1. Introductions, roll call

2. Approval of minutes of May 19, 2014

3. Acceptance of agenda

4. By-laws Review
   - Members’ term of office, 1, 2, 3 years
   - Officer’s term of office
   - Establishment of committees
   - Other provisions

5. BTBL customer demographics

6. Conference call. Judy Dixon, NLS Consumer Relations Officer
   Time 10:30

7. Conference call 11:30-12:00
   Joel Snyder, PhD, author of the Visual Made Verbal: A Comprehensive Training Manual and Guide to the History and Application of Audio Description

8. Marketing/outreach
   - Groups to reach include: public libraries, Low Vision Clinics (e.g. UC Berkeley), veterans’ groups, etc.

9. Legislators’ tour

10. Reading room update/remodeling/training

11. Making catalog more user friendly

12. Youth and children services

13. Next meeting logistics date etc.

14. Agenda building

15. Adjournment

FUTURE AGENDA TOPICS
1. Postal carrier of the year award
2. Honor 100+ year old customers
3. Operational Issues:
   - Books that never come, but show on patron list as having been sent
   - Books that are returned yet remain on patron list as not being received back.
   - Books received that are not the type in one’s profile, e.g. fiction books when those are not in the profile.