CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
Final Program Narrative Report
(LSTA Form 9)

Grant Information

<table>
<thead>
<tr>
<th>Library Jurisdiction</th>
<th>Sacramento Public Library Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Title</td>
<td>Get it Done! High School Diplomas for Success: Planning Phase</td>
</tr>
<tr>
<td>Grant Award #</td>
<td>40-8345</td>
</tr>
<tr>
<td>Grant Period</td>
<td>3/1/2014-6/30/2014</td>
</tr>
<tr>
<td>Amount of Grant Award</td>
<td>$12,470</td>
</tr>
<tr>
<td>Amount of Grant Expended</td>
<td>$12,430.50</td>
</tr>
<tr>
<td>Local Match</td>
<td></td>
</tr>
<tr>
<td>In-Kind</td>
<td>$6,137</td>
</tr>
<tr>
<td>Total Amount of Project</td>
<td>$18,540.50</td>
</tr>
<tr>
<td>(amount expended + match + in-kind)</td>
<td></td>
</tr>
<tr>
<td>Number of Persons Served</td>
<td>n/a</td>
</tr>
<tr>
<td>(should not include total population of service area or potential population to be reached)</td>
<td></td>
</tr>
</tbody>
</table>

Project Director

<table>
<thead>
<tr>
<th>Name</th>
<th>Lori Easterwood</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title</td>
<td>Programming and Partnerships Coordinator</td>
</tr>
<tr>
<td>Library Address</td>
<td>828 I Street, Sacramento, CA 95814</td>
</tr>
<tr>
<td>Phone Number</td>
<td>916-264-2830</td>
</tr>
<tr>
<td>Fax Number</td>
<td>916-264-2755</td>
</tr>
<tr>
<td>E-mail Address</td>
<td><a href="mailto:leasterwood@saclibrary.org">leasterwood@saclibrary.org</a></td>
</tr>
</tbody>
</table>

This report is due on the date listed in the LSTA Grant Guide for this project. Follow this link to view the Grant Guide: [http://www.library.ca.gov/grants/lsta/manage.html](http://www.library.ca.gov/grants/lsta/manage.html)

Email this report in “word format” to lsta@library.ca.gov then mail ORIGINAL and 2 copies to:

California State Library
P.O. Box 942837
Sacramento, CA 94237-0001
Attention: Fiscal Office - LSTA

SIGNATURE: ___________________________ DATE: 7/25/14

(Please sign in blue ink)
Project Final Report
A final narrative report is required on the use of federal Library Services and Technology Act (LSTA) funds following the completion of a project during each project year. The information you report will be used to complete the California State Library report of how funds were expended. Excerpts from this report may be submitted to the Federal government in their evaluation, or may be published by the State Library or shared with other institutions. Please answer all of the questions thoroughly. Please attach any reproduction copies of photographs of project activities or media produced for the project.

Project Purpose
Include your program purpose statement here
Planning Phase for currently running program: Sacramento Public Library will provide a new model of library services by offering a formal program for adults to complete the requirements for a high school diploma. As a result, the 75 adults who participate in the program will graduate from high school—they'll benefit from an expanded education and increased earning potential and they will know that their library is far more than just a place for books.

Project Activities and Methods
How did you accomplish the project? What were the steps involved? How did you engage the target audience?

The Sacramento Public Library will pilot the use of the Gale Cengage Learning product, Career Online High School. This program is part of Smart Horizons Career Online Education (SHCOE), the first AdvancED/SACS-accredited private online school district in the United States, and is committed to preparing students for careers and post-secondary career education by delivering high-quality, supportive, and career-based online education. Career Online High School (COHS) gives students the opportunity to earn an 18-credit AdvancED/SACS accredited high school diploma and credentialed career certificate. Students graduate with the tools to take the next step in their careers or career-education.

Although there are over 130,000 residents of Sacramento County without a high school diploma, making this population aware of the new service at the library may be challenging. Promotion efforts will be critical in ensuring the success of this project. Some customized marketing materials are provided by Gale, but further promotion methods will be necessary. Community outreach, particularly at the initiation of the program, will be vital. An outreach and program coordinator will be hired to launch the program and steer it throughout the duration of the project.

The COHS methodology includes modules designed to assess a potential participant's eligibility for the program along with their commitment to this learning opportunity and methodology. There are five points of evaluation, or “gates” that a student must pass through before they can complete their coursework: online self-assessment, prerequisite coursework, course evaluation (paired with an in-person interview with the library program coordinator), signed paperwork, and the first 30 days (students must meet certain goals during this period to progress in COHS).

FY 2013/2014
May – June 2014
• Hire coordinator for program
• Create graphics and publicity
• Plan outreach and project methods
• Press releases and promotion materials issued
• Recruit students

Project Outputs
What was created for the project and how much? (For instance three promotional brochures were created and 75 copies distributed; or three training classes were designed; two sessions of each were held, and 80 people were trained)
Created graphics and publicity plan created and implemented. Materials included:
2 Promotional Flags
Interior ads in 175 buses (entire fleet of city buses)
Landing page for library web site including frequently asked questions
Flyers, quarter cards and business cards

Library table at 6 community events to promote launch of program led to multiple potential student contacts and 10 organization contacts wishing to promote Career Online High School to their clients.

End to end project design complete

**Project Outcomes (if applicable)**
Please state the outcomes and the results of your evaluation.

N/A

**Additional Project Outcomes**
Please state any additional intended or unintended outcomes and what data sources you used.

**Anecdotal Information**
Tell us a story. Give two or more examples of how the project has helped an individual or group in your community.

One of the prospective students provided feedback that he completed work on a high school diploma through a school he found online. Unfortunately, the student found out after the fact that the school was not accredited and this impacted his ability to pursue promotional opportunities. COHS will enable this student to quickly correct this situation and be in a better position to move forward in his career.

**Exemplary Project**
If you feel your project was exemplary and others could learn from it and replicate it, please tell us why.
FEEDBACK FOR THE CALIFORNIA STATE LIBRARY ON THE GRANT PROCESS
We want to learn and improve our grant processes. Please let us know what worked and what we could do differently to make it a better experience. Thank you!

file:mcp/lsa/management/1314