

APPLICATION FORM

CALIFORNIA READING AND LITERACY IMPROVEMENT AND PUBLIC LIBRARY CONSTRUCTION AND RENOVATION BOND ACT OF 2000 FUNDS

Administered by the California State Library, Office of Library Construction

The applicant local jurisdiction, pursuant to the Education Code, Title 1, Division 1, Part 11, Chapter 12, Articles 1-3, sections 19985-20011 and Title 5, Division 2, Chapter 3, sections 20430-20444 of the California Code of Regulations, hereby makes application for a state matching grant for the construction or remodeling of the public library facility described herein and in all supporting documents:

APPLICATION FORM INSTRUCTIONS:

- Limit comments throughout the entire form to the space provided unless otherwise stated.
- Single space responses, limiting type size to no smaller than 11 points if using a computer, or 12 pitch (elite) if a typewriter is used.
- Attachments shall not be accepted unless required by regulation or called for in the application form.
- Applicants shall submit a completed Application Form and six additional copies of the form.

(See section 20440 for complete application submittal requirements)

PROJECT IDENTIFICATION

1. Official Name of Project: > San Rafael Pickleweed Library

2. Type of Applicant Jurisdiction: > (Check one only) City: County: City/County: District:

3. Grant Applicant Name: > City of San Rafael

Legal name of jurisdiction that will own building

(For multipurpose projects, list the legal name of the jurisdictions that will own the public library portion of the multipurpose building.)

4. Authorized Official of the Applicant Jurisdiction: > Mayor, Albert J. Boro

Mayor, Chairperson of Board of Supervisors, Head of Special District, authorized to sign the application

Title: > Mayor of San Rafael Phone: > (415) 485-3074

E-mail: > pat.roberts@ci.san-rafael.ca.us

Address: > PO Box 94515-1560
San Rafael, CA 94915

5. Project Coordinator: > Vaughn Stratford

Name of individual who will have administrative control over the project for the applicant local jurisdiction

Title: > Library Director Phone: > (415) 485-3325

E-mail: > vaughn.stratford@ci.san-rafael.ca.us

Address: > 1100 E Street
San Rafael, CA 94901

6. Alternate Project Contact Person: > Gail Lockman

If the project coordinator is unavailable, the contact person shall be authorized to act in the capacity of the project coordinator.

Title: > Library Manager Phone: > (415) 485-3319
E-mail: > gail.lockman@ci.san-rafael.ca.us
Address: > 1100 E Street
San Rafael, CA 94901

7. Head of Planning Department: > Bob Brown

(For the applicant jurisdiction, if applicable. Special Districts are exempt.)

Title: > Planning Director/Community Development Director Phone: > (415) 485-3085
E-mail: > bob.brown@ci.san-rafael.ca.us
Address: > 1400 5th Avenue, 3rd floor
San Rafael, CA 94901

8. Head of Public Works or General Services Department: > Dave Bernardi

If Applicable: Head of Public Works or General Services Department for the applicant jurisdiction. Special Districts are exempt.

Title: > Public Works Director Phone: > (415) 485-3378
E-mail: > dave.bernardi@ci.san-rafael.ca.us
Address: > 1400 5th Avenue, PO Box 151560
San Rafael, CA 94915-1560

9. Operating Library Jurisdiction: > San Rafael Public Library

Legal name of library that will operate the public library.

10. Library Director Name: > Vaughn Stratford

Public library director for the library jurisdiction that will operate the public library.

Title: > Library Director Phone: > (415) 485-3325
E-mail: > vaughn.stratford@ci.san-rafael.ca.us
Address: > 1100 E Street
San Rafael, CA 94901

11. Alternate Library Contact Person: > Gail Lockman

If the library director is unavailable, the contact person shall be authorized to act in the capacity of the library director.

Title: > Library Manager Phone: > (415) 485-3319
E-mail: > gail.lockman@ci.san-rafael.ca.us
Address: > 1100 E Street
San Rafael, CA 94901

12. Library Building Program Consultant: > Beverley Simmons

(If applicable)

Title: > Library Management Consultant Phone: > (805) 659-2528
E-mail: > simmons415@aol.com
Address: > 133 North Linden Drive
Ventura, CA 93004

13. Technology Planning Consultant > David Cooper, WBE Electric
(If applicable)
- Title: > Division Manager Phone: > (415)258-3263
- E-mail: > coop@wbeinc.com
- Address: > 90 Hill Road
Novato, CA 94945
-
14. Project Architect: > Group 4 Architecture, Research + Planning, Inc License # > C-9207
Providing construction budget estimate and/or conceptual plans.
- Title: > Wayne Gehrke - Principal Phone: > (650) 871-0709 X 239
- E-mail: > wgehrke@4arch.com
- Address: > 301 Linden Avenue
South San Francisco, CA 94080
-
15. Project Manager: > Carlene McCart
(If applicable)
- Title: > Community Services Director Phone: > (415) 485-3359
- E-mail: > carlene.mccart@ci.san-rafael.ca.us
- Address: > 618 B Street
San Rafael, CA 94901
-
16. Construction Manager: > Andrew J. Preston
(If applicable)
- Title: > Assistant Public Works Director Phone: > (415) 485-3340
- E-mail: > andy.preston@ci.san-rafael.ca.us
- Address: > 1400 5th Avenue
San Rafael, CA 94901
-
17. Construction Cost Estimator: > Davis Langdon Adamson
(If applicable)
- Title: > David Cobb, Cost Estimator Phone: > (415) 981-1004
- E-mail: > dcobb@dladamson.com
- Address: > 170 Columbus Avenue, Suite 301
San Francisco, CA 94133
-
18. Hazardous Materials Consultant: > Lewis-Kleinfelder Inc.
(If applicable)
- Title: > Bradley Erskine Phone: > (415) 472-6770
- E-mail: > Berskine@Kleinfelder.com
- Address: > 35 Mitchell Boulevard, # 5a
San Rafael, CA 94901
-
19. Project Interior Designer: > Group 4 Architecture, Research + Planning, Inc.
(If applicable)
- Title: > Wayne Gehrke - Principal Phone: > (650) 871-0709 X 239
- E-mail: > wgehrke@4arch.com
- Address: > 301 Linden Avenue
South San Francisco, CA 94080

TYPE OF PROJECT

New Public Library Building

1. Construction of a New Public Library Building
2. Conversion of an Existing Building into a New Public Library Building
3. Conversion and Expansion of an Existing Building into a New Public Library

Gross Total Project Square Footage

> _____ SF

> _____ SF

> _____ SF

(Include both new & remodeled square footage.)

<u>Gross Square Footage</u>	
Remodeling:	> _____ SF
Expansion:	> _____ SF

Priority:

<input type="checkbox"/> <u>First Priority "Joint Use"</u>		
<table border="1"> <tbody> <tr> <td><input type="checkbox"/> Co-Location Joint Use</td> </tr> <tr> <td><input type="checkbox"/> Joint Venture Joint Use</td> </tr> </tbody> </table>	<input type="checkbox"/> Co-Location Joint Use	<input type="checkbox"/> Joint Venture Joint Use
<input type="checkbox"/> Co-Location Joint Use		
<input type="checkbox"/> Joint Venture Joint Use		
<input type="checkbox"/> Computer Center <input type="checkbox"/> Shared Electronic/Telecommunications		
<input type="checkbox"/> Family Literacy Center <input type="checkbox"/> Subject Specialty Center		
<input type="checkbox"/> Homework Center <input type="checkbox"/> Career Center		
<input type="checkbox"/> Other similar collaborative library services with direct benefit to K-12 students Specify: > _____		
<input type="checkbox"/> <u>Second Priority "All Others"</u>		

Existing Public Library Building

4. Remodeling an Existing Public Library Building
5. Remodeling and Expansion of an Existing Public Library Building

Gross Total Project Square Footage

> _____ SF

> _____ 6,487 SF

(Include both new & remodeled square footage.)

<u>Gross Square Footage</u>	
Remodeling:	> _____ 2,611 SF
Expansion:	> _____ 3,876 SF

First Priority

A public library project in the attendance area of a public school that has inadequate infrastructure to support access to computers and other educational technology.

"Inadequate infrastructure" is defined as an incoming telecommunication connection to a school building of equal to or less than 512 thousand bits per second (512K bps)

Name of Public School: > _____

Second Priority "All Others"

Field Act Applicability *(Joint use projects only)*

6. Is the project subject to the Field Act?

>

YES	<input type="radio"/>	NO	<input checked="" type="radio"/>
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Multipurpose Buildings (Multipurpose Building Projects Only)

Is the project a Multipurpose Building? > YES NO

(A multipurpose building is a multi-occupant facility, part of which is a public library and part of which is used for other purposes.)

Types of Multipurpose Building Uses & Square Footage Allocations

Space Use	SQ FT	%
1. Dedicated to Public Library Use <i>(Including Public Library / School Library Use, if Joint Use Project)</i>	2,185 SF	43%
		<i>Line 1 SF divided by (Line 1 SF + Line 3 SF)</i>
2. Dedicated to "Other" Uses	<u>SQ FT</u>	
A. Specify > <u>Art Room</u>	<u>1,169 SF</u>	
B. Specify > <u>Teen Center</u>	<u>565 SF</u>	
C. Specify > <u>Community Services</u>	<u>154 SF</u>	
D. Specify > <u>Staff Offices/Receptionist</u>	<u>521 SF</u>	
E. Specify > <u>Café</u>	<u>108 SF</u>	
F. Specify > <u>Sports Storage</u>	<u>384 SF</u>	
G. Specify > _____	_____ SF	
H. Specify > _____	_____ SF	
3. Subtotal: Dedicated to "Other" Uses	> <u>2,901 SF</u>	57%
	<i>Add Lines 2A SF thru 2H SF</i>	<i>Line 3 SF divided by (Line 1 SF + Line 3 SF)</i>
4. Common Areas ¹		
5. Subtotal: Total of Common Areas ¹	> <u>10,005 SF</u>	
		<i>Must equal Line 6 SF + Line 7 SF</i>
	<u>SQ FT</u>	
6. Public Library Pro Rata Share of Common Areas ¹	> <u>4,302 SF</u>	
	<i>Line 5 SF x % in Line 1</i>	
7. "Other" Uses Pro Rata Share of Common Areas ¹	> <u>5,703 SF</u>	
	<i>Line 5 SF x % in Line 3</i>	
8. TOTAL MULTIPURPOSE BUILDING SQUARE FOOTAGE	> <u>15,091 SF</u>	
	<i>Add Lines 1SF, 3 SF, & 5 SF</i>	
9. SF ATTRIBUTABLE TO PUBLIC LIBRARY USE	> <u>6,487 SF</u>	
	<i>Line 1 SF + Line 6 SF</i>	

¹ "Common Areas" are those areas of a multi-occupant building that are shared by all occupants, such as lobbies, vestibules, mechanical rooms, restrooms, custodial areas, delivery, shipping and receiving areas, loading docks, kitchenettes, auditoriums, meeting rooms, conference rooms, and storage areas that are used by all parties of a multipurpose building.

PROJECT PLANNING INFORMATION

Population Growth

When providing the 1980, 2000, and 2020 population figures below, the applicant shall count only those residents:

- (a) Within the official boundaries of the applicant jurisdiction, and
- (b) Within the service area of the proposed project, but
- (c) Exclude all people living within the boundaries of other special district, county, or city public library service areas, for which there is no public library service contract with the applicant.

All Projects:

1. *Public library project's service area 1980 population:* > 5,265
2. *Source:* > 1980 U.S. Census
3. *Population Percentage Change from 1980 to 2000:* > 122%
4. *Public library project's service area 2000 population:* > 11,679
5. *Source:* > 2000 US Census (GeoLytics Census CD, 2000 Short Forms Blocks)
6. *Population Percentage Change from 2000 to 2020:* > 10%
7. *Public library project's service area 2020 population:* > 12,900
8. *Source:* > Association of Bay Area Governments Projections 2000

Joint Use Projects (Both Co-location & Joint Venture Projects):

9. *Project's public school attendance area(s) 1980 student population:* > _____
10. *Source:* > _____
11. *Population Percentage Change from 1980 to 2000:* > _____ %
12. *Project's public school attendance area(s) 2000 student population:* > _____
13. *Source:* > _____
14. *Population Percentage Change from 2000 to 2020:* > _____ %
15. *Project's public school attendance area(s) 2020 student population:* > _____
16. *Source:* > _____

Existing Library Facility Square Footage

Existing Public Library:

1. The current gross square footage of the existing public library(s) being replaced is: > 526 SF
If no existing public library facility, enter "0."

Existing School Library: (Co-located Projects Only)

2. The current gross square footage of the existing school library(s) being replaced is: > SF
If no existing school library facility, enter "0."

Library Facilities Master Plan

Describe the relationship of the proposed project to other existing or planned library facilities for the jurisdiction.

Proposed Project: This proposed project will improve library services in the Canal area of East San Rafael by expanding an existing library within a multipurpose building. The City has a Cooperative Agreement with the San Rafael Elementary and High School Districts for this project. In the year 2000, the Canal service area had a population of 11,679 within an approximately half-mile square area -- the highest residential density in the city and county. It is a low income, multicultural community sorely in need of expanded library-related services. The library's size will increase from 526 square feet to 2,185 square feet in order to more adequately support the current service area and its anticipated 10% growth by 2020. Seating, collections, programming and technology will increase as well.

Relationship to Other Facilities: The San Rafael Public Library serves a population of 54,400 people, with a circulation of 326,902 items in 2001. Among comparable cities in California, San Rafael has the highest ratio of books to library area (8.66 books/sq. foot). The circulating collection is housed mainly at the downtown San Rafael Public Library. In North San Rafael, the Marin County Free Library system serves the majority of residents. San Rafael also provides a reservation, pick up and drop off service at City Hall at the Mall in North San Rafael. Because of its size, the one-room Canal Library Center houses a small circulating and reference collection and provides limited programming and other services. Except for a small elementary school library, there are no other library services in the East San Rafael Canal area. The Canal area is isolated from the downtown area, separated by a lack of direct public transportation routes and the physical barriers of the Canal and Highway 101. Hence, most patrons from East San Rafael do not use the downtown library.

The San Rafael Pickleweed Library, as an expanded and improved Canal area library, will continue to benefit from its relationship with the downtown library through that library's support in processing and cataloging materials, backup reference service, storytelling, publicity and printing, and administrative support. The Pickleweed Library will also be part of the MARINet consortium. Benefits include a shared online catalog, shared electronic resources and access to the collections of all libraries.

Rationale for the Project: Expanding the Canal area library is the next logical step in improving library and related services to local residents. This conclusion is based on: (1) As evidenced in the Needs Assessment, local government and citizens, even those who live outside the Canal area, feel the area needs a larger, enhanced library. (2) The area's socio-demographic profile demonstrates a need for library and related services, many of which cannot be met by the existing facility. (3) The multipurpose Community Center housing the current Canal Library Center is going to expand. Authorized through the 2001-03 City capital budget, fundraising and building design is already underway. (4) Within this expansion, the City has allocated funds for expanding the Canal Library (including matching funds for this grant). (5) The project is supported by the community's Pickleweed Advisory Board, the library's Board of Trustees, the Friends of the Library, government officials, schools, community groups and others.

Age of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

1. When was the existing public library building(s) that will be replaced or improved built? > 1983 Year
If no existing public library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Joint Use Projects Only

In addition to the information listed above:

2. When was the existing school library building(s) that will be replaced or improved built? > _____ Year
If no existing school library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Condition of the Existing Library Facility

See Definition of "Existing Public Library," section 20430.

All Projects

3. When was the most recent structural¹ renovation or expansion of the existing public library building(s) that is to be replaced or improved by the proposed project? > 1983 Year
If no existing public library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

Co-Located Projects Only

In addition to the information listed above:

4. When was the most recent structural¹ renovation or expansion of the existing school library building(s) that is to be replaced or improved by the proposed project? > _____ Year
If no existing school library facility, enter "N/A"

If proposed project will replace more than one building, list the oldest of the buildings.

¹ Pertaining to the load bearing elements of the building

SITE INFORMATION

Ownership and Availability

Site

1. Is the library site currently owned by the applicant?

Yes No

2. Will the library site be owned by the applicant?

Yes No

3. Will the library site be leased by the applicant?

Yes No

4. If the library site will be leased, provide the name of the owner: > _____

5. Was the site acquired with funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998"?

[See Education Code section 19995(c)]

Yes No

6. Is the site currently dedicated to the operation of a public library?

Yes No

Building *(For Conversion Projects Only)*

7. Is the building to be converted currently owned by the applicant?

Yes No

8. Will the building be owned by the applicant?

Yes No

Title Considerations

Site

9. Are there any exceptions to marketable record title?

Yes No

Building *(For Conversion Projects Only)*

10. Are there any exceptions to marketable record title?

Yes No

Appraisal

(No appraisal is required if the value of the land or building will not be claimed as an eligible project cost or a local matching fund credit.)

Site

11. What is the appraised value of the library site?
(or library portion of site, if multipurpose project)

> \$ _____

12. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes No

Building *(For Conversion Projects Only)*

13. What is the appraised value of the building?
(or library portion of site, if multipurpose project)

> \$ _____

14. Does the appraiser have a State Certified General Real Estate Appraiser's License?

Yes No

Site Use Potential

Accessibility

Describe the accessibility of the proposed site for the residents in the library service area:

Equal Access

Discuss the site's accessibility to all parts of the library service area and its location in relationship to the geographic center of the library service area. Discuss any natural and artificial barriers that may impede access to the site.

Accessibility: The building is on Canal Street, a broad, residential public thoroughfare, easily accessible by auto or public transportation, bicycles, pedestrians, and disabled individuals. There are sidewalks on both sides of the street. More than 80% of the users live within 2,400 "walkable" feet of the site. Three of the eight area bus stops are within ¼ mile of the site. One stop, serving three routes, is within 400 feet of the site.

Relation to Geographic Center: The site is to the east of the geographic center of the service area, on the northern edge of the major population concentration. The multi-use, 17 acre City-owned Pickleweed Park is considered the hub of community activity for the Canal area. The Center is within walking distance of the local elementary school, community based organizations and various businesses within the area. The citizens want expanded library services at the Park and the City has planned for and supports expanding the library in this locale. There is no other property within the area that could be used for a library. This area is 100% built out, according to city planning officials.

Barriers: No natural or artificial barriers exist within the service area to separate users from the facility. Zoning for the site permits its use as a library.

Public Transit Access



Number of public transit stops located within 1/4 mile of site: > 3

If public transit is available in the library service area, describe the various public transit access opportunities for the site. If no public transit is available in the library service area, enter "No Public Transit Service."

The City of San Rafael is served by public transportation operated through the Golden Gate Transit District. According to a 2001 Marin County study of transit needs, the "typical" existing transit rider uses GGT services five days a week, does not own an auto, lives in the Canal area, and needs to transfer at least once to reach the intended destination. The study further states that downtown San Rafael and the Canal area represent 41% of all transit trips in the County and that countywide, over two-thirds of riders are transit dependent, with 48.4% reporting that they do not drive.

Three different bus lines, the 20, 28 and 35, loop through the service area, serving 5,400 riders per day. There are eight stops within the service area, serving all three lines. The stop at the intersection of Canal Street and Kerner Boulevard is 400 feet from the front door of the Canal Library Center. The scheduling of the bus routes allows patrons to have timely access to the library. According to a City study in 2001, the 20 line operates weekdays from 7:00 AM - 4:00 AM and weekends from 5:15 AM - 4:00 AM. The 35 line operates weekdays from 6:00 AM - 7:00 PM and from 7:00 AM - 6:00 PM on weekends. Both the 20 and the 35 line are scheduled every 30 minutes during peak periods. The 28 is a commuter bus route that makes two southbound and two northbound trips during peak AM and PM commute hours. All the lines connect to the Downtown Transit Hub and connect to other routes throughout the city. Whistlestop Wheels, based in San Rafael, provides paratransit services to the area.

Pedestrian & Bicycle Access

Describe other access opportunities such as pedestrian walkways and bicycle paths. Discuss plans for amount and location of bicycle parking, including local ordinance requirements.

The site is on a wide, neighborhood thoroughfare, with city-standard sidewalks on both sides of the street. More than 80% of the existing and anticipated library users live within 2,400 "walkable" feet of the site. Bahia Vista Elementary School is within two blocks of the site, so students from Bahia Vista have a short walk or bike ride to get to the library. The residential speed limit is 25 miles per hour, thus reducing dangers for pedestrians and bicyclists.

Bike routes extend throughout the neighborhood and connect to the library site, which is part of a community park with diverse, active users. Among these routes is the existing Class I bike route connecting Bellam Boulevard to Canal Street to the east of the site, and the route on the edge of the Canal and San Rafael Bay. A Class II route is proposed for the remaining length of Canal Street. Local ordinances require that bicycle parking spaces equal 3% of automobile parking spaces. We propose to locate a total of twenty bike rack spaces in front of the building, far exceeding the minimum requirements.

Automobile Access

Describe the site's accessibility by automobile for residents of the library service area. Take into consideration traffic, traffic systems, and availability of curb cuts.

Automobile access within the service area to the site is excellent. The major collector streets of Kerner, Canal and Medway leading to the site have no traffic constrictions. Traffic on these streets is moderate during library service hours, and patrons of the library seldom experience delays in accessing the site. Outside of the service area, substantial traffic problems exist, impeding access to and from the neighborhood. Traffic within the Canal area, however, moves smoothly.

Patrons with special needs can take Whistlestop Wheels, the local paratransit provider, and be dropped off at the curb. Sufficient curb cuts at drives, parking, and drop-off points, meeting ADA and City-guidelines, already exist.

Proximity to Major Thoroughfares

List the major arterial routes in the library service area with the most recent traffic counts (number of vehicles per day):

	<u>Street Name</u>	<u>Number of Blocks from Site</u>	<u>Traffic Count</u>	<u>Count Date</u>
1. >	Bellam Blvd. / East Francisco	9	28,456	04/27/99
2. >	East Francisco / Harbor St.	9	17,897	05/11/99
3. >	Kerner Blvd. / Novato St.	3	8,682	05/11/99
4. >	Canal St. / Novato St.	3	6,241	05/18/99

Library Automobile Parking

- 1. Number of library parking spaces available off street, on library site..... > 85 spaces
- 2. Number of library parking spaces available off street, off library site..... > 0 spaces
(within 500 feet of front door)
- 3. Number of parking spaces available on street..... > 127 spaces
(within 500 feet of front door)
- 4. Total Number of Spaces Available for Library Parking..... > 212 spaces

Zoning Requirements

- 5. Number of on-site library parking spaces required by local zoning..... > 0 spaces
- 6. Was a zoning variance or waiver obtained for the project for parking?..... > Yes No
- 7. If so, by how many spaces were the parking requirements reduced?..... > 0 spaces
- 8. Provide number of square feet per parking space as required by local zoning..... > 0 SF
- 9. If no local zoning requirement, provide the average number of square feet per parking space used in the project calculations..... > 180 SF

Automobile Parking to Building Square Footage Ratio

10. Calculate:
$$\frac{\text{\# of Square Feet of Parking} > \underline{35,041} \text{ SF}}{\text{\# of Square Feet of Building} > \underline{15,091} \text{ SF}} = \underline{2.32} \text{ SF of Parking / 1 SF of Building}$$

Example:
$$\frac{\text{\# of Square Feet of Parking} \quad 15,000 \text{ SF}}{\text{\# of Square Feet of Building} \quad 10,000 \text{ SF}} = \underline{1.50} \text{ SF of Parking / 1 SF of Building}$$

Library Bicycle Parking

- 11. Total Number of Spaces Available for on-site Library Bicycle Parking..... > 20 spaces

Parking Rationale

Describe the rationale behind the amount of parking that will be available for the project, including: (1) the location of the automobile parking (on-site or off-site), both within and beyond 500 feet of the library entrance; (2) local zoning requirements; (3) the availability of public transportation; (4) bicycle parking and bicycle and pedestrian paths; and (5) any other considerations impacting automobile parking requirements including, but not limited to, parking partnerships with shared use agreements.

Location of Parking: Five dedicated parking spaces, just outside the library entrance, and the first-come, first-served use of 80 additional on-site and 127 nearby on-street parking spaces will more than adequately serve the anticipated increase in library users.

Zoning Requirements: Rather than require a set number of spaces for a library or community center, the City's zoning ordinance requires a parking study. The City Traffic Engineer conducted two studies. On 2/15/01, an analysis and count of ingress and egress traffic for the 4-6 PM peak revealed there were 158 trips to the multipurpose facility. Pedestrians (27%) and bicyclists (5%) comprised 32% of users. Automobile trips comprised the other 68%, but 61% of these trips were for drop-off or pick-up and did not involve parking. On 3/8/01 parking occupancy for the 4-7 PM period revealed an estimated 50 to 60 people per hour using the center, with at least 65% being youth (non-drivers). Based on this study, it was recommended that five spaces be dedicated for library use, with the remaining 80 on-site spaces being shared among all community center users.

Availability of Public Transportation: Three bus routes serving the area provide transportation to approximately 5,400 riders per day. Three bus stops, serving all three routes, are within 1/4 mile of the site, including one stop 400 feet from the front door.

Bike Parking, Bike/Pedestrian Paths: More than 80% of service area residents live within 2,400 feet of the library front door, so many patrons walk to the Community Center. Bicycle use is encouraged and 20 bike parking spaces are proposed. There is a Class I bike route to the east of the site, and a route on the edge of the Canal and San Rafael Bay. A Class II route is proposed for the remainder of Canal Street.

Other Considerations: Existing and predicted library patrons will be adequately served by the increased automobile parking, bicycle parking and by close-by public transit stops. Sufficient handicapped parking close to the library entrance, loading zones and ADA-configured curb cuts are provided to allow equal access for senior citizens, patrons with health issues, caregivers with small children and patrons with arms full of books.

Visibility

Describe how visible and prominent the public library building will be within the library service area.

The Pickleweed Park Community Center is located on Canal Street, a major thoroughfare in the Canal area of East San Rafael. The library is housed within the Community Center, a hub of daily activity within the Canal area. The Center is prominently visible to those walking, on bicycles, in cars or on the bus. There is a highly visible sign for the Park and Center on Canal Street. Library plans call for a separate entrance to the facility, with prominent signage, clearly visible from the street. City ordinances do not allow for directional signs to be placed along the routes to and from the facility. Visibility of the library entrance will not be impeded by landscaping. There are no adjacent edifices to block the view. Visitors who are already using other services at the Center will easily be able to find the library, through signage.

Community Context & Planning

Describe the proximity of the proposed site to other facilities and areas of the community, and how that proximity enhances the use of the library by the residents in the library service area. Describe the appropriateness of the proposed site including whether the proposed library project will contribute to the establishment, redevelopment, or revitalization of a community or downtown core, business district, or neighborhood. Describe how the proposed library is connected to other uses, including public use facilities, by a full range of transportation and pedestrian options.

Proximity: The Pickleweed Park Community Center, surrounded by the Canal's only active park, is located on the main street serving the Canal neighborhood of East San Rafael. The library is housed within the Community Center. Approximately 2,000 diverse visitors, from preschoolers to seniors, come to the Center each week. With the Center expansion, an additional 1,300 visitors per week will be served. The Center provides space for City- and other-sponsored classes, programs, events, meetings and services, including police, code enforcement, library, health, childcare, recreation and cultural activities. Access to this large, multi-age population will be an asset to the expanded library. Other community services in the area are within walking distance as are small retail businesses. The library is two blocks from the neighborhood's only school.

Appropriateness and Contribution to Area Plans: The Canal area is an area of focus for the City's Community Development Department and Redevelopment Agency. There were no considerations for putting the library in other locales within the service area. There is no other property that could be used for a library, the citizens want expanded library services at the Park, and the City has planned for and supports expanding the library in this locale. The expanded library is in alignment with area plans for revitalizing and enriching the area.

Transportation Connections: The Library is easily accessible by bus, car, bicycle, or on foot; in fact, more than 1/3 of users access the site by bike or on foot. The varied transportation options ensure that library patrons will have ease of access from home or school.

Site Selection Process

Describe the site selection process including community and planning department involvement, consultant assistance, as well as any other pertinent activities associated with determining the best site for the library project.

Established in 1983, the Pickleweed Park Community Center (PCC) is the central hub of community activity in San Rafael's Canal neighborhood. **Community Involvement:** A recommendation for expansion of the PCC was presented to the City Council in August 2000, based on six public meetings, 16 outreach contacts with organizations and groups and responses to a written survey. **Planning Department Involvement:** City staff determined that the area has no other developable land for park, recreation, or library facilities. City project teams of Library, Community Services, Public Works and Planning staff worked closely with consultants and community advisory board members to analyze the current use and condition of the PCC and library, and to make plans for expansion. **Consultant Assistance:** Group 4 Architects of South San Francisco was contracted to interpret priority activities into space needs and to produce three conceptual designs for the site. Consultant Beverley Simmons was retained to advise on the space plan for expanded library services. **Other Activities:** Group 4 met with the Pickleweed Advisory Board (PWAB) and conceptual plans were reviewed. The resulting options were presented to the community in March of 2001. The PWAB and the Park and Recreation Commission reviewed project updates in April, May and June 2001. In April, the City Council held a study session and reviewed conceptual designs and funding strategies. A cost analysis was completed in May. The project team revised the plan based on the estimates. A new building configuration was devised and cost analysis conducted in June. The City Council then approved the final conceptual plan and cost estimate in August 2001. Subsequently, the library began preparing to submit an application to the California State Library for funding.

Site Selection Summary

Describe why the proposed site was selected and why it is the best available location for the proposed public library project. If there are problems with the proposed site, are there mitigating circumstances that lessen the negative impact of the problem or problems? Describe any proposed design solutions that may moderate the site's drawbacks.

Rationale for Proposed Site: Established in 1983, the Pickleweed Park Community Center is the central address for activity in San Rafael's Canal neighborhood. The Center is perceived as central, safe, welcoming and the hub of neighborhood vitality. The Community Center is home to social, recreational, cultural, educational and governing programs and activities sponsored by the City of San Rafael along with 67 organizations and service providers. The supplemental documents to this application further describe a number of activities that led to the selection of a site within this Center. Even citizens who do not live in the Canal area indicate there is a need for an enlarged library in this neighborhood, according to the Community Needs Assessment.

Best Available Location: City staff determined that the Canal neighborhood has no other developable land for park, recreation, or library facilities. There is no other property that could be used for a library, the citizens want expanded library services at the Park, and the City has planned for and supports expanding the library in this locale. Pickleweed Park Community Center is the only public building, other than one elementary school, serving the neighborhood. There are no churches, halls, or meeting spaces in the area. The developed 7-acre park (within a 17-acre site) provides sports fields, picnic areas and playgrounds to the community that surrounds the Center. There are no other active parks in the neighborhood. The Pickleweed Children's Center, serving more than 100 children per day with preschool and after school child care programs, is located on the same site. This is the largest child care facility in the neighborhood. The site is on public transportation lines, has parking and is within a half mile walking distance of the majority of neighborhood residents. The community, the library administration, and the City deemed this site the most desirable for an expanded library because it brings library services where people already gather.

Challenges with Site and Design Solutions: The siting of the expanded library within Pickleweed Park Community Center provides an excellent solution to the dearth of potential locales within the service area. Although it is an important and integral part of the community center, the library is also autonomous. Library hours will be different from the community center facility. It will have its own entrance off the street. The library will be secured separately from the rest of the center, yet located in an area that will be most efficient in its relationship to the common areas it will use, including proximity to the other community center staff for security reasons. It is envisioned as a lively place, but must be isolated from the noise of other disruptive activities such as social or sports events taking place in the other portions of the facility.

Site Description

Size

The total square footage of the library site should equal the square footage shown in 1 through 8 below:

All Projects (Except Multipurpose Buildings)		Square Footage
1. Proposed Library Building Footprint ¹	>	_____ SF
2. Proposed Library Surface Parking Lot	>	_____ SF
3. Proposed Library Parking Structure Footprint ¹	>	_____ SF
4. Future Library Building Expansion Footprint ¹	>	_____ SF
5. Future Library Parking Expansion	>	_____ SF
6. Required Local Zoning Set-Backs	>	_____ SF
7. Desired Aesthetic Set-Backs & Amenities	>	_____ SF
8. Miscellaneous & Unusable Space	>	_____ SF
9. Total Square Footage of Library Project Site	>	_____ SF
10. Proposed Under-Building Parking	>	_____ SF

¹ "Footprint" means the square footage of surface area of the site that a building or structure occupies. For example, a single story 10,000 square foot building would have a 10,000 square foot footprint, but a two-story 10,000 square foot building with 5,000 square feet on each level would have a footprint of 5,000 square feet.

Multipurpose Building Projects Only

		A Library ² Dedicated SQ FT	B Library Portion of Common SQ FT	C Other ³ Common SQ FT	D Other ³ Dedicated SQ FT
1. Proposed Building	>	_____ 2,185	_____ 4,302	_____ 5,703	_____ 2,901
2. Proposed Surface Parking Lot	>	_____ 1,821	_____ 2,369	_____ 17,372	_____ 13,464
3. Proposed Parking Structure	>	_____ 0	_____ 0	_____ 0	_____ 0
4. Future Building Expansion	>	_____ 0	_____ 0	_____ 0	_____ 0
5. Future Parking Expansion	>	_____ 0	_____ 0	_____ 0	_____ 0
6. Required Local Zoning Set-Backs	>	_____ 0	_____ 0	_____ 0	_____ 0
7. Desired Aesthetic Set-Backs & Amenities	>	_____ 0	_____ 6,582	_____ 12,223	_____ 0
8. Miscellaneous & Unusable Space	>	_____ 0	_____ 212,513	_____ 394,667	_____ 174,172
9. Total Square Footage of Multipurpose Project Site	>	_____ 4,006	_____ 225,766	_____ 429,965	_____ 190,537
10. Proposed Under-Building Parking	>	_____ 0	_____ 0	_____ 0	_____ 0

² Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

³ "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

California Environmental Quality Act (CEQA)

CEQA Litigation

Are there any unresolved legal actions pending against the project regarding CEQA compliance? If so, provide the case name, court number, and a brief explanation.

There was no testimony regarding CEQA at the City Council action approving the Mitigated Negative Declaration and the project, and the Notice of Determination was promptly filed with the County Clerk. No legal action has been filed or brought to the attention of the City.

Energy Conservation

Describe what measures (include building design, solar orientation, materials, mechanical systems, natural ambient lighting, etc.) are planned to reduce energy consumption and operating costs for the library.

Building Design: The building is designed with energy efficiency and sustainable design practices in mind. Day lighting concepts, natural cooling, low-e glass, effective building envelope insulation and heat gain strategies are incorporated in the design of the building. All new insulated glass windows will be installed. These windows, in concert with the existing skylight, will help provide balanced daylight and contribute greatly to energy efficiency. The expanded library is designed to make the maximum use of natural light in order to promote a pleasant atmosphere while maximizing daylighting. **Materials:** All materials will be evaluated for recycled content and sustainable production methods. Guidelines for sustainable architecture will be followed whenever possible. **Reducing Energy Costs/Mechanical Systems:** All new high efficiency packaged rooftop HVAC units with a seasonal energy efficiency ratio (SEER) of 12 will replace the three existing (17-year old) units. Ductwork will be relocated from the roof to within the ceiling space to create less demand on the units for heating and cooling. **Reducing Energy Costs/ Electrical:** The entire building's electrical system is to be upgraded. Existing old-technology lighting equipment will be replaced with modern equipment utilizing T8 fluorescent, T5 fluorescent and compact fluorescent lamps with electronic ballasts. Areas in need of dimming will be equipped with similar, high efficiency luminaires with electronic dimming ballasts and matching controls. Special areas of architecture that need to be featured with increased levels of accent lighting will be illuminated with efficient compact metal halide accent luminaires with electronic ballasts. Outdoor areas will be illuminated using modern metal halide luminaires with highly-efficient optical reflector systems for maximum safety illumination, control of glare to neighboring properties and maximum energy efficiency.

Historic Buildings

Historic Status

1. Was the existing building, if it is being renovated or expanded as part of the project, or any buildings on adjacent properties, built longer than 50 years ago?

Yes No

Is the existing library building project, or any buildings on adjacent properties:

2. On the National Register of Historic Places?

Yes No

3. A National Historic Landmark?

Yes No

4. A National Monument?

Yes No

5. On County or Municipal Historic Designation list?

Yes No

6. On the California Register of Historical Resources list?

Yes No

7. A California Historical Landmark?

Yes No

8. A State Point of Historical Interest?

Yes No

Federal Compliance

9. Will this project utilize Federal funds or require a permit or license from a Federal Agency?

Yes No

10. If yes, has the review process required by section 106 of the National Historic Preservation Act been completed?

Yes No

If not, please explain.

State Historic Preservation Office (SHPO)

1. Has the State Historic Preservation Office been contacted regarding the project?

Yes No

If yes, summarize any comments received from SHPO. Does the project meet the Secretary of the Interior's Standards for the Treatment of Historic Properties? Please explain.

Local Historic Preservation Ordinance

2. Is there a local historic preservation ordinance that applies to the proposed project site or any adjacent properties?

Yes No

If yes, briefly specify any applicable requirements or restrictions, such as height limits, etc. Further, describe any ways that the proposed project's conceptual design plans are not substantially in compliance with the local historic preservation ordinance.

Geotechnical Report

Identify and summarize any special geologic conditions, including, but not limited to, compressible and expansive soils, tunnels and mine shafts, unstable slopes, active seismic zones, excessive ground water and areas prone to liquefaction. Indicate if these conditions will prevent the use or significantly increase the cost of developing the site for a public library building.

Miller Pacific Engineering Group (MPEG) conducted a geotechnical report for this Project. The following analysis is derived from that report. Based on experience as geotechnical engineers and geologic hazard and geotechnical evaluators, MPEG has concluded that the site is suitable for the planned development.

Compressible and Expansive Soils: The proposed building site is located in an area of San Rafael reclaimed from a tidal marsh. The mapped regional geologic conditions are fill over Bay Mud. The fill material consists of silty and clayey sands which vary from loose to dense and range in thickness from 4 to 6 feet. The Bay Mud underlying the fill is dark gray, generally soft, compressible, saturated clayey silt extending to a depth of approximately 52 feet below ground surface. Beneath the Bay Mud is a layer of residual soil derived from decomposition and weathering of underlying bedrock.

Mitigation measures to reduce the adverse impacts of settlement will include constructing the planned improvements to sufficient elevations to accommodate the expected settlements, and designing foundations to withstand and accommodate differential settlement.

Active Seismic Zones: Seismic design measures include designing the improvements and structures in accordance with the seismic provisions of the most recent version of the Uniform Building Code.

Conditions which Might Increase Costs: MPEG has recommended the new foundation utilize an interconnected shallow spread footing system and that existing fill material within the proposed building footprint be removed and replaced with a lightweight fill material. Further, MPEG has recommended a foundation re-leveling system similar to that on the existing structure be incorporated into the design. While this represents a higher cost over a standard foundation construction, MPEG feels this will not significantly increase the cost of developing the site.

Demolition

Describe any necessary demolition of structures and the associated costs involved with the site.

(If no demolition, indicate by "N/A")

<u>Structure(s) to be Demolished</u>	<u>Demolition Cost Estimate</u>
1. > <u>Hazardous materials</u>	<u>\$ 7,175</u>
2. > <u>Remove 25% of damaged deck</u>	<u>\$ 5,023</u>
3. > <u>Interior demolition</u>	<u>\$ 35,899</u>
4. > <u>Interface between new and existing building</u>	<u>\$ 5,166</u>
5. > <u>Roofing</u>	<u>\$ 10,310</u>
6. > _____	<u>\$</u>
Total Demolition:	> \$ 63,573

Utilities

Describe availability of utilities and associated costs if any utilities are not currently located within 100 feet of a property line of the site.

<u>Utility</u>	<u>Availability</u>	<u>Cost to bring Service to Site (Ineligible)</u>
1. Electricity	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
2. Fiber Optic Cable	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
3. Telephone	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
4. Gas	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
5. Cable TV	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
6. Storm Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
7. Sanitary Sewer	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____
8. Water	Yes <input checked="" type="radio"/> No <input type="radio"/>	> \$ _____

Site Development

(All off-site costs beyond 100 foot utility tie-ins are local ineligible expenses, but shall be identified and included in the budget estimate under ineligible site development costs.)

<u>Site Development Costs</u>	<u>Eligible</u>	<u>Ineligible</u>
1. Utilities.....	> \$ 119,064	\$ _____
2. Cut, Fill & Rough Grading.....	> \$ 22,325	\$ _____
3. Special Foundation Support (pilings, etc.).....	> \$ 0	\$ _____
4. Paving, curbs, gutters & sidewalks.....	> \$ 235,598	\$ _____
5. Retaining Walls.....	> \$ 0	\$ _____
6. Landscaping.....	> \$ 24,325	\$ _____
7. Signage.....	> \$ 7,000	\$ _____
8. Lighting.....	> \$ 31,195	\$ _____
9. Removal of underground tanks.....	> \$ 0	\$ _____
10. Removal of toxic materials.....	> \$ 0	\$ _____
11. Rock removal.....	> \$ 0	\$ _____
12. Traffic signals.....	> \$ 0	\$ _____
13. Other (Specify): <u>Deck and Trash Enclosure</u>	> \$ 127,250	\$ _____
14. Other (Specify): _____.....	> \$ _____	\$ _____
15. TOTAL SITE DEVELOPMENT COSTS:.....	> \$ 566,757	\$ _____

FINANCIAL INFORMATION

Normal Public Construction Costs in the Applicant's Area

For projects with new construction only (i.e., constructing a totally new library building or the expansion to an existing building)

Construction Cost Index Approach:

To justify the eligible projected construction cost estimate for new construction, applicants shall complete the following:

1) January 2002 current costs per square foot:

- A. For new facilities: \$202 /SF
 B. For square footage added to an existing building, i.e. "expansions": \$238 /SF

Multiply the appropriate County Locality adjustment Factor (2B) by the appropriate new cost per square foot figure (2C) (See section 20436 (c) (1) to obtain the "Locally Adjusted Construction Cost per Square Foot" figure (2D):

2)A. County: > <u>Marin</u>	County Locality B. Adjustment Factor: > <u>1.13</u> X	Appropriate C. New Cost/SF: > <u>\$ 238</u> /SF = D. > <u>\$ 269</u> /SF	
		(Select: 1A or 1B)	
[Example: Solano]	1.07 X	\$ 202 /SF =	\$ 216 /SF]

3) A. Locally Adjusted Construction Cost Per Square Foot: > \$ 269 /SF
(Re-enter Line 2D)

The "Locally Adjusted Construction Cost per Square Foot" (3A) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of months (4A) times .002 (1/5%) to get an inflation factor (4B). Multiply the inflation factor (4B) times the "Locally adjusted Construction Cost per Square Foot" figure (4C) to get an "Additional Cost per Square Foot" figure (4D)

4) A. Number of Months: > <u>30</u> X .002 =	Inflation B. Factor: > <u>.060</u> X	Locally Adjusted C. Construction \$/SF: > <u>\$ 269</u> /SF =	Additional \$/SF D. > <u>\$ 16</u> /SF
	(1/5%)	(Re-enter 3A)	
[Example 14 X .002 =	.028 X	\$ 216 /SF =	\$ 6 /SF]

Add the resulting "Additional Cost per Square Foot" figure (5A) to the "Locally Adjusted Construction Cost per Square Foot" figure (5B) to get the "Eligible Projected Construction Cost per Square Foot" figure (5C):

5) A. Additional Cost/SF: > <u>\$ 16</u> /SF +	Locally Adjusted B. Construction \$/SF: > <u>\$ 269</u> /SF =	Eligible Projected C. Construction \$/SF: > <u>\$ 285</u> /SF	
	(Re-enter 4D)	(Re-enter 4C)	
[Example \$ 6 /SF +	\$ 216 /SF =	\$ 222 /SF]	

The total "Eligible Projected Construction Cost" for the project is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (5C) by the total number of square feet of new construction:

- 6) The Eligible Projected Construction \$/SF: > \$ 285 /SF
 Multiplied By (Re-enter 5C)
 7) The Square Footage of New Construction: > 3,876 SF
 Equals
 8) The Eligible Projected Construction Cost: > \$ 1,104,660

If the projected construction cost estimated by the project architect is lower than the figure in Line 8, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

9) Eligible Contingency: (10% of Line 8) > \$ 110,466

Comparable Public Construction Approach:

As an alternate to the Construction Cost Index approach to estimating normal construction costs in the applicant's area, the applicant may employ a local public construction cost comparison approach to calculate the Eligible Projected Construction Cost figure. [See section 20436 (c) (3)]. List a minimum of three comparable public construction projects that have been bid within the applicant's County within three years of the Board's deadline for application.

Comparable public construction projects are public libraries, community colleges, post offices, museums, courthouses, city halls, auditoriums, convention centers, civic centers, senior citizens centers, public schools, and recreation centers.

The costs listed shall be for construction of the building only and exclusive of any site acquisition, demolition, development, utilities, or landscaping; surface and under building parking; works of art; shelving; furniture; built-in service desks, counters, workstations, or other casework; movable equipment; or architectural and engineering fees.

	Project	Date Bid	Construction Cost/SF	Example:
A. >	_____	_____	\$ _____ /SF	\$ 230 /SF
B. >	_____	_____	\$ _____ /SF	\$ 210 /SF
C. >	_____	_____	\$ _____ /SF	\$ 220 /SF
D. >	_____	_____	\$ _____ /SF	_____ /SF
E. TOTAL			> \$ _____ /SF	\$ 660 /SF

10) Locally Determined Comparable Cost per Square Foot (\$/SF):

> \$ _____ /SF Divided by > _____ # of Projects = > \$ _____ 0 /SF
 Re-enter Line E Locally Determined Comparable Cost per Square Foot

[Example \$ 660 /SF Divided By 3 = \$ 220 /SF]

The "Locally Determined Comparable Cost per Square Foot" (10) figure may be increased by 1/5 percent per month for each month from January 1, 2002, through to the estimated mid-point of construction of the project.

Multiply the number of Months (11A) times .002 (1/5%) to get an inflation factor (11B). Multiply the inflation factor (11B) times the "Locally Determined Comparable Cost per Square Foot" figure (11C) to get the "Additional Cost per Square Foot" figure (11D):

Number	Inflation	Locally Determined
11) A. of Months: > _____ X .002 = _____ B. Factor: > _____ X _____ C. Comparable \$/SF: > _____ 0 /SF = D. > \$ _____ /SF (1/5%) (Re-enter 10)		
[Example 14 X .002 = .028 X \$ 220 /SF = \$ 6 /SF]		

Adding the resulting "Additional Cost per Square Foot" figure (12A) to the "Locally Determined Construction Cost per Square Foot" figure (12B) gives the "Eligible Projected Construction Cost per Square Foot" figure (12C):

Additional	Locally Determined	Eligible Projected
12) A. Cost/SF: > \$ _____ /SF + B. Construction \$/SF: > _____ 0 /SF = C. Construction \$/SF: > \$ _____ /SF (Re-enter 11D) (Re-enter 11C)		
[Example \$ 6 /SF + \$ 220 /SF = \$ 226 /SF]		

The "Eligible Projected Construction Cost" is calculated by multiplying the "Eligible Projected Construction Cost per Square Foot" figure (12C) times the square footage of new construction:

13) The Eligible Projected Construction \$/SF: Multiplied By	> \$ _____ /SF (Re-enter 12C)
14) The Square Footage of New Construction: Equals	> _____ SF
15) The Eligible Projected Construction Cost:	> \$ _____

If the projected construction cost estimated by the project architect is lower than the figure in Line 15, the applicant shall use the lower figure as the normal public construction cost in the applicant's area.

A 10% project contingency amount is allowed and is calculated by multiplying the total Eligible Projected Construction Cost by 10%:

16) Eligible Contingency: (10% of Line 15) > \$ _____

Library Project Budget (All projects except Multipurpose Projects)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank provided.

	<u>Eligible</u>	<u>Ineligible</u>
1) New Construction..... >	\$	\$
2) Remodeling Construction..... >	\$	\$
3) Contingency..... >	\$	\$
4) Appraised Value of Building..... >	\$	\$
5) Appraised Value of Land..... >	\$	\$
6) Site Development..... >	\$	\$
7) Site Demolition..... >	\$	\$
8) Site Permits & Fees..... >	\$	\$
9) Site Option to Purchase Agreement..... >	\$	\$
10) Furnishings & Equipment Costs..... >	\$	\$
11) Signage..... >	\$	\$
12) Architectural & Engineering Costs..... >	\$	\$
13) Construction Cost Estimator Fees..... >	\$	\$
14) Interior Designer Fees..... >	\$	\$
15) Geotechnical/Geohazard Reports..... >	\$	\$
16) Hazardous Materials Consultant Fees..... >	\$	\$
17) Energy Audit, Structural Engineering, Feasibility & ADA Studies..... >	\$	\$
18) Library Consultant Fee..... >	\$	\$
19) Construction Project Management..... >	\$	\$
20) Other Professional Fees..... >	\$	\$
21) Local Project Administration Costs..... >	\$	\$
22) Works of Art..... >	\$	\$
23) Relocation Costs & Moving Costs..... >	\$	\$
24) Acquisition of Library Materials..... >	\$	\$
25) Other (Specify): _____ >	\$	\$
26) Other (Specify): _____ >	\$	\$
27) Other (Specify): _____ >	\$	\$
28) TOTAL PROJECT COSTS: >	\$	\$

Sources of Project Revenue (All projects except Multipurpose Projects)

29)	State Matching Funds (65% of Line 28 ¹ Eligible Costs).....	>	\$	_____
30)	Local Matching Funds (Line 28 Eligible Costs minus Line 29).....	>	\$	_____

[Must also equal the total of Lines 31 - 35]

Sources of Local Matching Funds:

31)	City.....	>	\$	_____
32)	County.....	>	\$	_____
33)	Special District.....	>	\$	_____
34)	Private.....	>	\$	_____
35)	Other (Specify): _____	>	\$	_____
36)	Local Credits [Land ² and A&E Fees].....	>	\$	_____
37)	Adjusted Local Match [Line 30 minus Line 36].....	>	\$	_____
38)	Supplemental Local Funds [Same as Line 28 ineligible].....	>	\$	_____
39)	TOTAL PROJECT INCOME: [Add Lines 29, 30, and 38].....	>	\$	_____

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget

(New Public Libraries, including Conversion Projects except Multipurpose Projects)

<u>EXPENDITURES</u>		<u>INITIAL START-UP EXPENSES</u>	<u>ANNUAL EXPENSES</u>
1. Salaries/Benefits	>	\$ _____	\$ _____
2. Facilities Costs	>	\$ _____	\$ _____
Insurance			
Maintenance [Including Custodial, Trash, Landscaping, etc.]			
Security			
Utilities			
Other (Specify): _____			
3. Equipment & Supplies Costs	>	\$ _____	\$ _____
Equipment			
Supplies			
4. Materials	>	\$ _____	\$ _____
Books, AV, Magazines, & Newspapers			
Electronic Services & Subscriptions			
Other Formats			
5. Other Allocations (As applicable to the proposed project)	>	\$ _____	\$ _____
Administrative/Business Office			
Branch Operations			
Circulation Services			
Facilities & Capital Coordination			
Program Planning			
Technical Services			
Other (Specify): _____			
6. Miscellaneous (Other)	>	\$ _____	\$ _____
7. TOTAL EXPENDITURES:	>	\$ _____	\$ _____

Multipurpose Project Budget (With Library Project Budget) (Multipurpose Projects Only)

If there are no costs in any line item below for the project, specify by putting a zero "0" in the blank space provided.

Line Items:	A Library ¹ Dedicated Eligible	B Library Portion of Common Eligible	C Library Total Eligible	D Library Total Ineligible	E Other ² Total Ineligible
1. New Construction	\$ 151,060	\$ 312,910	\$ 463,970	\$ 0	\$ 615,030
2. Remodeling Construction	\$ 204,116	\$ 422,812	\$ 626,928	\$ 0	\$ 831,045
3. Contingency	\$ 45,723	\$ 94,713	\$ 140,436	\$ 0	\$ 186,159
4. Appraised Value of Building	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
5. Appraised Value of Land	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
6. Site Development	\$ 79,346	\$ 164,360	\$ 243,706	\$ 0	\$ 323,051
7. Site Demolition	\$ 8,900	\$ 18,436	\$ 27,336	\$ 0	\$ 36,236
8. Site Permits & Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
9. Site Option Agreement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
10. Furnishings & Equipment Costs	\$ 23,100	\$ 47,850	\$ 70,950	\$ 0	\$ 94,050
11. Signage	\$ 938	\$ 1,942	\$ 2,880	\$ 0	\$ 3,817
12. Architectural & Engineering Fees	\$ 109,743	\$ 227,326	\$ 337,069	\$ 0	\$ 446,813
13. Construction Cost Estimator Fees	\$ 2,948	\$ 6,107	\$ 9,056	\$ 0	\$ 12,004
14. Interior Designer Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
15. Geotechnical/Geohazard Reports	\$ 1,015	\$ 2,103	\$ 3,118	\$ 0	\$ 4,132
16. Hazardous Materials Consultant Fees	\$ 462	\$ 957	\$ 1,419	\$ 0	\$ 1,881
17. Energy Audit, Structural, ADA, & Engineering Feasibility Studies	\$ 13,559	\$ 28,087	\$ 41,645	\$ 0	\$ 55,205
18. Library Consultant Fees	\$ 14,400	\$ 0	\$ 14,400	\$ 0	\$ 0
19. Construction/Project Management	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
20. Other Professional Fees	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
21. Local Project Administration Costs	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
22. Works of Art	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
23. Relocation Costs & Moving Costs	\$ 0	\$ 0	\$ 0	\$ 6,338	\$ 8,402
24. Acquisition of Library Materials	\$ 0	\$ 0	\$ 0	\$ 25,000	\$ 0
25. Other (Specify): _____	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
26. Total Project Costs:	\$ 655,310	\$ 1,327,603	\$ 1,982,913	\$ 31,338	\$ 2,617,825

¹ Library means that portion of the project that provides space for the delivery and support of public library direct services, including joint use school library services (co-location or joint venture).

² "Other" uses means any other space that does not provide for the delivery and support of public library direct services.

Sources of Multipurpose Project Revenue (Multipurpose Projects Only)

27.	State Matching Funds (65% of Line 26 total eligible costs ¹).....	>	\$	1,288,893
28.	Local Matching Funds.....	>	\$	694,020

[Column C, Line 26 minus Line 27. Must also equal the total of Lines 29 -33.]

Sources of Local Matching Funds:

29.	City.....	>	\$	694,020
30.	County.....	>	\$	0
31.	Special District.....	>	\$	0
32.	Private.....	>	\$	0
33.	Other (Specify): _____	>	\$	0
34.	Local Credits [Land ² and A&E Fees].....	>	\$	50,509
35.	Adjusted Local Match (Line 28 minus Line 34).....	>	\$	643,511
36.	Supplemental Local Funds (Same as Line 26 Library (D) and Other (E) Total Ineligible).....	>	\$	2,649,163
37.	TOTAL PROJECT INCOME: (Add Lines 27, 28 and 36).....	>	\$	4,632,076

¹ Up to a maximum of \$20,000,000

² Land credit is not allowed for land acquired by funds from the "Class Size Reduction Kindergarten-University Public Education Facilities Bond Act of 1998" [See Education Code section 19995 (c) which references Part 68 (commencing with section 100400 of the Education Code)]

Projected Library Operating Budget (Multipurpose New Construction and Conversion Projects Only)

<u>EXPENDITURES</u>	<u>INITIAL START-UP EXPENSES</u>	<u>ANNUAL EXPENSES</u>
1. Salaries/Benefits	> \$	\$
2. Facilities Costs	> \$	\$
Insurance		
Maintenance [Including Custodial, Trash, Landscaping, etc.]		
Security		
Utilities		
Other (Specify): _____		
3. Equipment & Supplies Costs	> \$	\$
Equipment		
Supplies		
4. Materials	> \$	\$
Books, AV, Magazines, & Newspapers		
Electronic Services & Subscriptions		
Other Formats		
5. Other Allocations (As applicable to the proposed project)	> \$	\$
Administrative/Business Office		
Branch Operations		
Circulation Services		
Facilities & Capital Coordination		
Program Planning		
Technical Services		
Other (Specify): _____		
6. Miscellaneous (Other)	> \$	\$
7. TOTAL EXPENDITURES:	> \$	\$

Financial Capacity (New Construction and Conversion Projects Only)

Applicants with new public library projects shall describe their financial capacity to open and maintain operation of the proposed library including anticipated revenue sources for library operations support.

PROJECT TIMETABLE

Provide the timetable for the proposed project.

Show estimated dates of completion for future activities, as well as actual dates for activities already completed.

<u>ACTIVITY</u>	<u>DATE</u>
1. Planning and Land Use Permits Obtained (If Applicable)	> <u>n/a</u>
2. Site Acquired (Obtain Possession by Purchase, Donation or Lease)	> <u>06/01/83</u>
3. Schematic Plans Completion	> <u>06/01/03</u>
4. Design Development Plans Completion	> <u>12/01/03</u>
5. Working Drawings (90%) Completion	> <u>05/01/04</u>
6. Construction Documents Completion	> <u>07/01/04</u>
7. Project Advertised for Bids	> <u>07/01/04</u>
8. Start of Construction	> <u>09/10/04</u>
9. Estimated Mid-Point of Construction	> <u>03/10/05</u>
10. Completion of Construction	> <u>09/10/05</u>
11. Opening of Library Building to the Public	> <u>11/10/05</u>
12. Final Fiscal & Program Compliance Review Completed	> <u>01/10/06</u>

APPLICATION CERTIFICATION

SIGNATURES

The parties below attest to and certify the accuracy and truthfulness of the application for California Reading and Literacy Improvement and Public Library Construction and Renovation Bond Act of 2000 funds. If the application is successful, the applicant agrees to execute the project on the basis of the application data provided herein including all supporting documents.

AUTHORIZED OFFICIAL OF THE APPLICANT JURISDICTION

Signature of Mayor, Chairperson of Board of Supervisors, or Head of District, authorized to make application for the local jurisdiction.

> _____ Signature	> March 21, 2003 Date
> Albert J. Boro Name (type)	> Mayor, City of San Rafael Title (type)

LIBRARY DIRECTOR OF THE OPERATING LIBRARY JURISDICTION

I hereby affirm that the library jurisdiction, for which I am the administrative agent, approves of the application and will operate the facility as a public library after its completion.

> _____ Signature	> March 21, 2003 Date
> Vaughn Stratford Name (type)	> Library Director, City of San Rafael Title (type)

- ***SUBMIT COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS ACCORDING TO INSTRUCTIONS IN SECTION 20440***

- ***MAIL APPLICATION AND SUPPORTING DOCUMENTS TO:***

***Bond Act Fiscal Officer
Office of Library Construction
1029 J Street, Suite 400
Sacramento, CA 95814-2825***