CALIFORNIA STATE LIBRARY
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)

Cooperative System Final Program Narrative Report (Form 9 System)

Public Library Staff Education Program (PLSEP)
Library Support Staff Training (LSST) Program

<table>
<thead>
<tr>
<th>Grant Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cooperative System</td>
</tr>
<tr>
<td>Project Title</td>
</tr>
<tr>
<td>Grant Award #</td>
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<tr>
<td>Grant Period</td>
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<tr>
<td>Amount of Grant Award</td>
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<tr>
<td>Amount of Grant Expended</td>
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<td>Local Match</td>
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<tr>
<td>In-Kind</td>
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<tr>
<td>Total Amount of Project</td>
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<tr>
<td>Number of Persons Served</td>
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<tr>
<th>Project Director</th>
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This report is due on the date listed in the LSTA Grant Guide for this project. Follow this link to view the Grant Guide. [http://www.library.ca.gov/grants/lsta/manage.html](http://www.library.ca.gov/grants/lsta/manage.html)

Email this report to lsta@library.ca.gov then mail ORIGINAL and 2 copies to:

California State Library
P.O. Box 942837
Sacramento, CA 94237-0001
Attention: Fiscal Office - LSTA

SIGNATURE: ___________________________________________ DATE: ____________________

(Please sign in blue ink)
### Federal LSTA Purpose(s)

- Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for individuals of all ages
- Develop library services that provide all users access to information through local, state, regional, national, and international electronic networks;
- Provide electronic and other linkages between and among all types of libraries;
- Develop public and private partnerships with other agencies and community-based organizations;
- Target library services to individuals of diverse geographic, cultural, and socioeconomic backgrounds, to individuals with disabilities, and to individuals with limited functional literacy or information skills; and
- Target library and information services to persons having difficulty using a library and to underserved urban and rural communities, including children from families with incomes below the poverty line.

### California LSTA Priorities

- Literate California
- 21st Century Skills
- 22nd Century Tools
- Content Creation/Preservation
- Bridging the Digital Divide
- Information Connections
- Community Connections
- Ensuring Library Access for All

### Project Final Report

A final narrative report is required on the use of federal Library Services and Technology Act (LSTA) funds following the completion of a project during each project year. The information you report will be used to complete the California State Library report of how funds were expended. Excerpts from this report may be submitted to the Federal government in their evaluation, or may be published by the State Library or shared with other institutions. Please answer all of the questions thoroughly. Please attach any reproduction copies of photographs of project activities or media produced for the project.

### Project Purpose

Include your program purpose statement here

The purpose of this popular and successful program is to provide tuition reimbursement for library staff to obtain a Master’s degree in Library and information Studies (MLIS) or to obtain their Library Support Staff Certification (LSSC).

### Project Activities and Methods

How did you accomplish the project? What were the steps involved? How did you engage the target audience?
The PLSEP program was promoted to Santiago member library support staff, to new MLIS students and to continuing PLSEP grantees through individual Santiago member libraries. Member libraries are well aware of this program and were eager to spread the word. Applications for the PLSEP program were submitted to the State Library and finalists for the program chosen.

PLSEP awardees were notified and sent program instructions. In the fall of 2013, grantees started or continued their MLIS studies. After each of the fall 2013, spring 2014 and summer 2014 semesters students submitted paperwork for reimbursement of classes. Required narrative reports were submitted by students during the summer of 2014. Directors or supervisors wrote progress reports for each of the students which will be included as part of the final report.

**Project Outputs**
What was created for the project and how much? (For instance three promotional brochures were created and 75 copies distributed; or three training classes were designed; two sessions of each were held, and 80 people were trained)

1. Total number of students who received reimbursement for PLSEP: 7  
   Total number of courses completed: 28  
   Total number of students who received their MLS/MLIS degree during this grant period: 1  
   Please list names of students who received their MLS/MLIS degree: Michelle Stretch

2. Total number of students who received reimbursement for Library Support Staff Training (LSST) Program: 0  
   Total number of courses completed: 0  
   Total number of students who received their LSSC during this grant period: 0  
   Please list names of students who received their LSSC: 0

**Project Outcomes (if applicable)**
Please state the outcomes and the results of your evaluation.

7% of PLSEP participants from the Santiago Library System had a change in their educational status by graduating with an MLS/MLIS degree. 100% of PLSEP participants gained professional knowledge through graduate level library school courses. They reported on using their new knowledge and skills to support the communities where they work.
### Additional Project Outcomes
Please state any additional intended or unintended outcomes and what data sources you used.

n/a

### Student Progress
Attach progress reports from the Library Director or student’s supervisor.

Attached

### Exemplary Project
If you feel your project was exemplary and others could learn from it and replicate it, please tell us why.

n/a