

Job Opportunity



California
STATE LIBRARY
FOUNDED 1850
PRESERVING OUR HERITAGE. SHAPING OUR FUTURE

Deputy State Librarian

One (1) Position Available

Posting Date: March 28, 2017

THE IDEAL CANDIDATE

The Deputy State Librarian will be responsible for working with the State Librarian to create an innovative team to engage and execute best practices. The ideal candidate will be able to stimulate and introduce change. It is important that the Deputy State Librarian has a positive and inclusive leadership style to support staff in efforts to develop new and innovative ways to serve our growing and diverse population.

THE OPPORTUNITY

The California State Library is pleased to announce we are seeking qualified candidates for the position of Deputy State Librarian. The Deputy State Librarian works under general direction of the State Librarian and is a key member of the Library's executive management team. The Deputy State Librarian ensures that the State Librarian's goals and objectives are translated into operational plans and activities in concert with the five bureaus of the State Library, Administrative Services, California Research Bureau, Information Technology Bureau, Library Development Services and State Library Services.

DESIRABLE QUALIFICATIONS

- A Master's Degree in Library or Information Science from a college or university accredited by the American Library Association.
- 8-10 years of supervisory experience and 3-5 years of managerial experience in a complex library setting.
- Demonstrated record of leadership and excellence.
- Ability to integrate emerging technologies with traditional library resources
- In-depth knowledge of information policy and service trends impacting all types of libraries.
- Understanding of the role of the state-level library services and policy development.
- Demonstrated ability to communicate with others shown by strong written and verbal skills; strong negotiating skills; and the ability to represent the State effectively with a variety of state and non-state organizations.
- Demonstrated ability to plan, organize and direct the work of multi-disciplinary professional and administrative staff.
- Expertise in program development and evaluation, problem-solving and team-building.

Application Instructions

Apply for the Position

Complete a standard state examination/employment application form [State Employment Forms](#) with original signature and:

- Attach all required supporting documents (i.e. resume, cover letter, diploma/degree etc.) to your application
- Mail or deliver your completed application to the California State Library:

Mail: Human Resources Services Office, PO Box 942837, Sacramento, CA 942837

or

In Person: HRSO Drop Box CSL Annex, 900 N Street, 1st Floor Drop Box

or

Electronic application (through your CalCareer Account) <https://jobs.ca.gov/>

This is a non-testing Classification, therefore, anyone meeting the desirable qualifications listed above may apply for this position.

This position is designated under the Conflict of Interest Code. The position is responsible for making or participating in the making of governmental decisions that may potentially have a material effect on personal financial interests. The appointee is required to complete Form 700 within 30 days of appointment and once per year. Failure to comply with the Conflict of Interest Code requirements may void the appointment.

EQUAL OPPORTUNITY EMPLOYER

The State of California and the California State Library is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions) and sexual orientation. It is the objective of the State of California to achieve a drug-free workplace. Any applicant for state employment is expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the laws of the state, the rules governing civil service and the special trust placed in public servants.

-See reverse side-

Office of the State Librarian



▶ PC # 2087

▶ EXEMPT EXECUTIVE ASSIGNMENT,
FULLTIME

▶ \$9,011—\$10,043/MONTH

▶ FINAL FILE DATE:
APRIL 27, 2017

Founded in 1850, the California State Library is the central reference and research library for California's government, legislature and citizens. The State Library's extensive collection numbers over 2 million volumes and 4.5 million publicly accessible collection on California history.

The State Library serves the people of California in several ways:

- It is the central reference and research library for state government and the Legislature.
- It provides non-partisan research to the Legislature and the Governor.
- It collects, preserves, generates and disseminates information ranging from California's priceless historical items to today's online texts.
- It advises, consults with, and provides technical assistance to California's public libraries, and it directs state and federal funds to support local public libraries and statewide library programs and services.

Phone: 916-654-0202

E-mail: csljobs@library.ca.gov

Website: www.library.ca.gov

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About the Library

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Using innovative information technologies, expert staff serve customers through the library's key sections: the Bernard E. Witkin State Law Library, the Braille and Talking Book Library, the California History Room, Government Publications, the State Information and Reference Center, and the Sutro Library in San Francisco.

Through the Library Development Service Bureau, the California State Library provides technical assistance to public libraries; distributes state and federal funds to support statewide library programs; and has created model programs such as statewide resource-sharing and adult literacy services.

The California Research Bureau, using in-depth analysis, reports, policy seminars and conferences, serves California lawmakers with non-partisan research and information about policy issues confronting the state.

Living in Northern California

The California State Library is located in Sacramento, the hub city in northern California's booming region that offers residents family-friendly neighborhoods, great schools, and dynamic cultural sites and recreational activities. Both locals and visitors take pleasure in the vicinity's parks and rivers with their miles of biking and hiking trails, sunny beaches, and waterways.

Many Sacramento residents enjoy weekend trips to San Francisco, Lake Tahoe, the California coast, and the wine country - all only two-hours away! Easy access to favorite northern California activities like exploring the "city by the bay," rafting the American River or antiquing in the Gold Country is just one reason the centrally located state capital is a great place to live.

As of January 2017 the median price for a Sacramento County home was \$290,600. The area boasts 15 major art and historical museums, 19 public and private colleges and universities, 16 public school districts, and 26 public libraries. Sacramento's 6 million trees provide not only shade in the summer, but dazzling beauty year round. Regional Transit light rail and bus lines, and great restaurants are all within walking distance of our Sacramento offices.

Benefits

Annual Leave:	Twenty-one days per calendar year.
Holidays:	Eleven holidays per calendar year.
Retirement:	Membership in the Public Employee's Retirement System coordinated with Social Security.
Group Insurance:	A fully paid vision and dental plan, and a variety of health insurance plans with employer contribution toward premiums. A fully paid life insurance policy of \$25,000 is also included.
Worker's Compensation:	In case of injury on the job, each employee is fully protected under the Worker's compensation law of California.
Deferred Compensation:	The State offers a Deferred Compensation Program to employees who wish to save money and defer taxes on income earned with the State.
Parking:	Designated parking space provided.

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