

A Smart Partnership: Collaborating Successfully with Your Local Schools

Sample Partnership Agreement Example

PUBLIC LIBRARY OBJECTIVES

Public Library will:

- Designate a liaison at each public library branch to coordinate the partnership.
- Register school students for public library cards with the assistance of school faculty and staff.
- Share costs with the school to provide access to an online tutoring site (e.g., Live Homework Help, Brainfuse) via the public library's web site for students with public library cards.
- Teach partnership classes at the school and public library to support school curriculum, and to promote public library collections, classes and events.
- Organize partnership classes at the public library and deliver tours for school classes who visit the public library on field trips.
- Coordinate the annual Public Library Spelling Bee, a Scripps National regional bee, and Battle of the Books.
- Provide School teachers an educator card with extended loan privileges to encourage borrowing Public Library materials for the classroom.
- Host school staff development sessions providing information on the public library's curriculum.
- Communicate information about public library classes and events for school and PTA newsletters.
- Encourage public library staff to participate on school committees.

SCHOOL OBJECTIVES

The Schools will:

- Designate a partnership liaison at each school to coordinate the Partnership.
- Distribute public library card registration materials and information: through kindergarten and new student registration packets, school

library staff, school site visits, and field trips to public library branches.

- Fund and schedule field trips to public library branches for all full-day kindergarten classes.
- Communicate information on School curriculum, extracurricular projects, and homework assignments with public library liaisons to assist the public library in meeting the research needs of students.
- Feature public library classes and events in School and PTA newsletters.
- Share costs with the public library to provide access to an online tutoring site (e.g., Live Homework Help, Brainfuse) via the public library's web site for students with public library cards.
- Promote the annual Spelling Bee and Battle of the Books and encourage participation.
- Contribute school venues to hold the Spelling Bee and Battle of the Books
- Work collaboratively with public library staff to produce Summer Reading lists.
- Encourage school staff to serve on public library committees.