630
17. **Congressional District (s) number** statewide
18. **Primary Audience for project** (*Check at least one, maximum of three*)
- | | |
|--|--|
| <input type="checkbox"/> Adults | <input type="checkbox"/> Public library trustees |
| <input type="checkbox"/> Children | <input type="checkbox"/> Rural Populations |
| <input type="checkbox"/> Institutionalized persons | <input type="checkbox"/> Senior Citizens |
| <input checked="" type="checkbox"/> Library Staff & Volunteers | <input checked="" type="checkbox"/> Statewide public |
| <input type="checkbox"/> Non/limited English speaking persons | <input type="checkbox"/> Urban populations |
| <input type="checkbox"/> People with special needs | <input type="checkbox"/> Young adults and teens |
| <input type="checkbox"/> Pre-school children | |
19. *This signature certifies that I have read and support this LSTA Grant Application.*
- Director Name:** Diane Satchwell
- Mailing Address** _____ **City** _____ **Zip** _____
(*if different from above*)
- Director Signature:** _____ **Date:** _____

ELEMENT 2: PROJECT BACKGROUND AND SUMMARY

Describe how this project was identified as a need, how it relates to your strategic plan, and what will be accomplished if this project is implemented. Should relate to activities in the timeline (Element 4) and include statistical info to support project. Limit to one page and use 12 point font.

The pace of population aging continues to accelerate worldwide. In 2014, every baby boomer will have reached the milestone age of fifty. For most, it's not an end but the beginning of something new. In California, the over-65 population will nearly double over the next two decades, from 4.6 million today to 8.8 million by 2030 (Little Hoover Commission, April 2011). While media headlines often focus on the more challenging economic and employment implications of our aging society, there has been burgeoning activity in research, policy and technological innovation that promotes models of healthy, independent aging that have deep ramifications for people of all generations.

Launched in 2007, the nationally-recognized Transforming Life After 50 (TLA50) initiative has been ahead of its time leading public libraries and community institutions in an examination of how to best serve and engage diverse populations of adults over age 50. Indeed over the past six years, attitudes about aging have begun to change among libraries in California; but the full-scale redesign of strategies, structures and practices to support older adult engagement and well-being over longer lifespans remains to be achieved.

In response to a survey conducted in February 2014, librarians from 38 California library jurisdictions expressed interest in reenergizing the program. "TLA50 was great," one person commented, "But we need continued encouragement and support to keep the momentum going and to include special populations, like Vets." Another requested that the program "keep us up-to-date about trends and statistics with regular brief emails or flyers. Remind us what a 50+ looks like . . . Remind us that they are NOT seniors." Specifically, the survey responders want TLA50 to offer: online resources (84%), such as links to relevant articles and videos; staff training via webinars (84%); in-person staff training and/or a mini-conference (67%); and collection development recommendations (67%). Topics in which they indicated "more information [is] needed" include: economic security, changing careers, and aging (44%); innovative library services and strategies for midlife adults ((38%); and defining and evaluating program outcomes (36%).

Over the next fiscal year, we propose revitalizing TLA50 by: conducting two topic-specific webinars of interest to librarians hoping to better serve their midlife community members; regularly updating the recently-upgraded TLA50 website with relevant articles, videos, etc., about aging adults; and offering an all-day Promising Practices Round-Up mini-conference that spotlights current innovative practices as well as inspires librarians to better serve their midlife community members. All work will be carried out under the guidance of an advisory group, comprised of librarians and other practitioners interested in better serving their aging populations. In addition, project manager Stephen Ristau and project monitor Cindy Mediavilla, of the California State Library, will attend an IMLS conference on creative aging, October 15-17, in San Diego. Ristau has been invited to share how California librarians have helped transform community members' lives through TLA50.

Outputs will measure the number of people who visit the TLA50 website and Facebook page, as well as the number of people who participate in the webinars and Round-Up mini-conference. Projected outcomes will measure how many library staff become reinvigorated and/or motivated to improve services to midlife adults as a result of participating in TLA50 activities.

ELEMENT 3: PLANNING AND EVALUATION

Please answer each area concisely and completely. Limit to two pages and use 12 point font.

A. Project Purpose – Short statement which answers the questions: we do what, for whom, for what expected benefit.

Continue to build on the nationally-recognized work of Transforming Life After 50 (TLA50) by re-energizing California librarians through training opportunities and an upgraded web presence.

B. Project Activities/Methods – How will the project be carried out? Include major activities from the timeline.

On-going activities include:

Maintaining the TLA50 website as a vital resource through regular upgrades and by sharing relevant innovative practices and strategies emerging on local, state, and national levels;

Expanding the use of social media channels (e.g., Facebook, Pinterest, Twitter, blogs, TLA50 e-list) to network with library staff and facilitate a cross-disciplinary exchange of ideas and practices;

Conducting ongoing literature searches to identify relevant resources; and

Responding to media and other requests regarding the innovative work of TLA50 and its partners in serving midlife adults.

Specifically, this year the project will:

Create and convene (via email and conference call) an advisory group, comprised of librarians and other professionals interested in better serving their aging populations, to help plan TLA50 activities for 2014/15 (fall 2014);

Offer two TLA50-related Infopeople webinars on topics identified by the advisory group and/or deemed most important by recent survey-takers (e.g., economic security, changing careers, and aging) (late fall 2014 and spring 2015); and

Offer an all-day Promising Practices Round-Up mini-conference (in a site to be determined) that both spotlights current innovative practices and inspires librarians to better serve their midlife community members. Early TLA50 adopters will be invited to share their success stories and a keynote speaker (to be determined by the advisory group) will be asked to speak. We envision repackaging the extremely successful TLA50 Institute, that occurred in Portland in 2010, but will seek guidance from the advisory group on exact mini-conference content. All mini-conference attendees will receive a copy of Diantha Dow Schull's latest book "50+ Library Services: Innovation in Action" (ALA, 2013) (winter 2015).

In addition, project manager Stephen Ristau and project monitor Cindy Mediavilla, of the California State Library, will attend an IMLS conference on creative aging, October 15-17, in San Diego. Ristau has been invited to share how California librarians have helped transform community members' lives through TLA50.

C. Anticipated Project Outputs – Measures of service or products provided.

5-10 librarians and other professionals will be invited to participate on the TLA50 advisory group.

A total 200 participants, from libraries throughout California, will attend the two TLA50 webinars.

A total of 50-60 library workers will participate in the Promising Practices Round-Up in a location yet to be determined.

A total 30-50 people will visit the TLA50 website and/or Facebook page per month to get updates on innovative and emerging services to 50+ adults.

D. Anticipated Project Outcome(s) – What change is expected in the target audience’s skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes?

The following outcomes will be measured via pre- and post-surveys directly before and after each of the activities listed below:

At least 40% of library staff already offering services to midlife adults will say their efforts have been reenergized as a result of attending the Promising Practices Round-Up.

At least 50% of library staff who don't already offer services to midlife adults will say they are now motivated to do so as a result of attending the Promising Practices Round-Up.

At least 45% of attendees will indicate they have learned something new about 50+ adults as a result of participating in the TLA50 webinars.

E. Complete the following sentence. This project will be successful if:

California librarians are motivated to either renew, continue or begin to offer services targeted to midlife adult communities.

ELEMENT 4: GRANT TIMELINE/ACTIVITIES

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

Activity	2014/15											
	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Invite interested librarians to participate on the TLA50 advisory group	X	X										
Convene advisory group to help plan TLA50 activities for 2014/15			X									
Based on advisory group input, recruit speaker for 1 st TLA50 webinar			X									
Conduct webinar				X								
Ristau and Mediavilla attend IMLS creative aging conference in San Diego				X								
Plan Promising Practices Round-Up, including finding speakers and booking site					X	X						
Round-Up registration							X					
Purchase Schull books							X					
Hold Promising Practices Round-Up mini-conference								X				
Convene advisory group									X			
Based on advisory group input, recruit speaker for 2d TLA50 webinar									X	X		
Conduct second webinar											X	
Ongoing: constant updating of TLA50 website and Facebook	X	X	X	X	X	X	X	X	X	X	X	X

ELEMENT 5: BUDGET

The budget should clearly identify the amounts requested and from what sources.

Column A	Column B	Column C	Column D	Column E
Budget Category	LSTA	Cash Match	In-Kind	Total (B+C+D = E)
Salaries & Benefits				
Mini-conference attendees	\$0	\$0	\$9,000	\$9,000
Webinar attendees	\$0	\$0	\$12,000	\$12,000
Advisory group	\$0	\$0	\$840	\$840
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$21,840	\$21,840
Explanation:				
Mini-conference attendance: 60 librarians x \$30 hr. x 5 hrs. = \$9000				
Webinar attendance: 200 x \$30 hr. x 2 hrs. = \$12,000				
Advisory group: 7 x \$30 hr. x 4 hrs. = \$840				
Library Materials				
66 copies of "50+ Library Services"	\$3,300	\$0	\$0	\$3,300
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$3,300	\$0	\$0	\$3,300
Explanation:				
66 copies of ALA's most recent book on serving midlife adults (66 x \$50 = \$3300)				
Equipment (Items over \$5,000 per unit)				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
Explanation:				

Operating Expenses

Column A Budget Category	Column B LSTA	Column C Cash Match	Column D In-Kind	Column E Total (B+C+D = E)
Contracted Services				
Project manager	\$20,000	\$0	\$0	\$20,000
Infopeople	\$0	\$0	\$0	\$0
HyperArts	\$5,000	\$0	\$0	\$5,000
Speaker fees	\$6,000	\$0	\$0	\$6,000
Subtotal	\$31,000	\$0	\$0	\$31,000
Explanation: Stephen Ristau: 160 hrs. x \$125 hr = \$20,000 2 Infopeople webinars @ HyperArts website/social media tech support: 37 hrs. x \$135 2 webinar speakers @ \$500 each Promising Practice Round-Up keynote speaker @ \$5000				
Supplies				
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
	\$0	\$0	\$0	\$0
Subtotal	\$0	\$0	\$0	\$0
Explanation: 				
Other Charges				
Mini-conference expenses, including photocopies and lunch	\$1,300	\$0	\$0	\$1,300
Project manager travel to conferences	\$1,000	\$0	\$0	\$1,000
Travel to Promising Practices Round-Up	\$9,000	\$0	\$0	\$9,000
	\$0	\$0	\$0	\$0
Subtotal	\$11,300	\$0	\$0	\$11,300
Explanation: Mini-conference photocopies & collateral (\$300), plus working lunch (65 x \$15 per lunch = \$975) Project manager travel to IMLS conference in San Diego (hotel & airfare) = \$1000 Travel expenses for mini-conference attendees and library speakers (65 people maximum) (pay for one-night hotel for librarian speakers and up to \$250 for airfare/mileage for attendees and speakers)				
Operating Expenses Subtotal	\$42,300	\$0	\$0	\$42,300
Project Total				
(Salaries & Benefits, Materials, Equipment, and Operating Expenses)	\$45,600	\$0	\$21,840	\$67,440
Indirect Cost (up to 10%)	\$4,400	\$0	\$0	\$4,400
Grant Totals	\$50,000	\$0	\$21,840	\$71,840

FUTURE FUNDING

Briefly describe how this project will be financially supported in the future.

The hope is that a re-energized library community will once again embrace targeted services to midlife adults and continue these services either through mainstreamed budgets and/or grant opportunities at the local level. Ongoing sustainability of TLA50's web-based resources will depend on California librarians' demand for relevant regularly updated resources.

ELEMENT 6: ATTACHMENTS

If you have additional resources that support your grant, please attach after this page

ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2014/15

Check the Appropriate Library Type

Public Library Academic K-12 Multi-type Special/Other

As duly authorized representative of the applicant library, I hereby certify that: (*check only one of the following boxes*)

- A. The applicant library has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.
- B. The requirements of Section 9134 (f)(1) of the Library Services and Technology Act do not apply to the applicant library because no funds made available under the LSTA program will be used to purchase computers used to access the Internet or to pay for direct cost associated with accessing the Internet for a public library or public elementary school or secondary school library that does not receive discounted E-Rate services under the Communications Act of 1934, as amended.

Signature of Authorizing Official

Date

ELEMENT 8: ASSURANCES

The applicant assures and certifies that it will comply with the regulations, policies, guidelines and requirements, as they relate to the application, acceptance and use of Federal funds for this federally assisted project. Also the Applicant assumes and certifies:

1. It possesses legal authority to apply for the grant; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body, authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required.
2. It will comply with Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and in accordance with Title VI of that Act, no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance and will immediately take any measures necessary to effectuate this agreement.
3. It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-sided activity.
4. It will comply with Section 504 of the Rehabilitation Act of 1973, as amended, 20 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving Federal financial assistance.
5. It will comply with Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving Federal financial assistance.
6. It will comply with the Age Discrimination Act of 1975, as amended, 42 U.S.C 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving Federal financial assistance.
7. It will comply with requirements of the provisions of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (P.L. 91-646) which provides for fair and equitable treatment of persons displaced as a result of Federal and federally-assisted programs.
8. It will comply with the provisions of the Hatch Act which limit the political activity of employees.
9. It will comply with the minimum wage and maximum hours provisions of the Federal Fair Labor Standards Act, as they apply to hospital and educational institution employees of State and local governments.
10. It will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by desire for private gain for themselves or others, particularly those with whom they have family, business, or other ties.
11. It will give the sponsoring agency or the Comptroller General through any authorized representative the access to and the right to examine all records, books, papers, or documents related to the grant.
12. It will comply with all requirements by the Federal-sponsoring agency concerning special requirements of law, program requirements, and other administrative requirements.
13. It will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the project are not listed on the Environmental Protection Agency's (EPA) list of violating facilities and that it will notify the Federal grantor agency of the receipt of any communication from the Director of the EPA Office of Federal Activities indicating that a facility to be used in the project is under consideration for listing by the EPA.
14. It will comply with the flood insurance purchase requirements of Section 102(a) requires, on or after March 2, 1975, the purchase of flood insurance in communities where such insurance is available as a condition for the receipt of any Federal financial assistance for construction or acquisition purposes for use in any area that has been identified by the Secretary of the Department of Housing and Urban Development as an area having special flood hazards. The phrase "Federal financial assistance" includes any form of loan, grant, guaranty, insurance payment, rebate, subsidy, disaster assistance loan or grant, or any other form of direct or indirect Federal assistance.
15. It will assist the Federal grantor agency in its compliance with Section 106 of the National Historic Preservation Act of 1966 as amended (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1966 (16 U.S.C. 469a-1 et seq.) by (a) consulting with the State Historic Preservation Officer on the conduct of investigations, as necessary to identify properties listed in or eligible for inclusion in the National Register of Historic Places that are subject to adverse effects (see 36 CFR Part 800.8) by the activity, and notifying the Federal grantor agency of the existence of any such properties, and by (b) complying with all requirements established by the Federal grantor agency to avoid or mitigate adverse effects upon such properties.

ELEMENT 9: CERTIFICATIONS REGARDING LOBBYING, DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTER; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82 “New Restrictions on Lobbying,” and 34 CFR Part 85, “Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants).” The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Institute of Museum and Library Services determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code and implemented at 34 CFR Part 82 for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer of employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into or any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL “Disclosure Form to Report Lobbying,” in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110–

A. The applicant certifies that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, of local) with commission of any of the offenses enumerated in paragraph

(2)(b) of this certification; and

- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, of local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610–

A. The applicant certifies that it will or will continue to provide a drug-free workplace by;

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about-
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's policy of maintaining a drug-free workplace;
 - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will-
 - (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Director, OLS/State Programs Division, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, N.W., Room 802, Washington, DC 20506. Notice shall include the identification number(s) of each affected grant

- (f) Taking one of the following action, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted-
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement or other appropriate agency.
 - (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation or paragraphs (a),(b),(c),(d),(e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance or work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check if there are workplaces on file that are not identified here.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610-

- A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and
- B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction to: Director, OLS/State Programs Division, Institute of Museum and Library Services, 1100 Pennsylvania Avenue, N.W., Room 802, Washington, DC 20506. Notice shall include the identification number(s) of each affected grant.

4. FEDERAL DEBT STATUS

The undersigned, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt.

