CALIFORNIA STATE LIBRARY
FISCAL YEAR 2015-2016
LIBRARY SERVICES AND TECHNOLOGY ACT (LSTA)
COMPETITIVE GRANT APPLICATION

ELEMENT 1: BASIC INFORMATION (please see application instructions for additional information)

Applicant Information

1. Library/Organization
   Palm Springs Public Library

2. Library’s DUNS Number
   170609317

3. Internet Web Site Address
   www.palmspringslibrary.org

4. Project Coordinator Name & Title
   Jeannie Kays, Library Director

5. Email Address
   jeannie.kays@palmspringsca.gov

6. Business Phone Number
   760-322-8375

7. Fax Number
   760-327-5744

8. Mailing Address
   PO Box or Street Address: 300 S. Sunrise Way
   City: Palm Springs
   State: CA
   Zip: 92262

9. Check the Appropriate Library Type
   ☒ Public Library  ☐ Academic  ☐ K-12  ☐ Multi-Type  ☐ Special/Other

Project Information

10. Project Title
    Palm Springs Public Library: Accessing the Past

11. LSTA Funds Requested
    $54,000

12. Cash Contributions
    $0

13. In-Kind
    $84,005

14. Total Project Cost
    $138,005

15. California’s LSTA Goals (Check one goal that best describes the project)
    ☐ Literate California  ☐ Content Creation/Preservation  ☒ Community Connections
    ☐ 21st Century Skills  ☐ Bridging the Digital Divide  ☐ Ensuring Library Access for All
    ☐ 22nd Century Tools  ☐ Information Connections

16. Number of persons served (The number of persons who use or will benefit directly from this project)
    9,500

17. Primary Audience for project (Select all that apply.)
    ☒ Adults  ☐ Pre-School Children
    ☐ Families  ☐ Rural Populations
    ☐ Immigrants/Refugees  ☐ School Age Children
    ☐ Intergenerational Groups (Excluding Families)  ☐ Senior Citizens
    ☐ Library Staff, Volunteers and/or Trustees  ☐ Statewide Public
    ☐ Low Income  ☐ Suburban Populations
    ☐ Non/Limited English Speaking Persons  ☐ Unemployed
    ☐ People with Disabilities  ☐ Urban Populations
    ☐ People with Limited Functional Literacy  ☐ Young Adults and Teens

18. This signature certifies that I have read and support this LSTA Grant Application.

Library Director Name: Jeannie Kays
Title: Library Director

Mailing Address
(if different from above) __________________________ City __________________________ Zip __________

Library Director Signature: __________________________ Date: __________________________
ELEMENT 2: PROJECT BACKGROUND AND SUMMARY (please see application instructions for additional information)

Describe how this project was identified as a need, how it relates to your library’s strategic plan, what will be accomplished if this project is implemented, and how you will know whether your project is successful. Summary should relate to activities in the timeline (Element 4) and include statistical info to support the project.

“Palm Springs Public Library: Accessing the Past” came about due to the numerous requests for information from our microfilm collection of “The Desert Sun” newspaper. Once thought to be the archival standard for preserving newspapers, our microfilm is scratched and broken. It is not indexed or keyword searchable so researchers must know exactly what they are searching for, or it can be a time-consuming process. Besides the local newspaper, we know we have interesting treasurers in our archive and our neighboring cultural institutions also have many treasures but we have had no way to know what others have, or what preservation measures they are taking to ensure our historical items will be available in the future. “Palm Springs Public Library: Accessing the Past” is a continuation and expansion of a project implemented in 2013-14. The goal of “Palm Springs Public Library: Accessing the Past” is to create collaborative partnerships with other libraries and cultural institutions throughout Southern California to digitize the numerous historical documents, photos and microfilm, and make them available to the world in an online searchable database. Our overall goal is to have our content, and that of our partners available through California Digital Library (CDL) and Digital Public Library of America (DPLA.) We are willing to be a Southern California aggregator of content for California Digital Library.

Through the continuation of grant funding, we can build on the successful foundation created during the past two years and increase the scope of the project to include more partners throughout Southern California, thus bringing more items online. We have successfully brought online many years of “The Desert Sun” newspaper but there are still more years of the newspaper available for scanning and digitization. At last calculation, there were roughly 11 years of the newspaper left to scan after our current grant year, which should take two years to complete, during fiscal years 2015-16 and 2016-17, at a total cost of $73,600.

To increase the scope of our project, we plan to expand to organizations throughout Southern California, not remaining exclusively within Palm Springs. We have established a subscription with DL Consulting/Veridian for a content management system, which has a base price of $7,250 for 10,000 items and is scalable in 10,000 item increments for $900. Our Library Board of Trustees have agreed to fund the purchase of a planetary scanner and we expect that once the scanner is procured, we will have a flurry of content to catalog and place online.

During the twelve-month project, we will scan and digitize approximately six years of “The Desert Sun” newspaper through the California Digital Newspaper Collection. We will continue to scan and catalog 5,000 new items and load it on our content management system, hosted by Veridian. We will work with volunteers to scan our existing partner’s content. We will add at least three more partners to the projected six partners.

Current partners include:

- Palm Springs Historical Society: Agreement through 2016; miscellaneous research files of letters, documents and assorted ephemera. Offered to provide volunteers.
- Palm Springs Air Museum: Agreement through 2017; 330 pilot training manuals, maintenance manuals, parts catalogs, and ground school manuals for World War II aircraft and training programs. Offered to provide volunteers to scan.
- City of Palm Springs Planning Department: Agreement through 2016; city-wide database, photographic materials, books and files related to Class 1 Historic Sites. Offered training on sorting and prioritization.
- Palm Springs Lions Club: Agreement through 2017; 5 scrapbooks of historic photos. Offered 2 volunteers to scan.
- Palm Springs Celebrity Golf Classic: Agreement through 2018; 21 years of event photos. Offered to conduct training on scanning.

Potential Partners:

- Cathedral City Library: 1960s photo negative collection from local photographer.
- Historical Society of Palm Desert: Large archive of varying items. Thousands of photographs. Their mission is to digitize their collection and put it online.

With the addition of new partners and the potential to join California Digital Library and Digital Public Library of America, content will need to have structured metadata, therefore, it will become necessary to contract with temporary staff to accurately catalog the scanned items. Once content is scanned and cataloged, we would then bring our content online with California Digital Library. Outreach to the community via workshops, speaking engagements, and in-house Library publicity will also take place during this period to both promote the project and educate the public on available resources. Palm Springs Public Library staff would travel to learn about other organization’s collections and garner partnership agreements. Through grant funding, other institutions could travel to Palm Springs to see our collection and scanning equipment and learn about our project.
ELEMENT 3: PLANNING AND EVALUATION (please see application instructions for additional information)

Please answer each area concisely and completely. For section A-F limit to four pages.

A. Project Intent (Check only one that best describes the project)

- Institutional Capacity
  - Improve the library workforce
  - Improve the library’s physical and technology infrastructure
  - Improve library’s operations

- Information Access
  - Improve users’ ability to discover information
  - Improve users’ ability to obtain information resources

- Lifelong Learning
  - Improve users’ formal education
  - Improve users’ general knowledge and skills

- Human Services
  - Improve users’ ability to apply information that furthers their personal, family, or household finances
  - Improve users’ ability to apply information that furthers their personal or family health & wellness
  - Improve users’ ability to apply information that furthers their parenting and family skills

- Employment & Economic Development
  - Improve users’ ability to use resources and apply information for employment support
  - Improve users’ ability to use and apply business resources

- Civic engagement
  - Improve users’ ability to participate in their community
  - Improve users’ ability to participate in community conversation around topics of concern

B. Project Purpose – Short statement which answers the questions: we will do what, for whom, for what expected benefit(s).

“Palm Springs Public Library: Accessing the Past” brings together a Collaborative of partners who share the same goal of providing free, online access to our combined digitized historical documents, photos, and microfilm anywhere, anytime. People can access these resources through our website, free of charge, without need of a library card or other access key. The Library will serve as the leader in the community to bring these smaller groups together.

C. Anticipated Project Outputs – Measures of service and/or products to be created/provided.

During the next 12 months, our local newspaper, “The Desert Sun” will continue to be digitized using master negative microfilm from Center for Bibliographic Studies and Research, as part of the California Digital Newspaper Collection. Now that the project has moved into the larger, daily newspapers, we expect to scan and digitize years 1988-1994. The publisher has granted us permission to digitize 1933-1999.

Partner organizations will develop a full inventory and priority list of items to be shared with the Collaborative.

Partner organizations will sign release forms and obtain copyright permission to share content online.

5,000 new images, pages, or items will be scanned.

Four instructional workshops, one each quarter, will be offered to the public on the importance of local history and how to search the archive. At least 50 people total will attend the four workshops.

At least five lectures related to local history and genealogy will be conducted at the Library throughout the year. At least 100 people total will attend the 5 lectures.

We will partner with at least three new libraries, cultural organizations, or community groups who have local history collections to collaborate and/or share resources.

Through the use of developing better search strategies and linking to partner websites, at least 750 people will visit Accessing the Past website monthly.

500 promotional rack cards will be created and distributed.

One banner will be created and displayed to promote the project.
D. **Anticipated Project Outcome(s)** – What change is expected in the target audience’s skills, knowledge, behavior, attitude, and/or status/life condition? How will you measure these outcomes? (for examples see attachment B of the application instructions)

Those attending our four instructional workshops will be surveyed following each class. At least 50% will report that they learned something new related to local history and/or genealogy research from the class. At least 50% will also report that after what they learned in the class, they would consider the library as a source for local history and/or genealogy research. 75% will report that they found the workshop worthwhile.

E. **Briefly describe how this project will be financially supported in the future.**

We are hopeful that, with one more additional year of grant funding (2016-17) we can finish scanning and digitizing “The Desert Sun” through the California Digital Newspaper Collection. Following that year, it would be ideal if this project could continue as a statewide project and roll into the California Digital Library. This year, we are asking the Library Board of Trustees to fund recurring costs. We have a newly-formed nonprofit Library Foundation and believe that they could serve as a fiduciary agent for the project if private donations become available. Although many collaborative partners indicate that they do not have funding to support digitizing or storing their collections online, we remain optimistic that we will be able to obtain funding to continue the project through collecting donations from benefactors or through our Library Board of Trustees, who gave us in-kind funding for a high-quality scanner.

Although the project is labor-intensive and cost-intensive now, we feel that as “Accessing the Past” becomes more visible, volunteers, donors and organizations will reach out to us. Where individual organizations cannot afford to pay for their own content management system, they might be able to afford a portion of the cost as a member of a Collaborative.

F. **Activity Information.** Activities are action(s) through which the intent or objective of a project are accomplished. Four activity types have been identified, each with select methods to help you describe how you will carry out this project. Indicate activity types that require a significant commitment of resources to the project (representing 10% or more of total project resources).

I. **Instruction** - Involves an interaction for knowledge or skill transfer and how learning is delivered or experienced.  
**(Check all that apply and provide a description including whether the format will be in-person, virtual, or both)**

- Program - Formal interaction and active user engagement (e.g., a class on computer skills).
- Presentation - Formal interaction and passive user engagement (e.g., an author’s talk).
- Consultation - Informal interaction with an individual or group of individuals (library staff or other professional) who provide expert advice or reference services to individuals, units, or organizations.

**Description:** At least four programs, and five presentations will be conducted as in-person sessions.

Assist other libraries or organizations with their local history projects both in-person and via email and telephone.

II. **Content** - Involves the acquisition, development, or transfer of information and how information is made accessible.  
**(Check all that apply and provide a description including whether the format will be physical, digital, or both)**

- Acquisition - Selecting, ordering, and receiving materials for library or archival collections by purchase, exchange, or gift, which may include budgeting and negotiating with outside agencies (i.e. publishers, vendors) to obtain resources. May also include procuring software or hardware for the purposes of storing and/or retrieving information or enabling the act of experiencing, manipulating, or otherwise interacting with an information resource.
- Creation - Design or production of an information tool or resource (e.g., digital objects, curricula, manuals). Includes digitization or the process of converting data to digital format for processing by a computer.
- Description - Apply standardized descriptive information and/or apply such information in a standardized format to items or groups of items in a collection for purposes of intellectual control, organization, and retrieval.
- Lending - Provision of a library’s resources and collections through the circulation of materials (general circulation, reserves). May also refer to the physical or electronic delivery of documents from a library collection to the residence or place of business of a library user, upon request.
- Preservation - Effort that extends the life or use life of a living or non-living collection, the individual items or entities included in a collection, or a structure, building or site by reducing the likelihood or speed of deterioration.

**Description:** Acquisition: Renewing an existing contract with DL Consulting for a content management system, Grahtek for website management, Go Daddy for domain name registration. All formats under acquisition are digital.

Creation: Design of physical rack cards, physical banners, physical and virtual program flyers. Scanning local history archival materials into digital format.

Description: developing digital cataloging metadata information of scanned local history items.

Preservation: Scanned physical items including microfilm, magazines, newspapers, yearbooks, photos, other physical items into digital format.
III. ✗ **Planning & Evaluation** - Involves design, development, or assessment of operations, services, or resources and when information is collected, analyzed, and/or disseminated. *(Check all that apply and provide a description)*

☐ Retrospective - Research effort that involves historical assessments of the condition of a project, program, service, operation, resource and/or user group.

✗ Prospective - Research effort that projects or forecasts a future condition of a project, program, service, operation, resource, and/or user group.

Description: Conduct an inventory of partner organization physical items and create a priority list of items to be digitized.

IV. ☐ **Procurement** - Acquiring or leasing facilities; purchasing equipment/supplies, hardware/software, or other materials (not content) that support general library infrastructure. *(Provide a description)*

Description:
**ELEMENT 4: GRANT TIMELINE/ACTIVITIES** (please see application instructions for additional information)

Show each major project activity and when it will be started and/or completed throughout the project. The timeline should correspond to the activities described in Planning and Evaluation. Please put an X in each pertaining month.

<table>
<thead>
<tr>
<th>Activity</th>
<th>July</th>
<th>Aug</th>
<th>Sept</th>
<th>Oct</th>
<th>Nov</th>
<th>Dec</th>
<th>Jan</th>
<th>Feb</th>
<th>Mar</th>
<th>Apr</th>
<th>May</th>
<th>June</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continue to learn about other digitization projects</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Meet with potential partners and formalize agreements</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Develop full inventory and priority list of Collaborative-owned items</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Determine scope and set digitization priorities of Collaborative-owned items</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Identify copyright needs and obtain rights to digitize new items</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Obtain release waivers from all collaborative partners to share their content</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Create promotional materials--rack card, banner, event flyers</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to promote project through publicity campaign</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Offer lectures or classes to the public on the importance of Local History</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Add features to website to coordinate with content management system</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curate and showcase special collections on website</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Host a Collaborative Partners meeting</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to digitize &quot;The Desert Sun&quot; newspaper</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Recruit, train, and schedule volunteers</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Continue to digitize Library's local history collection</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Evaluate project to determine if goals are being met</td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Seek additional funding from donors</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
ELEMENT 5: BUDGET (please see application instructions for additional information)
The budget should clearly identify the amounts requested and from what sources. (please do not unlock the application form, if additional space is needed contact Mickie Potter at mickie.potter@library.ca.gov)

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>LSTA</th>
<th>Cash Contributions</th>
<th>In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries/Wages/Benefits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Project Manager, $57.38/hr.+$24.82 benefits=$82.20*86 hrs.</td>
<td>$0</td>
<td>$0</td>
<td>$7,069</td>
<td>$7,069</td>
</tr>
<tr>
<td>IT, $45.97/hr.+$19.89 benefits=$65.86*10 hours</td>
<td>$0</td>
<td>$0</td>
<td>$659</td>
<td>$659</td>
</tr>
<tr>
<td>PR Manager, $40.60/hr.+$17.56 benefits=$58.16*148 hours</td>
<td>$2,500</td>
<td>$0</td>
<td>$6,108</td>
<td>$8,608</td>
</tr>
<tr>
<td>Librarian, $35.04/hr.+$15.16 benefits=$50.20*93 hours</td>
<td>$2,500</td>
<td>$0</td>
<td>$2,169</td>
<td>$4,669</td>
</tr>
</tbody>
</table>

Subtotal $5,000 | $0 | $16,005 | $21,005 |

Description: Staff salaries includes a 43.26% markup for benefits. We plan to use grant funds to offer overtime to existing Librarians and extra hours to part-time paraprofessionals to specifically work on this project. PR Manager will promote project through our website, develop publicity campaign, coordinate lectures and classes, and create and order promotional materials. Librarian will work with Collaborative partners, work with vendors, provide technical assistance to library and partners, and teach instructional classes.

In-Kind: Project Manager will coordinate project, meet with potential partners, obtain copyright permissions, create all grant documentation, and make presentations. Information Technology (IT) will update local websites, software, and other computer needs.

| Equipment ($5,000 or more per unit) | | | | |
| Planetary scanner | $0 | $0 | $50,000 | $50,000 |

Subtotal $0 | $0 | $50,000 | $50,000 |

Description: Copibook Cobalt HD 600 planetary scanner.

| Operating Expenses: Library Materials | | | | |
| | $0 | $0 | $0 | $0 |
| | $0 | $0 | $0 | $0 |
| | $0 | $0 | $0 | $0 |

Subtotal | $0 | $0 | $0 | $0 |

Description:

| Operating Expenses: Consultant Fees | | | | |
| | $0 | $0 | $0 | $0 |
| | $0 | $0 | $0 | $0 |
| | $0 | $0 | $0 | $0 |

Subtotal | $0 | $0 | $0 | $0 |

Description:
<table>
<thead>
<tr>
<th>Budget Category</th>
<th>LSTA</th>
<th>Cash Contributions</th>
<th>In-Kind</th>
<th>Total (B+C+D = E)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operating Expenses: Travel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel to potential partner sites; Potential partners to PSPL</td>
<td>$1,500</td>
<td>$0</td>
<td>$0</td>
<td>$1,500</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$1,500</td>
<td>$0</td>
<td>$0</td>
<td>$1,500</td>
</tr>
</tbody>
</table>

**Description:** Travel to/from potential partner organizations. Potential partners travel to/from Palm Springs to better understand project. Travel for presentations to showcase program.

<table>
<thead>
<tr>
<th>Operating Expenses: Supplies/Other</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Promotional flyers, brochures, marketing materials</td>
<td>$2,000</td>
<td>$0</td>
<td>$500</td>
<td>$2,500</td>
</tr>
<tr>
<td>Terabyte hard drives to store backups of content</td>
<td>$0</td>
<td>$0</td>
<td>$500</td>
<td>$500</td>
</tr>
<tr>
<td>Two computers and UPS battery backup for planetary scanner</td>
<td>$0</td>
<td>$0</td>
<td>$3,000</td>
<td>$3,000</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$2,000</td>
<td>$0</td>
<td>$4,000</td>
<td>$6,000</td>
</tr>
</tbody>
</table>

**Description:** Public relations campaign including advertising, promotional flyers, and banner.

In-Kind: A portion of our existing promotional materials will include information about lectures and instructional classes.

In-Kind: Computers and battery backup for planetary scanner operations. External hard drives for storage of digitized archive.

<table>
<thead>
<tr>
<th>Operating Expenses: Contracted Services</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Digitization and scanning of &quot;The Desert Sun&quot; newspaper</td>
<td>$40,000</td>
<td>$0</td>
<td>$0</td>
<td>$40,000</td>
</tr>
<tr>
<td>Cloud-based content management system annual fee</td>
<td>$0</td>
<td>$0</td>
<td>$9,050</td>
<td>$9,050</td>
</tr>
<tr>
<td>Website hosting, domain name and upgrades to site</td>
<td>$0</td>
<td>$0</td>
<td>$5,000</td>
<td>$5,000</td>
</tr>
<tr>
<td>Contract cataloging</td>
<td>$5,000</td>
<td>$0</td>
<td>$0</td>
<td>$5,000</td>
</tr>
<tr>
<td>Design of promotional materials: 7 hours at $75 per hour</td>
<td>$500</td>
<td>$0</td>
<td>$0</td>
<td>$500</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>$45,500</td>
<td>$0</td>
<td>$14,050</td>
<td>$59,550</td>
</tr>
</tbody>
</table>

**Description:** UC Regents: scanning and digitization of 100,000 pages of "The Desert Sun" at $.40/page=$40,000.

DL Consulting: Content Management System 30,000 items. $7,250 for 10,000 items, and $900 for each additional 10,000 items. $9,050=30,000 items. Graphitek and Go Daddy: website hosting, domain name renewal, and upgrades to link CMS to website.

Contract cataloging: temporary employees to assist with metadata of locally-scanned items.

Promotional material design: Rivera Design: 7 hours at $75 per hour.

<table>
<thead>
<tr>
<th>Project Total</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$54,000</td>
<td>$0</td>
<td>$84,055</td>
<td>$138,055</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Indirect Cost Rate Applied</th>
<th>Indirect Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>0 %</td>
<td>$0</td>
</tr>
</tbody>
</table>

Check one: (please see application instructions for additional information)

☒ No Indirect
☐ Federally negotiated indirect cost rate *
☐ Indirect proposed cost rate *

* please attach supporting documentation if required

**Description:**
ELEMENT 6: ATTACHMENTS (please see application instructions for additional information)
If you have additional resources that support your grant, please attach after this page

ELEMENT 7: INTERNET CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES FY 2015/16
(please see application instructions for additional information)

As the duly authorized representative of the applicant public library, public elementary school library or public secondary school library applying for LSTA funding, I hereby certify that the library is (check only one of the following boxes)

A. ☒ An individual applicant that is CIPA compliant.
   The applicant library, as a public library, a public elementary school library or public secondary school library, has complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act.

B. ☐ Representing a group of applicants. Those applicants that are subject to CIPA requirements have certified they are CIPA compliant.
   All public libraries, public elementary school libraries, and public secondary school libraries, participating in the application have complied with the requirements of Section 9134(f)(1) of the Library Services and Technology Act. The library submitting this application has collected Internet Safety Certifications from all other applicants who are subject to CIPA requirements. The library will keep these certifications on file with other application materials, and if awarded funds, with other project records.

C. ☐ Not Subject to CIPA Requirements.
   The CIPA requirements do not apply because no funds made available under this LSTA grant program will be used to purchase computers used to access the Internet or to pay for direct costs associated with accessing the Internet.

Palm Springs Public Library
Library/Organization

Palm Springs Public Library: Accessing the Past
Project Name

Jeannie Kays
Library Director Name

Library Director
Title

Library Director Signature
Date

file:mcp/lsta/announceapps&instr/1516